Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Serene	constructions II	р	Date	o:		23-10-202	1		-	
Site:		Serene	farms	•	Prer	pared by:		G.Siva pra				
Report Fron		16-10-	2021 to 23-10-2	021		proved by:		Syed golar			_	
Report Date		23-10-						Sycu golai	11 50	ı waı		
List of requi	sitions nur	nbers m	issing in the rep	ort':								
List of requi	sitions who	ere PO/	WO not prepare	d 3 workin	g days	after requisition	n.					
Req No.	Req	Date	Sl. Of		Item	Description		Reas	on f	or not prep	ari.	ng PO/WO#
			requisition			- cocinption		Reas	011 1	or not prepa	a1 11	ig PO/WO
150579		8-21	1	Acrylic	board	i					_	
150583	30-0	8-21	1 to 6	Curtain							_	
150584		8-21	1 to3	Curtain	rods	with brackets					_	
List of requi	sitions who	ere PO/	WO is prepared	and items h	ave no	ot been received	l at sit	te hevond	the l	ead time:	_	
Req No.	Req	Date	Serial no of		Item	Description	· cat bi	Detai	le of	f discussion	11/	ith supplier ³
			item in Req.			po		Detai	.5 01	41304331011	** !	ar supplier
150562		7-21	1	Hp lapt	op ada	apter		Supplier	risa	rranging m	ate	rials
150596	18-1	0-21	1	Submer				Supplier	risa	rranging m	ate	rials
								.,				
N 6												
No. of gate p			veek:	3		From No.		1295 7 21/10/2021		No.		1297-
Delivery var	site visit	on:					2			Yes / No		
Inward repor	rt (MRN/of	her) &	stock report ema	ailed in pdf	forma	t to purchase?						
Items not ord	dered but re	eceived	:			•				1037110	_	
Other correc	tions & rer	narks:									_	
Details of ste	el & ceme	nt stock	(
SI. No	Tor size		Wt per mtr	Wt. for 12	2 mtr	Stock at site	te Stock at site in		n Previous stock in Kgs			
			kgs	rod – kgs		- no of rods		Stock at site in Kgs		- Previous stock in Kgs		
1.	8mm		.395		4.74	-						
2.	10mm		.617		7.404	-	-			•		
3.	12mm		.89		10.68	-	-					
4.	16mm		1.58		18.96	-	-			· .		
5.	20mm		2.47		29.64	-	-					
6.	25mm		3.86		46.32	-	-					
7.	32mm		6.32		75.84	-	-				_	
8.	Binding	wire										
OPC stock	nil		OPC last	nil		PPC/PSC	0 ba	ags	PF	PC/PSC last	T	0bags
			weeks stock			stock				eeks stock		oougs
Details			Project Manage	r		Admin Office	r/Mar	nager		dmin Audit		
Sign						31						
Date			23-10-2021			23-10-2021						

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!



Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi	farm house(hyd)ll	р	Date:			0-2021			
Site:		farms		Prepa	red by:		iva prasa			
Report From	To 16-10-	2021 to 23-10-20	21	Appro	oved by:	Sye	d golam	sar	war	
Report Date	23-10-	2021								
List of requisi	tions numbers n	nissing in the repo	ort :							
List of requisi	tions where PO	WO not prepared	3 working	g days a	after requisition:					
Req No.	Req Date	Sl. Of		Item I	Description		Reason	ı fo	r not preparir	ng PO/WO"
•		requisition								
150594	11-09-21	1		Biome	etric battery					
List of requis	tions where PO	WO is prepared a	and items h	ave not	t been received a	t site b	eyond th	e le	ad time:	
Req No.	Req Date	Serial no of item in Req.		Item I	Description		Details	of	discussion wi	th supplier
	-	item in Req.								
			-							
	+									
			+							
			_							
No of gate n	asses issued this	week.	Nil		From No.		To N	lo.		
Delivery van		WCCR.			1101111101	06/0	09/21			
Inward report	(MRN/other) &	stock report ema	iled in pdf	format	to purchase?				Yes / No	
-	ered but receive									
	ions & remarks:									
	el & cement sto									
Sl. No	Tor size	Wt per mtr	Wt. for 12	2 mtr	Stock at site	Stock	at site in		Previous sto	ck in Kgs
31. 140	TOT SIZE	kgs	rod – kgs		– no of rods	Kgs				C
1.	8mm	.395	100 118	4.74	-	-				
2.	10mm	.617		7.404	-				•	
3.	12mm	.89		10.68	-	-			-	
4.	16mm	1.58		18.96	-	-			-	
5.	20mm	2.47		29.64		-			-	
6.	25mm	3.86		46.32	-	-				
7.	32mm	6.32		75.84						
8.	Binding wire	0.52								
OPC stock	nil	OPC last	nil		PPC/PSC	Nil		PI	PC/PSC last	nil
OPC SLOCK	1111	weeks stock			stock				eeks stock	
Details		Project Manage	r		Admin Officer	/Manas	er		dmin Audit	
Sign		110ject Manage	•							
Date		23-10-2021			23-10-2021					
Notes: 1 * Send	conv of the missing	requisitions to Purcha	se immediatel	y. 2. Sen		ase@mod	iproperties.	com	, ashaiya@modip	roperties.com and

