

PURCHASE DIVISION
Advice for approval for credit to supplier

① 25/10
2021

Date:	25/10/21	Prepared by:	[Signature]
PO/WO no.	81634	PO / WO Date.	12/10/21
Supplier Name	Venashada Enterprises	PO/WO amount	42,340/-
Firm/Company	55118	Project	SRUP
Sl. No.	Bill No.	Bill Date	Bill amount
1			
2	505	12/10/21	20,848/-
3	506	11	21,492/-
4			

Amount A - Bills total(Excluding Transport & Hamali Charges): 42,340/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-	-	98098	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	-	-	98099	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value: 42,340/-

Amount F - Difference (A - E): GST-18% 42,342/-

Quantity received as per PO /WO Yes Excess received Short received Other (explained below)

Is difference between PO / Bill acceptable? Yes No (explained below)

Excess / short material received Approved - within acceptable limits No (explained below)

Close PO / WO Yes No - wait for balance material No (explained below)

Advance paid / PDC given (deduct when paying) Yes - Rs. 1/- No

Payment - due date: 2/11/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]	[Signature]	[Signature]				
Date			25 OCT 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
 Address : M-29 road Sec-3, 81634 | 169094.
 GSTIN No: 36ACA P92044C727
 State : TS. State Code : 36.

Invoice No. :
 Invoice Date : 12/10/21 **505**
 DC No. :
 State : Telangana State Code : 36

Transportation Mode : _____ Vehicle Number : _____ Date of Supply : _____

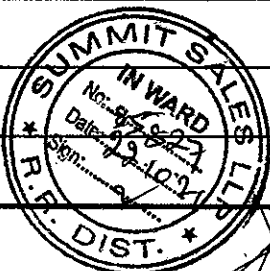
S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value		
					5%	18%	12% - 0%
1	Defted Wlw (Andros)	✓	48 P.	80/-		3840.00.	
2	odonii	✓	36 P.	40/-		1440.00	
3	Roam forms	✓	24 P.	80/-		1920.00	
4	Surf.	✓	30 P.	22/-		660.00	
5	Vimber.	✓	24 P.	40/-		960.00	
6	Harpic.	✓	20 P.	93/-		1860.00	
7	Wio Pocket.	✓	20 P.	40/-		840.00	
8	Wioct.	✓	48	78/-		3648.00	
9	Phenax	✓	40	40/-		1600.00	
10	Acid.	✓	60	15/-		900.00	

INWARD

Inward No: 17135 Dt: 20/10/21
 MRN No: 98098 Dt: 21/10/21
 Received By: _____ Sign: [Signature]

SUMMIT SALES LLP

Amount in words : _____	Total Amount before Tax	17668.00
	Add SGST	1590.12
	Add CGST	1590.12
	Add IGST	
	Round Off	-24
	Total Amount after Tax	20848.00
Bank Details : A/c No. 303011023425 Branch : General Bazar, Secunderabad, IFSC Code : KKBK0007450 Main Branch : Kotak Mahindra Bank	Total Tax Amount	GRAND TOTAL 20848.00



Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

[Signature]
 Authorised Signatory

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M. Ch. Road Sec. bad - 3
816 34/169094.
GSTIN No: 36ACA PS 2044E 127.
State : T.S. State Code : 36

Invoice No. : **506**
Invoice Date : 12/10/21
DC No. :
State : Telangana State Code : 36

Transportation Mode :

Vehicle Number :

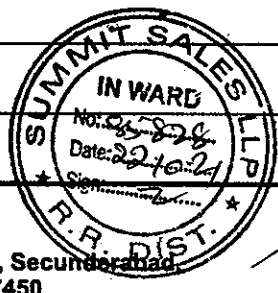
Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value		
					5%	18%	10% - 0%
1	Bombay broom ✓		50 ✓	65/-			3400.00
2	Duster ✓		20 ✓	220/-		4400.00	
3	Mopping Spones ✓		30 ✓	120/-		3600.00	
4	Wipes ✓		30 ✓	80/-		2400.00	
5	Yellow clo. ✓		120 ✓	15/-	1800.00		
6	Choco clo. ✓		120 ✓	15/-	1800.00		
7	Dust Pan ✓		24 ✓	20/-		480.00	
8	Dettol Anti Germ ✓		10 ✓	161/-		1610.00	

INWARD
Inward No: 12113 Dt: 21/10/21
MRN No: 98099 Dt: 21/10/21
Received By: _____ Sign: _____
SUMMIT SALES LLP

