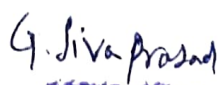


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Serene constructions llp		Date:	30-10-2021		
Site:	Serene farms		Prepared by:	G.Siva prasad		
Report From / To	23-10-2021 to 30-10-2021		Approved by:	Syed golam sarwar		
Report Date	23-10-2021					
List of requisitions numbers missing in the report :						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Sl. Of requisition	Item Description	Reason for not preparing PO/WO [#]		
150579	30-08-21	1	Acrylic board			
150583	30-08-21	1 to 6	Curtains			
150584	30-08-21	1 to 3	Curtain rods with brackets			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^{\$}		
150596	18-10-21	1	Submersible pump	Supplier is arranging materials		
150597	22-10-21	1	Ceiling fans	Supplier is arranging materials		
150598	26-10-21	1	Country almond tiles	Supplier is arranging materials		
No. of gate passes issued this week:			Nil	From No.	To No.	
Delivery van site visit on:			21/10/2021			
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes / No		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	-	-	-
2.	10mm	.617	7.404	-	-	-
3.	12mm	.89	10.68	-	-	-
4.	16mm	1.58	18.96	-	-	-
5.	20mm	2.47	29.64	-	-	-
6.	25mm	3.86	46.32	-	-	-
7.	32mm	6.32	75.84	-	-	-
8.	Binding wire					
OPC stock	nil	OPC last weeks stock	nil	PPC/PSC stock	0 bags	PPC/PSC last weeks stock
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date		30-10-2021		30-10-2021		

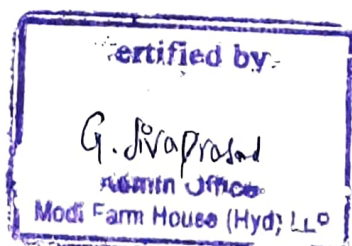
Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Certified by:

 Admin Office
 Modi Farm House (Hyd), LLD

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi farm house(hyd)llp	Date:	30-10-2021				
Site:	Serene farms	Prepared by:	G.Siva prasad				
Report From / To	23-10-2021 to 30-10-2021	Approved by:	Syed golam sarwar				
Report Date	30-10-2021						
List of requisitions numbers missing in the report* :							
List of requisitions where PO/WO not prepared 3 working days after requisition:							
Req No.	Req Date	Sl. Of requisition	Item Description	Reason for not preparing PO/WO [#]			
150594	11-09-21	1	Biometric battery				
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:							
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^S			
No. of gate passes issued this week:		Nil	From No.	To No.			
Delivery van site visit on:		06/09/21					
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes / No			
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	-	-	-	
2.	10mm	.617	7.404	-	-	-	
3.	12mm	.89	10.68	-	-	-	
4.	16mm	1.58	18.96	-	-	-	
5.	20mm	2.47	29.64	-	-	-	
6.	25mm	3.86	46.32	-	-	-	
7.	32mm	6.32	75.84	-	-	-	
8.	Binding wire						
OPC stock	nil	OPC last weeks stock	nil	PPC/PSC stock	Nil	PPC/PSC last weeks stock	nil
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign							
Date		30-10-2021		30-10-2021			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumari@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. 5 Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!



Company name : Modi Farm House (Hyd) LLP
Project Name: Serene Farms

Site Bills and D.C.'s Inward/Outward Register

Inward Date	Time	Inward No	Bill / DC	Bill / DC no.	Bill / DC date	Material Inward no.	Material Inward date	Supplier Name	Received By	Receiver Sign	Issued on Date	Issued on Time	Issued to name	Issued to sign.	Admin sign.
06/10/21	17:00	214	DC	16879	06/10/21	214	06/10/21	Summit Sales IIP	Kiran	M.Fir	08/10/21	14:00	Srikanth	Srikanth G. Sivaprasad	
06/10/21	17:00	215	DC	3963	06/10/21	215	06/10/21	Summit Sales IIP	Kiran	M.Fir	08/10/21	14:00	Srikanth	Srikanth G. Sivaprasad	
06/10/21	17:00	216	DC	16878	06/10/21	216	06/10/21	Summit Sales IIP	Kiran	M.Fir	08/10/21	14:00	Srikanth	Srikanth G. Sivaprasad	
06/10/21	17:00	217	DC	16877	06/10/21	217	06/10/21	Summit Sales IIP	Kiran	M.Fir	08/10/21	14:00	Srikanth	Srikanth G. Sivaprasad	
06/10/21	17:00	218	DC	16880	06/10/21	218	06/10/21	Summit Sales IIP	Kiran	M.Fir	08/10/21	14:00	Srikanth	Srikanth G. Sivaprasad	
07/10/21	15:30	103	Bill	18157	08/10/21	103	08/10/21	Summit Sales IIP	Kiran	M.Fir	08/10/21	14:00	Srikanth	Srikanth G. Sivaprasad	
18/10/21	16:00	224	Bill	123	18/10/21	224	18/10/21	Sri Sai ramith marketing con ^{pany}	Kiran	M.Fir	22/10/21	12:30	Srikanth	Srikanth G. Sivaprasad	
18/10/21	16:00	225	Bill	122	18/10/21	225	18/10/21	Sri Sai ramith marketing con ^{pany}	Kiran	M.Fir	22/10/21	12:30	Srikanth	Srikanth G. Sivaprasad	
21/10/21	15:30	226	DC	17110	21/10/21	226	21/10/21	Summit Sales IIP	Kiran	M.Fir	22/10/21	12:30	Srikanth	Srikanth G. Sivaprasad	
21/10/21	15:30	227	DC	17111	21/10/21	227	21/10/21	Summit Sales IIP	Kiran	M.Fir	22/10/21	12:30	Srikanth	Srikanth G. Sivaprasad	
06/10/21	17:00	215	Bill	19802	11/10/21	215	06/10/21	Summit Sales IIP	Kiran	M.Fir	22/10/21	12:30	Srikanth	Srikanth G. Sivaprasad	
03/09/21	15:15	184	Bill	19219	09/09/21	184	03/09/21	Summit Sales IIP	Kiran	M.Fir	22/10/21	12:30	Srikanth	Srikanth G. Sivaprasad	