Remarks from site on the 'Requisition by Site Report' of purchase division

Company: MHPI			PLSOV Date			: 30-10-2021							
			er Oak Villas part-III			Prepared by:			B.Meenakshi				
			2021 to 30-10-2021(fri to		Approved by:			K Purshotham					
Report Date		30-10-2											
			issing in the rep										
List of requis	itions whe	ere PO/	WO not prepared	1 3 working	g days	after requis	ition:						
Req No. Req Date				n Description			Reason for not preparing PO/WO"						
185051 21-10-21		-21	1	Binding	wire								
List of requis	itions who	ere PO/	WO is prepared a			t been recei	ved at	site be	yond th	e le	ad time:		
Req No. Req Date		Date	Serial no of			Description		Details of discussion with supplier ⁵					
			item in Req.										
185014	0807	7-21	1	Curb st	one	Hol		olding for a while site			te not ready		
No. of gate passes issued this week: Nil / 5 From No. Nill To No. Nill													
			week:	Nil / 5		From No.		Nill To No. Nill			Nill		
Delivery van			-tl	22.10.2	1,25.10	0.21,27.10.2	21,29.10	0.21					
			stock report ema	illed in par	tormat	to purchase	e?				Yes / No		
Items not ord			:										
Other correct													
Details of ste	-		-										
Sl. No	Tor size		Wt per mtr	Wt. for 12	mtr	Stock at s			Previous stock in Kgs				
1.	8mm		kgs	rod – kgs	4.54	– no of ro				_			
2.	10mm		.395		4.74 10 7.404 26			480		\rightarrow			
3.	12mm		.617		7.404			1970		_			
4.	16mm		1.58		10.68	86 132	_	920		_			
5.	20mm		2.47		18.96			2500		_			
6.	25mm		3.86		29.64	62		1840		_			
7.	32mm		6.32		46.32	-,		-		_			
8.	Binding	wire	0.32		75.84		-	-					
OPC stock	Nill	WIIC	OPC last	Nill		Nill PPC/PSC		Nill		Nill			
OI C SLOCK IVIII			weeks stock	14111		stock	0	0		PPC/PSC last		40	
Details			Project Manager					cer/Manager		weeks stock Admin Audit			
Sign						Admin Officer/Manager			1	AC	imin Audit		
Date			30-10-2021			30-10-2021							
Material & Conda				30-10-2021									

