PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/10/21	Prepared by:	Ho da
PO/WO no.		PO / WO Date.	12/10/21
Supplier Name	Sandesh Tarpaulin 81630	PO/WO amount	10,705/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	089	14/10/21	10,705/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,705/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	97879	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				10,705/-
Amount E – PO / WO value:				10,705/-
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	30/10/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 25 OCT 2021 MANISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No:**089**
Invoice Date: 14/10/2021
P.O.No.81630/16909
P.O.Date: 12.10.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 18 X12 ft 10 NOS	3926	2160 SFT	@ 1.40	3,024.00
2	HDPE TARPAULIN SIZE 18 X 24 10 NOS	3926	4320 SFT	@1.40	6,048.00

Rupees in words TEN THOUSAND SEVEN HUNDRED FOUR AND NINTY SIX PAISE PAISE ONLY

Total ::	**9,072.00**
CGST @ 9 %	**816.48**
SGST @ 9 %	**816.48**
IGST 18% ::	
Grand Total ::	**10,704.96**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 7111 Dt: 14-10-21
MRN No: 97879 Dt: 18/10/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 9561
Date: 14-10-21
Sign:
R.R. DIST.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No:**089** Invoice Date: 14/10/2021 P.O.No.81630/16909 P.O.Date: 12.10.2021

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Total ::	**9,072.00**
CGST @ 9 %	**816.48**
SGST @ 9 %	**816.48**
IGST 18% ::	
Grand Total ::	**10,704.96**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 8561
Date: 14.10.21
Sign:
R.R. DIST.

Purchase Order

 12-10-2021 15:59:09

81630
18.10.21 2:04:47

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	81630	169094
Doc Date	12-10-2021	
Quote No	Nil	
Quote Date	02-08-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *10 nos*	2,160.00	1.40	0.00	18.00	3,568.32
2 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *10 nos*	4,320.00	1.40	0.00	18.00	7,136.64
				Total Order Value . . .	**10,704.96**

Rupees : Ten Thousand Seven Hundred Four and Paise Ninty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP		
Site & Phase :	SUMMIT HOUSING LLP	Date:	08-10-2021
Supplier		Time:	11:00PM
		Req. No.	169094
Material required before date:		ID No.	70256

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Gova Rope		30	Nos		
2	GI Bucket		24	Nos		
3	Plastic Blue Sheet	12x18	10	sft		
4	Plastic Blue Sheet 81630	24x18	10	sft		
5	Spade With Handle		20	Nos		
6	Mopping Stick		30	Nos		
7	Bombay Broom	Big	50	Nos		
8	Acid	1ltr	60	Nos		
9	Phenyle	1ltr	40	Nos		
10	Harpic	500ml	20	Nos		
11	Lizol	1ltr	48	Nos		
12	Surf	500grms	30	Nos		
13	Vim bar		24	Nos		
14	Santoor Handwash		48	Nos		
15	Dettol Liquid		10	Nos		
16	Room Freshner		24	Nos		
17	Air Pockets		20	Nos		
18	Odonil		36	Nos		
19	Yellow Cloth		120	Nos		
20	Checks cloth		120	Nos		
21	Wiper		30	Nos		
22	Dust Pan		24	Nos		
23	Plastic Bucket		20	Nos		
24	Plastic Gampa		60	Nos		
25	Sponges		500	Nos		

APPROVED BY
11 OCT 2021
SOHAM MODI
MANAGING DIRECTOR

26	Bombay Broom	Small	200	Nos		
27	Coconut Broom		200	Nos		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani			APPROVED BY
Sign.& Date	08-10-2021	Sign. & Date		11 OCT 2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
11 OCT 2021
SOHAM MODI
MANAGING DIRECTOR