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send unit report to <u>purchase groundiproperties.com</u>, <u>ashalya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

OUTWARD - GATE PASS

No.: 1296

Date:	0.1	Tr.		I fo U	U		
	21/10/2021	Time:		15:30			
Company:	Serine wastra	chos 110					
Project/site:	Sevene lam	5			•		
Destination:	P.B. Shah Ran	iguai					
Outward No.:	Vehicle type	Vehicl	e No	Vehicle	driver		
20	Jago	TS 10UM	9758	Madhy	. 1/		
Material D	Description	Quantity	Units	Approx. rate	Amount		
1. Lawn mover (Kism (vall)	01	N08	14,500 (-	4500		
2:	Book	0	NUD	14,500	14.500		
3.	ſ	,	/		7		
4.		 		/	/		
5.		 					
6.							
7.		 	-				
8			 				
9.			-	/	//		
10.		/	-	<i>h</i>	/ "		
		/					
Total							
Charges/refund	Purpose for tra	nsfer		Other details (to Admin – audit)	be filled by		
□No charge	Return to su	turn to supplier for exchange					
Exto charge	in Keturii to su	ppher for exc	nange	l .	•		
					date		
☐For refund from supplie	r □Return to su	pplier for refi	ınd	Details of credit			
				supplier - date _	&		
			*	Amount Rs.	,		
					_/-		
☐Transfer to other	□On loan to b	e returned		Return of materi			
site/project					date		
☐ Transfer to other site/	Cost of materia			GST bills to be r	aised		
project	□Collect 100%			☐ Yes ☐ No			
	□Collect 60%	cost - old m	aterial	GST bill no,			
	☐ No charges t	o be collecte	d - value				
	deemed to be n	il.		date			
☐Transfer to another phas	e No charges t	o be collected	d	NA			
of firm/company/project							
☑ No charge	☐for repairs &	service	☐Material recei	ved by inward			
<i>0</i>				no &	•		
				110.	c date		
☐ Other:	Details:		Details:				
Remarks:	Douris.			Details.			
	Decised						
Gate pass approved by:	Project manager	-	n-charge	Security CL	٠,		
Sign:	Sted golam Som		Prasad				
Received by other site on:	Inward No.	Admi	n sign:	Security sign.			
Approved by	Project accountan	t Accounts	manager	Admin - Audit	M D		
Sign:							
				A	1		

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

No.: 1297 OUTWARD - GATE PASS Date: Time: 21/10/2021 Company: Sevene Constructions 112 Project/site: Serene forms Destination: SVR Pumps, Secunderated Vehicle driver Vehicle type Outward No.: Vehicle No Mashword mar TS 10UA 9758 Approx. rate Amount Material Description Quantity Units 1. Open Submexsible Pump Si Nos OI2. Open Submerside fum: single phase up 0 NINS 3. 4. 5. 6. 7. 8. 9. 10. Total Other details (to be filled by Purpose for transfer Charges/refund Admin – audit) ☐ Material received by inward □ No charge □Return to supplier for exchange no. & date Details of credit note from ☐Return to supplier for refund ☐For refund from supplier supplier – date ____ & Amount Rs. Return of material - inward no. On loan to be returned ☐ Transfer to other & date site/project Cost of material to be collected: GST bills to be raised ☐ Transfer to other site/ □Collect 100% cost - new material ☐ Yes ☐ No project GST bill no. _____, □Collect 60% cost - old material Amount _____ □ No charges to be collected - value date _____ deemed to be nil. ☐No charges to be collected NA ☐ Transfer to another phase of firm/company/project If for repairs & service ☑ No charge ☐ Material received by inward no. _____ & date_____ Details: ☐ Other: Details: Remarks: Gate pass approved by: Security forther Project manager Admin in-charge Sted galan bruns G. SVaprasad Received by other site on: Inward No. Admin sign: Security sign.

