PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/10/2021	Prepared by:	T.D. Murthy
PO/WO no.	80590	PO / WO Date.	16/09/2021
Supplier Name	Sri Sai Rohith Marketing Company	PO/WO amount	Rs. 80,222/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	123	18/10/2021	Rs. 80,222/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 80,222/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-	-	98119	☑ Yes □ No
2.				☑ Yes □ No
3.				☑ Yes □ No
4.				☑ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 80,222/-
Amount E – PO / WO value:				Rs. 80,222/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 40,111/- □ No
Payment – due date	**01/11/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED				
Date	30/10/21		30 OCT 2021 MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

..: 36AMHPC9678H1ZM **TAX INVOICE**

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHITH MARKETING COMPANY

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

Road No. 8, N.F.C. Main Road, Plot No. 66, Krishna Nagar, H.B. Colony, Moula Ali, Hyderabad-500040. (T.S) **Mob. : 9866512288**

INV. NO: 123 INVOICE DATE : 18/10/21

TRANSPORTATION NAME :
VEHICLE NO: TS08 UG4851 L/R No.
DATE & TIME OF SUPPLY :
PLACE PF SUPPLY :

DETAILS OF RECEIVER (BILLED TO)

M/S Serene Constructions LLP.
5-4-187/374, IInd Floor, M.G. Road,
Sec-bad - 500003

STATE CODE:........ GSTIN NO. 36ACVFS7909P1ZV

DETAILS OF CONSIGNEE (SHIPPED TO)

Site At:- Yenakapally village,
P.O.No. 80590 Chevella

STATE CODE:........ GSTIN NO.

S. NO.	HSN CODE	DESCRIPTION	QUANTITY	RATE	AMOUNT Rs. Ps.
1	7610	Alluminium 3Track windows 6'x6'→4	144 sft	280/-	40320=00
2	7610	〃 〃 2'6"x3'6"→2	17.5 sft	310/-	5425=00
3	7610	Alluminium openable window 2'x6'→1	12 sft	330/-	3960=00
4	7610	Alluminium fixed window 1'x6'6"→4	26 sft	215/-	5590=00
5	7610	Alluminium openable ventilator 2'x2'6"→3	15 sft	450/-	6750=00
6	7610	Alluminium openable window 2'x4'6"→2	18 sft	330/-	5940=00

INWARD	
Inward No: 224	Dt: 18/10/2
MRN No: 98119	Dt: 22/10/21
Received By: R. Sailu	Sign:
Serene Construction (Hyd' LLP	

TOTAL BEFORE TAX		67985=00
ADD : CGST	9%	6118=65
ADD : SGST	9%	6118=65
ADD : IGST		
TAX AMOUNT GST		
GRAND TOTAL		80222=30

BANK DETAILS : HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING. CO
A/C No. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words.........

- Once goods sold will not be taken back
- Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
- Subject to Secundarabad Juridiction only.
- Our Responsibility Ceases sooner the goods leave our premises

E.&O.E

For **SRI SAI ROHIT MARKETING.Co**

Authorised Signature

Receiver Stamp & Signature.........

SUMMIT SALES LLP
IN WARD
No: 8601
Date: 25-10-2?
Sign:
R.R. DIST.

Purchase Order

80590
08.09.21 4:57:38

 16-09-2021 11:35:11

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	80590	150586
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	16-09-2021	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	10-02-2020	
9866512288	**SupplyType**	Supply And Installation	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 6'0 x 6'0(71.50" x 71.50") - 04 nos*	144.00	280.00	0.00	18.00	47,577.60
2	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 2'6 x 3'6"(29.50" x 41.50") - 02 nos*	17.50	310.00	0.00	18.00	6,401.50
3	2205 - Carpentry - windows - Al. Openable - other - sft *2'0 x 6'0(23.50" x 71.50") - 01 nos*	12.00	330.00	0.00	18.00	4,672.80
4	2187 - Carpentry - windows - Al. Fixed - other - sft *1'0 x 6'6"(11.50" x 77.50") - 04 nos*	26.00	215.00	0.00	18.00	6,596.20
5	2205 - Carpentry - windows - Al. Openable - other - sft *Wall hung ventilator - 2'6" x 2'0(29.50" x 23.50") - 03 nos*	15.00	450.00	0.00	18.00	7,965.00
6	2205 - Carpentry - windows - Al. Openable - other - sft *2'0 x 4'6"(23.50" x 53.50") - 02 nos*	18.00	330.00	0.00	18.00	7,009.20
					Total Order Value . . .	**80,222.30**

Rupees : Eighty Thousand Two Hundred Twenty Two and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a) . Brown colour.
Payment Terms	50% as advance & balance 50% on after delivery and completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 40,111/- paid through cheque no .... dt............
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 50.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Serene Constructions LLP*

Authorised Signatory

17/09/2021

Name : ______________________

Accepted the above Terms And Conditions

For *Sri Sai Rohith Marketing Company*

Name : ______________________

Date : __/__/____

1170

Requisition Form - Aluminium Windows										
Company		SCLLP		Site & Phase		SERENE FARM				
Req. no.		150586		Req. Date		13-09-2021				
Material required before		asap		ID no.		69290				
Prepared by:		SARWAR		Approved by (sign):						
Flat / Block no:		50								
Type A 1200 Sft 3BHK Order Value:		1	Flats							
Type B 1010 Sft 2BHK Order Value:		0	Flats							
S No.	Item Description	Units	Qty required for Type B 1010 Sft 2BHK flat	Qty required for Type A 1200 Sft 2BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft
1	Aluminium Sliding Windows 6' X6'	nos	-	4	-	1	4	-	4	144.0
2	Aluminium Sliding Windows 2'6"x3'6	nos	-	2	-	1	2	-	2	17.5
3	Aluminium Opening Windows 2'x6'	nos	-	1	-	1	1	-	1	12.0
4	Aluminium Opening Windows 2'x4'6	nos	-	2	-	1	2	-	2	18.0
5	Aluminium Fixed Windows 1' X 6'6"	nos	-	4	-	1	4	-	4	26.0
6	Aluminium Ventilator Windows 2'6"x	nos	-	3	-	1	3	-	3	15.0
	Total						16	-	16	232.5

80590

14/09/2021

18723

APPROVED BY
15 SEP 2021
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

 14-09-2021 12:47:52 Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	80590	150586
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	14-09-2021	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	10-02-2020	
9866512288	**SupplyType**	Supply And Installation	

Kind Attn : Mr. C. Laxman Kumar

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Remarks	

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☑ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
15 SEP 2021
SOHAM MODI
MANAGING DIRECTOR

T.D. 14/9/21

For *Serene Constructions LLP*

Authorised Signatory

Name : 14/09/2021

Accepted the above Terms And Conditions

For *Sri Sai Rohith Marketing Company*

Name : ______________

Date : __/__/____