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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/10/2021	Prepared by:	N. Shravya
PO/WO no.	81708	PO / WO Date.	18/10/2021
Supplier Name	Rajadhani Tiles Company	PO/WO amount	15,225/-
Firm/Company	Nilgiri Estates	Project	Nilgiri estate
Sl. No.	Bill No.	Bill Date	Bill amount
1	084	21/10/2021	~~15,225~~ 19,950/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,225

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	063	20/10	98130	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				4725
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				19,950/-
Amount E – PO / WO value:				15,225/-
Amount F – Difference (A – E): GST-18%				- 4725/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☑ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	1/11/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shravya		APPROVED 28 OCT 2021 MANISH PARIKH MANAGER PROCUREMENT				
Date	25/10/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

CASH / CREDIT

©: 9848525411
: 8885561492

RAJADHANI TILES COMPANY

MARBLES & GRANITE

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

Invoice No. 084

GSTIN : 36AAPPU3108E1ZM

Date : 21/10/21

Billed to :
Name : Nilgiri Estates
Address : Rampally Village
Hyderabad
State : Telangana Code : 36

Party GSTIN : 36AAHFN0766F1ZA
Mode of Supply (Transportation)
Place of Supply : Rampally
P.O. No. : 81708
State Code : TELANGANA - 36

Vehicle No. TS08UE4885

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Tandoor stone	2515	1000	14.50	sft	14,500
2)	Transport					1500
3)	loading & unloading		1000	3	sft	3000

SUMMIT SALES LLP R.R. DIST. IN WARD No: 8594 Date: 25/10/21 Sign: ✓

Electronic Reference Number :

Total Taxable Value	19,000
CGST @ 2.5 %	475
SGST @ 2.5 %	475
IGST @ — %	—
(Subject to Reverse Charges)	—
GRAND TOTAL	19,950/-

Rupees in words Ninteen Thousand Nine Hundred and fifty rupees only

BANK DETAILS

Bank Name : ICICI BANK
Account No. : 131805500546
IFSC Code : ICIC0001318 Branch : Kapra

1. Interest @ 18% will be strictly charged extra of bills are not paid within ....days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

Receiver's Signature with Seal

Purchase Order

81708
18.10.21 2:06:31

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Rajadhani Tiles Company
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.

GSTIN 36AAPPU3108E1ZM

9848525411

Doc No	81708	175397
Doc Date	18-10-2021	
Quote No	Nil	
Quote Date	10-08-2021	
SupplyType	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8525 - Stone - other - Tandoor Stone - other - sft *23" x 23" x 35 to 40mm thick - Rough - 250 nos*	1,000.00	14.50	0.00	5.00	15,225.00
					Total Order Value . . .	**15,225.00**

Rupees : Fifteen Thousand Two Hundred Twenty Five Only.

Terms and Conditions :-

Specification / Brand	All items machine cut, 35mm thickness.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Ni
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. Above order for V.no. 49 purpose. ldng & uldng charges extra @1.50/- per sft.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Nilgiri Estates*
Authorised Signatory

Name : 20/10/2021

Accepted the above Terms And Conditions
For *Rajadhani Tiles Company*

Name : ____________

Date : __/__/____

1306

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	08-10-2021
Site & Phase :	NILGIRI ESTATE	Time:	16:00
Supplier		Req. No.	175397
Material required before date:		ID No.	J0160

No	Description	Size	Quantity	Units	Inward No	Date
1	Tandoor Stone	2'X2'	1000	Sft		
2						
3						
4	81708					
5						
6						
7						
8	09/10/2021					
9						
10						

For MDs APPROVAL

[ ] High Value/quantity beyond limits.

[ ] Po/Req. processed post approval.

[ ] ... for technical details/clarification.

[ ] ... mishing SSLLP stock

~~[ ] Other~~

APPROVED BY
11 OCT 2021
SOHAM MODI
MANAGING DIRECTOR

Remarks: -For villa no : 49 purpose

Prepared By	Akheel	Approved by	
Sign.& Date	08-10-2021	Sign. & Date	

Certified by:
Project Manager
Nilgiri Estates

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

©: 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 6, Lakshmi Nagar, Opp. Bharat Petroleum,
Rampally Village, Keesara Mdl, Medchal Dist - 501 301.

M/s. NILGIRI ESTATES
RAMPALLY —

No.: 063
Date: 20/10/21
Order No.: 81708
Vehicle No. TS 08 64 8885

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs. Ps.
1	TANDOOR			
	STONE			
	2x2 = 4	1000 SFL		
		1000 SFL		
			TOTAL	

INWARD
Inward No: 2736 Dt: 20/10/21
MRN No: 98130 Dt: 22/10/21
Received By: Ashok Sign:
Nilgiri Estates

Goods once sold will not be taken back

Thank you E. & O.E. Signature

SUMMIT SALES LLP
IN WARD
No. 74663
Date: 22-10-21
Sign:
R.R. DIST