PURCHASE DIVISION

Advice for approval for credit to supplier

M (E) 20/10

Date:	22/10/21	Prepared by:	Hemendra
PO/WO no.	81582	PO / WO Date.	11/10/21
Supplier Name	Sri Krupa Agency	PO/WO amount	20,058/-
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	30	13/10/21	20,060/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			20,060/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	98044	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	20,060/-
Amount E – PO / WO value:	20,058/-
Amount F – Difference (A – E): GST-18%	2/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ~~☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. —/- ~~☐ No~~
Payment – due date	30/10/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

JIN KRUPA AGENCY Plot No 56,Ground Floor.Sarva Sukhi Colony, West Marredpally,Secundrabad,Hyderabad GSTIN/UIN: 36AEMPM4587N1ZL State Name : Telangana, Code : 36	Invoice No. **30** Delivery Note Dispatch Doc No. **81582** Dispatched through	Dated **13-Oct-21** Mode/Terms of Payment Delivery Note Date Destination
Consignee (Ship to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	
Buyer (Bill to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		

Sl No.	Description of Goods	HSN/SAC	GST Rate	MRP/ Marginal	Quantity	Rate	per	Amount
1	**Pvc Green Breaded**	39173290	18 %		**20 NOS**	850.00	NOS	**17,000.00**
	CGST							**1,530.00**
	SGST							**1,530.00**
	Total				**20 NOS**			**₹ 20,060.00**

INWARD
Inward No: 17126 Dt: 20.10.21
MRN No: 98094 Dt: 20/10/21
Received By:
Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 95728
Date: 21.10.21
Sign:
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*

INR Twenty Thousand Sixty Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	17,000.00	9%	1,530.00	9%	1,530.00	3,060.00
Total:	**17,000.00**		**1,530.00**		**1,530.00**	**3,060.00**

Tax Amount (in words) : **INR Three Thousand Sixty Only**

Company's Bank Details
Bank Name : **Central Bank of India**
A/c No. : **3461168140**
Branch & IFS Code : **Hill Street, Ranigunj & CBIN0281365**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for JIN KRUPA AGENCY

Authorised Signatory

This is a Computer Generated Invoice

JIN KRUPA AGENCY
Plot No.56, H.No: 4-03-059,
Ground Floor, Sarva Sukhi Colony,
West Marredpally, Secunderabad

Purchase Order

 11-10-2021 11:51:41

81582
08.10.21 5:17:53

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Jinkrupa Agency 4-3-75/3, Hill Street, Sec-Bad -500 003 **GSTIN** 36AEMPM4587N1ZL 2771-0119 98496-06725	**Doc No**	81582 169085
	Doc Date	11-10-2021
	Quote No	NIL
	Quote Date	01-09-2021
	SupplyType	Supply

Kind Attn : Mr. Hemal H. Mehta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs *20 BUNDLES*	600.00	28.33	0.00	18.00	20,057.64
					Total Order Value . . .	**20,057.64**

Rupees : Twenty Thousand Fifty Seven and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order forStock maintanance purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ______________

Contact - -

Accepted the above Terms And Conditions
For ***Jinkrupa Agency***

Name : ______________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	07-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169085
Material required before date:		ID No.	J0192

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Green Hose Pipe 81582		20	Bundles		

Remarks:For Stock Replenishing Purpose			
Prepared By	Bhavani		APPROVED BY
Sign.& Date	07-10-2021	Sign. & Date	09 OCT 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.