Amount in words :	Total Amount before Tax	3600.00	12490.00	3400.00
	Add SGST	90.00	1124.10	
	Add CGST	90.00	1124.10	
	Add IGST			
	Round Off		-20.	
	Total Amount after Tax	3780.00	14738.00	3400.00
	Total Tax Amount		GRAND TOTAL	21918.00

Bank Details :
A/c No. 303011023425
Branch : General Bazar, Secunderabad.
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank



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Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

[Signature]
Authorised Signatory

Purchase Order

Page(s) 1 Of 2

12-10-2021 14:31:27



81634

18.10.21 2:04:47

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	Doc No	81634	169094
	Doc Date	12-10-2021	
GSTIN 36AEMPG9276J1ZV Q40 - 66338850 9246269111	Quote No	Nil	
	Quote Date	21-09-2021	
	SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4022 - Consumables - Dettol - NA - nos Santoor hand wash	48.00	80.00	0.00	18.00	4,531.20
2 4001 - Consumables - Air Freshner - NA - nos odonil	36.00	40.00	0.00	18.00	1,699.20
3 4001 - Consumables - Air Freshner - NA - nos Room freshners	24.00	80.00	0.00	18.00	2,265.60
4 4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	22.00	0.00	18.00	778.80
5 4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
6 4035 - Consumables - Harpic - Cleaner - 500ml - nos	20.00	84.00	0.00	18.00	1,982.40
7 4001 - Consumables - Air Freshner - NA - nos Air pocket	20.00	40.00	0.00	18.00	944.00
8 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
9 4046 - Consumables - Phinyle - 1Ltr - nos	40.00	40.00	0.00	18.00	1,888.00
10 4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
11 4003 - Consumables - Bombay Broom - Big - nos	50.00	68.00	0.00	0.00	3,400.00
12 4006 - Consumables - Bucket - other - nos	20.00	220.00	0.00	18.00	5,192.00
13 4041 - Consumables - Mopping stick - NA - nos	30.00	120.00	0.00	18.00	4,248.00
14 4071 - Consumables - Wiper - Other - nos	30.00	80.00	0.00	18.00	2,832.00
15 4008 - Consumables - Cleaning Cloth - other - nos Yellow cloth-120 Checks cloths-120	240.00	15.00	0.00	5.00	3,780.00
16 4098 - Consumables - Dust pan - NA - nos	24.00	20.00	0.00	18.00	566.40
17 4022 - Consumables - Dettol - NA - nos	10.00	147.00	0.00	18.00	1,734.60

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name :

Name :

Date : / /

Contact :-

Purchase Order

Page(s) 2 Of 2

12-10-2021 14:31:27

Original / Office Copy / Purchase Div.Copy

Liquid					
Total Order Value . . .					42,341.64
Rupees : Fourty Two Thousand Three Hundred Fourty One and Paise Sixty Four Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose

Completion Date Nil

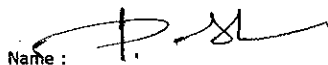
Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory



Name : _____

Contact : -

Accepted the above Terms And Conditions

For **Veerabhadrha Enterprises**

Name : _____

Date : ___/___/___

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	08-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169094
Material required before date:		ID No.	70256

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Gova Rope		30	Nos		
2	GI Bucket		24	Nos		
3	Plastic Blue Sheet	12x18	10	sft		
4	Plastic Blue Sheet 81630	24x18	10	sft		
5	Spade With Handle		20	Nos		
6	Mopping Stick		30	Nos		
7	Bombay Broom	Big	50	Nos		
8	Acid	1ltr	60	Nos		
9	Phenyle	1ltr	40	Nos		
10	Harpic	500ml	20	Nos		
11	Lizol	1ltr	48	Nos		
12	Surf 81634	500grms	30	Nos		
13	Vim bar		24	Nos		
14	Santoor Handwash		48	Nos		
15	Dettol Liquid		10	Nos		
16	Room Freshner		24	Nos		
17	Air Pockets		20	Nos		
18	Odonil		36	Nos		
19	Yellow Cloth		120	Nos		
20	Checks cloth		120	Nos		
21	Wiper		30	Nos		
22	Dust Pan		24	Nos		
23	Plastic Bucket		20	Nos		
24	Plastic Gampa		60	Nos	✓	
25	Sponges		500	Nos		

APPROVED BY

11 OCT 2021

SCHAM MODI
MANAGING DIRECTOR

26	Bombay Broom	Small	200	Nos		
27	Coconut Broom		200	Nos		
Remarks: For Stock Replenishing Purpose						
Prepared By		Bhavani				APPROVED BY 11 OCT 2021 SHAM MODI MANAGING DIRECTOR
Sign. & Date		08-10-2021		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.

W