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PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 21/10/2021 | Prepared by: | N. Shravya |
| PO/WO no. | 80945 | PO / WO Date. | 24/9/2021 |
| Supplier Name | Santhosh Tarpaulin | PO/WO amount | 22,680/- |
| Firm/Company | GV Research centre pvt ltd | Project | Innopolis |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 080 | 28/9/2021 | 22,680/- |
| 2 | | | |
| 3 | / | / | / |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 22,680/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | – | – | 97492 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 22,680/- |
| Amount E – PO / WO value: | 22,680/- |
| Amount F – Difference (A – E): GST-18% | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable limits □ No (exp~~lained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____ / ☑ No |
| Payment – due date | 25/10/2021 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Shravya | [signature] | | | | | |
| Date | 21/10/2021 | 21/10/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX-INVOICE

| | |
|---|---|
| **SANTHOSH TARPAULIN**<br># 2-9-39/7/3, Forzenguda,<br>Suryanagar, Old Alwal,<br>Medchal, Malkajgiri District – 500 010.<br>Telangana State | **GSTIN :36ATWPA1307P1ZC**<br>Email id: santhoshtarp@gmail.com<br>Cell: 9642662732<br>Bank Account : AXIS BANK<br>Acc.No.919020039284737<br>IFSC CODE :UTIB0001378 |
| To G V RESERCH CENTERS PVT LTD<br>5-4-187/3&3 IInd floor SOHAM<br>MANSION MG ROAD<br>SECUNDERABAD 500003<br>**GSTIN No. 36AAHCG4562D1ZP** | Invoice No:**080**<br>Invoice Date: 28/09/2021<br>P.O.No.80945/163851<br>P.O.Date: 24.09.2021 |

| Sl. No. | Descriptions | Code SAC HSN | Qty | Rate | Amount Rs. Ps. |
|---|---|---|---|---|---|
| 1 | AGRO SHEDNET<br>SIZE 50mtr X 3mtr<br>9 NOS | 6005 | 1350<br>Q MTR | @ 16 /- | 21,600.00 |

| | | |
|---|---|---|
| **Rupees in words TWONTY TWO THOUSAND SIX HUNDRED EIGHTY ONLY** | **Total ::** | **21,600.00** |
| | **CGST @ 2.5 %** | **450.00** |
| | **SGST @ 2.5 %** | **450.00** |
| | **IGST 18% ::** | |
| | | |
| | **Grand Total ::** | **22,680.00** |

| | |
|---|---|
| Receiver Signature & Seal | **For SANTHOSH TARPAULIN**<br><br>**Authorized Signatory** |

SUMMIT SALES LLP
IN WARD
No: 5632
Date: 12-10-21
Sign:
R.R. DIST.

INWARD
Inward No: 5004 Dt: 29/7/4
MRN No: 97492 Dt: 09/10/21
Received By: Sign:
G.V.R.C. PVT. LTD.

# Purchase Order

    28-09-2021 11:35:58

80945
22.09.21 4:26:50

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5...
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Santosh Tarpaulin | **Doc No** | 80945 | 163851 |
| 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 | **Doc Date** | 24-09-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ATWPA1307P1ZC | **Quote Date** | 17-09-2021 | |
| 9642662732 | **SupplyType** | Supply | |

**Kind Attn : Santosh Kumar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6003 - Miscellaneous - Agroshade net - other - sq. mtrs<br>*50m x 3 m 9 nos* | 1,350.00 | 16.00 | 0.00 | 5.00 | 22,680.00 |
| | | | | **Total Order Value . . .** | | **22,680.00** |

Rupees : Twenty Two Thousand Six Hundred Eighty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | Item shall be of 'SunPack" brand, 1st qlty, green colour, 50%% shade. each bundle 150sqmtrs. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Within 3 days |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Mr. Sanjay - 9502288244 |
| **Penality For Delay** | Nil |
| **Transportation** | Extra. Estimated cost is Rs. 200/- |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual measurement at sit. Above order for 2727 block use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Date : __/__/____

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Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GVRC | Date: | 17.09.2021 |
| Site & Phase : | INNOPOLIS | Time: | 10.00 |
| Supplier | | Req. No. | 163851 |
| Material required before date: | 19.09.2021 | ID No. | 69442 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Agromesh | 3mx50m | 9 | Nos | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | 80945 | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks : towards 2727 block purpose

| | | | |
|---|---|---|---|
| Prepared By | Sridevi | Approved by | G Balamuralikrishna |
| Sign.& Date | 17.09.2021 | Sign. & Date | 17.09.2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
27 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

17-09-2021