PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/10/21	Prepared by:	BHAVANI
PO/WO no.	80644	PO / WO Date.	14/9/21
Supplier Name	Sri sai vishal Enterprises	PO/WO amount	10,500
Firm/Company	Nilgiri Estate	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	80	6/10/21	10,500
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,500

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	124	20/9/21	96664	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,500
Amount E – PO / WO value:	10,500
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	01/11/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature]				
Date	30/10/21						

APPROVED
30 OCT 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

© : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Nilgiri Estates

Party GSTIN

Inv. No. 080 Date : 6/10/21
D.C. No. Date :
P. O. 80644 Date :
Payment
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16		500	21	nos	10,500
	6X8X16					
	6X8X12					

SUMMIT SALES LLP
IN WARD
No: 8507
Date: 12.10.21
Sign:
R.R. DIST.

Rupees in words Ten thousand five Hundred only

TOTAL		10,500
SGST @	%	
CGST @	%	
GRAND TOTAL		10,500

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 Branch : Nacharam

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

SRI SAI VISHAL ENTERPRISES

Nilgiri Estates

DATE	V.NO	DC.NO	4X8X16	PO.NO	PO.DATE
20.09.2021	0811	124	500	80644	
		Total No;s	500		

Purchase Order

    14-09-2021 4:16:44 PM

80644
14.09.21 11:35:33

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	80644	175374
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	14-09-2021	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	19-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	500.00	21.00	0.00	0.00	10,500.00
	Total Order Value . . .					**10,500.00**

Rupees : Ten Thousand Five Hundred Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Club House Guest room purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Nilgiri Estates*
Authorised Signatory

Name : 15/9/21

Accepted the above Terms And Conditions
For *Sri Sai Vishal Enterprises*

Name :

Date : __/__/____

1175

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	14-09-2021
Site & Phase :	NILGIRI ESTATE	Time:	14: 20
Supplier		Req. No.	175374
Material required before date:	Urgent	ID No.	69322

No	Description	Size	Quantity	Units	Inward No	Date
1.	4" Solid Bricks	STD	500	NOS		
	60644					

APPROVED
14 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For Club house Guest Room purpose.

Prepared By	Sadhana	Approved by	
Sign.& Date	14-09-21	Sign. & Date	

Certified by:
Project Manager
Nilgiri Estates

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date :	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

DELIVERY CHALLAN ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 124

Date 20/9/21

M/s. Nilgiri Estates Ranpally

P.O. No. 80644 Date :

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
1	Solid Bricks.		500 pcs
	Vehicle No. TS08 UE 0811		
	Time : 12:00		
	Driver Name :		

Received the above materials in good condition.

Receiver's Signature

For SRI SAI VISHAL ENTERPRISES

INWARD	
Inward No: 2[illegible]	Dt: 20.9.2[illegible]
MRN No: 96664	Dt: 21/9/21
Received By:	Sign:
Nilgiri Estates	

SUMMIT SALES LLP
INWARD
No: 73999
Date: 22/9
Sign:
R.R. DIST.