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Project accountant | Accounts manager |

Admin - Audit

MD

Approved by

Sign:

		OUTWARD	- GATE PA	ASS	No.: 129	. 1
Date	:	21/10/2021	Time:		15.30	
Com		Seven Waster	itions li			
THE RESERVE TO SHARE THE PARTY OF THE PARTY	ect/site:	Service Large				
Dest	ination:	Summ 1 Sales				
Outv	vard No.:	Vehicle type	Vehicl	e No	Vehicle of	driver
	19	Tago	15 1c. UA	STER	Madion	mr/6-
	Material De	escription	Quantity	Units	Approx. rate	Amount
1.	185 Sq mm 3.5		94	melers	10121-	95 3001
	150 Sq. mm 3.5		20	meles.	762/	15, 24-01
2. 3.	70 59 000 3.4		66	W67 (R)	454/	89 9641
4.		all all				
5.	1		, '		/	
6.	,		/		/) /
7.	/					7
8.	/					/
9.	/			1/		. /
10.						,
	Total					70.50×/-
Cha	rges/refund	Purpose for tran	sfer	2	Other details (to be Admin – audit)	be filled by
□N	o charge	□Return to sup	plier for exc	hange	☐ Material receiv	-
					no & c	
□Fo	or refund from supplier	r □Return to sup	plier for refi	und	Details of credit supplier – date Amount Rs.	
	ansfer to other	□On loan to be	returned		Return of materia	al - inward no.
	ransfer to other site/	Cost of material	to be collec	ted:	GST bills to be ra	
proje		□Collect 100%	cost - new	material	☐ Yes ☐ N	
Proje		□Collect 60% o	cost - old m	aterial	GST bill no.	
		☐No charges to	be collecte	d - value	Amount	,
		deemed to be ni			date	_
	ransfer to another phase	e No charges to	be collecte	d	NA	
	o charge	☐ for repairs &	service		☐Material receiv	ved by inward
					no 8	•
О	ther:	Details:			Details:	
Rem	arks:					
Ga	te pass approved by:	Project manager	Admin	in-charge	Security	
Sign:		5:101 Julma San	V10 (7 51 V0	Probad	(Soil le	
Rece	eived by other site on:	Inward No.	Adm	in sign:	Security sign.	
	Approved by	Project accountant	Account	e managa-	Admin - Audit	MD
Sign.		1 Toject accountant	Account	s manager	Admin - Audit	M D

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Company name : Modi Farm House (Hyd) LLP Project Name: Serene Farms

Site Bills and D.C.'s Inward/Outward Register

Nag	Soxfa-lla g-kurpris-19	Sri Kanto	13:30	بداورايد	Michigan	Kiran	Summit Sales lip	03/09/24	184	09/09/24	19219	Bín	1004	15:15	03/09/2
hap	Sxikanto Sitanto Addapond	Srikanto	12:30	গ্রিগ্রাগ্রাম	£2 £2	Kiron	Summit Sales 11p	106/10/24	215	भाषिवाय	19802	B'ıı	218	(1:00	06/10/21
9 live Buse	social as	Sti Kamto .	18:30	22lol2	Σ Σ	Kiran	Summit Sales lip	न्य विकास	227	31/10/24	m£1	Dc	227	15:30	क्षी (६०/३)
As N	Start G. Magazan	Skikagth	(2:30	22/m/21	12 12	K(ran)	Summit sales lip	वैशीक भि	226	क्षा है।	17110	DC	226	15:30	21/10/21
Nex	Sight G. Sivagour	Sxi Kann d	13:50	क्षीार्वाभ	1. 1.	Kirnes	Sxi Sai rohith marketing son	म्बर्ग १८१	235	विश्वा	128	Bill	225	16:00	18/10/21
Nego N	Solution examples.	Sxikanth S	13:30	32/10/24	M. Piny	Kiran	Sxi Sai rohilthmarkettog coop	18/101H	ddA	18/10124	123	8.11	224	16:00	1810181
Nas	Saloch G. INAPPEN	Srikanth	14.00	08(101)म	7.4.	Kiran	Shownit Sales up	07-107-149	103	08107124	18157	Btıı	103	15:30	01/01/21
You	Sat G. Nepron	Srikanth	14:00	08/10/24	7.	kiran	Summit Sales lip	relogiba	218	06/10121	16880	R	AIB	17:00	06/10/4
S. No.	Egenth G. Swagnaria	Sxi Kennyn ((A:00	08/10/14	37.7	Kisan	Summit Sues lip	06/10/04	217	66/10/H	16877	R	alf	17:00	06(to)H
SW2	Second G. Swappeded	Scikanin	A:00	08/10/24	7. Cm	Kiran	Summit Sales 110	06/10/24	216	૦6ીછાંમ	84841	8	316	(1,00	०६(०)भ
Mos	Stath a-svapans	Sy'Kanm &	14°, 00	08/10/24	3.4.2	Kiran	Summit Sales 110	06/10/21	م اح	06/16/24	3963	DC	215	17:00	06/10/m
Yough	Socialty G. Evapres-	Sri Kanth	14:00	08/10/24	2.4.7	Kiron	Summit Sales 11p	% गिठाय	\$14	06/10/21	P+891	DC	314	17:00	म्द्रीवार्ष श्व
sign.	sign. sij	Issued to name	Issued on I	Issued on Date	Receiver Sign	Received By	Supplier Name	Material Inward date	Material Inward no.	Bill / DC	Bill / DC	Bill / DC	Inward No	Time	Inward Date
Admin															