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiva@modiproperties.com and raikumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin offices/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Silver (Oak Villas part	-111	Dat	e.		30-10-202) 1				
Site: Silve						pared by:	B.Meenakshi						
			-10-2021 to 30-10-2021(fri to			proved by:		K Purshotham					
		sat)											
Report Date		30-10-2	2021										
List of requ	isitions nur	nbers m	issing in the rep	port*:									
List of requ	isitions wh	ere PO/V	WO not prepare	d 3 working	days	after requis	ition:						
Req No.	Req	Date	Serial no of		Des	cription	Reason for not preparing PO/WO#						
			item in Req										
183652 01-09-2021			01		Epson M20 printer.								
183708		0-2021	01	Earthing	g plat	e with pipe							
List of requ	isitions who	ere PO/\	WO is prepared										
Req No. Req Date		Date	Serial no of		Item Description		Details of discussion with supplier ^s						
183692	09-10-	2021	item in Req.		F1		N 7 4	1 4 007 7					
103092	09-10-	-2021	1-3	Electrical wires (1/18		No stock at SSLLP							
					yelllow and 7/20 blue and black)pending								
183702	19-10-	-2021	01		Metal dust bin			Stock is available and will be delivered by Monday					
	"			iviolar de									
183705	22-10-	0-2021 1 to 32		PVC plu	PVC plumbing material		Mater		le at	supplier	deliver	bv	
								monday					
183709 26-10-2021		2021	1 to 2	PVC ber	PVC bends pending		Material available at supplier deliver by					by	
								monday					
183710 26-10-20		2021	1 to 32	PVc pipe	PVc pipes pending			ial availab	le at	supplier	deliver	by	
							mond						
No. of gate passes issued this week:			reek:	Nil / 5		From No.	Nil		No.		Nill		
Delivery van site visit on:1 Inward report (MRN/other) & stoc				22.10.21	,25.1	0.21,27.10.2	1,29.10	0.21					
				ailed in pdf fo	orma	t to purchase	?			Yes / No			
Items not or													
Other correc													
Details of ste				W4 C 10		Stock at si							
Sl. No Tor size		1 • 1		Wt. for 12 i						Previous stock in Kgs			
1.	8mm		.395	rod – kgs	4.74	- 110 01 100	12 -	gs	\rightarrow				
2.	10mm	-	.617		404	-	- -		-				
3.	12mm		.89		0.68	_	-		\dashv				
4.	16mm		1.58		8.96	-	-		_				
5.	20mm		2.47		9.64	-	<u> </u>						
6.	25mm		3.86		5.32	-	<u> </u>		\dashv				
7.	32mm		6.32		5.84	-	-		\neg				
8.	Binding v	vire -				Nill	N	ill		Nill			
OPC stock Nill			OPC last	Níll	₹ÍI					PPC/PSC last Nill			
			weeks stock			stock			1	veeks stock			
Details		F	Project Manager			Admin Off	icer/M	anager	Adr	dmin Audit			
Sign						Huneskyli.							
Date			30-19-2921			30-10 - 202							
lotes: 1. • Send	a copy of the	missing re	orsitions/to Purcha	se immediately.	Sen	d this report to	purchase(@modipropertie	s.com,	ashaiya@mod	iproperties	.com	

Notes: 1. • Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raikumam@modiproperties.com on every Saturday 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silv	er Oak Villas LLP	Oak Villas LLP Da			nte:			30-10-2021				
		er Oak Villas	Prepared by:			B.Meenakshi							
Report From	/ To 22-	0-2021 to 30-10-2	-2021 to 30-10-2021(fri to		Approved by:		K Purshotham						
-	sat)												
Report Date	30-												
List of requis	itions number	missing in the rep	ort*:										
List of requis	sitions where P	O/WO not prepared	d 3 working	g days	after requis	ition:							
Req No. Req Date		Serial no of	Iten	Item Description		Reason for not preparing PO/WO#							
		item in Req											
156564 18-09-20					Windows								
156575	12-10-202	21 01	Plants	protecting PVC									
				mes									
		O/WO is prepared				ived at							
Req No.	Req Date			1 Desc	ription		Det	ails of o	liscu	ission with s	upplier ^s		
		item in Req.											
156572	07-10-202	1 01		Ball cock -bras		Stock	k Not available a		e at	supplier			
				pending 5/ From 1									
No. of gate p	asses issued th	is week:	5/			598	5980 To		No.		5984		
D !!			_	5 22.10.21,25.10.21,27.10.21,29.10.21									
	site visit on:1	0 . 1					0.21						
Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes / No													
	lered but receiv												
	ions & remark												
	el & cement st												
Sl. No	Tor size	Wt per mtr	Wt. for 12	mtr	Stock at s					Previous sto	revious stock in Kgs		
				rod – kgs		ds Kgs		_					
1.	8mm	.395		4.74	-	-							
2.	10mm	.617		7.404	-	-							
3.	12mm	.89		10.68	-	-							
4.	16mm	1.58		18.96	-	-	-						
5.	20mm	2.47		29.64	-	-							
6.	25mm	3.86		16.32	-	-			_				
7.	32mm	6.32	7	75.84	-	-							
8.	Binding wire	-			Nill	Nill		Nill					
OPC stock	Nill OPC last Nill		Nill		PPC/PSC		Nill		PPC/PSC last		Nill		
		weeks stock			stock				weeks stock				
Details		Project Manage	Project Manager			Admin Officer/Man			Ad	lmin Audit			
Sign	20 10 20			Munach									
Date		30-10-2021 ng requisitions to Purcha			30-10-202	.1							