

PURCHASE DIVISION
Advice for approval for credit to supplier

⑥ ②

Date:		30/10/21		Prepared by:		Kavitha	
PO/WO no.		81499		PO / WO Date.		5/10/21.	
Supplier Name		Vivid world		PO/WO amount		654.90.	
Firm/Company		Vlod? properties pvt ltd		Project		MPL.	
Sl. No.		Bill No.		Bill Date		Bill amount	
1.		2179		5/10/21		654.90/-	
2.							
3.							
4.							
Amount A - Bills total(Excluding Transport & Hamali Charges):							
Sl. No.		DC .No		DC. Date		MRN No.	
1.						654.90/-	
2.						DC matches MRN	
3.						<input type="checkbox"/> Yes <input type="checkbox"/> No	
						<input type="checkbox"/> Yes <input type="checkbox"/> No	
						<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B -Other Credits : Transportation charges							
Amount C -Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value:						654.90/-	
Amount F - Difference (A - E): GST-18%						654.90/-	
Quantity received as per PO /WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)			
Is difference between PO / Bill acceptable?				<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)			
Excess / short material received				<input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)			
Close PO / W?O				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)			
Advance paid / PDC given (deduct when paying)				<input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No			
Payment - due date				01/11/21			
Remarks: - Final Bill							
Approved by		Purchase Officer		Purchase Manager		Accounts - receiver of bill	
Sign:		Kavitha		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> APPROVED MD 30 OCT 2021 MANISH PARIKH MANAGER PROCUREMENT </div>		Accountant	
Date		30/10/21.				Accounts Manager	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

81499

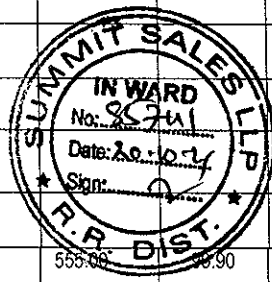
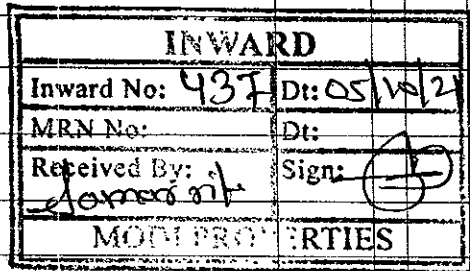
TAX INVOICE

Invoice No. : 2179	Transport Mode :
Invoice Date :05/10/2021	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA	Code 36

Bill to Party	Ship to Party
Address: M/S. MODI PROPERTIES PVT LTD, (MAY FLOWER PLATINUM), 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION, MG ROAD, SECBAD-3	GATE PASS N:2807

GST: 36AABCM4761E1ZM	GSTIN :
State : TELANGANA	Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 88A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 88A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
											654.90



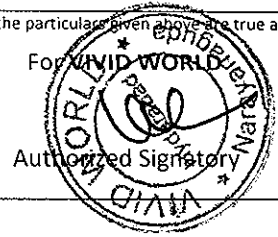
RS. SIX HUNDRED FIFTY FOUR AND NINETY PAISE ONLY
(RS . 654.90)

ADD :CGST 9%	49.95
ADD: SGST 9%	49.95
Total Amount After Tax	654.90

Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

G. S. S.
6/10/21
Common Seal

Certified that the particulars given above are true and correct



Purchase Order

Page(s) 1 Of 1

08-10-2021 16:05:44

Orig:



81499

05.10.21 5:01:58

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. GSTIN 36AVTPS1528D1ZB 6682-3161/6682-3171 92462-15868	Doc No	81499	183221
	Doc Date	05-10-2021	
	Quote No	Nil	
	Quote Date	05-10-2021	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos HP88A	1.00	230.00	0.00	18.00	271.40
2 3522 - Computers and Peripherals - Toner drum - NA - nos HP88A	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					654.90
Rupees : Six Hundred Fifty Four and Paise Ninty Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day**Delivery Location** Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for HO purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact - -

Accepted the above Terms And Conditions

For **Vivid World**

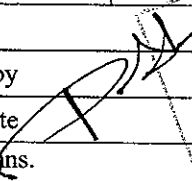
Name : _____

Date : _/ _/ _

Requisition Form

1299

Company Name:		Modi Properties Pvt Ltd	Date:		05-10-2021	
Site & Phase :		Head Office	Time:			
Supplier			Req. No.		183221	
Material required before date:			ID No.		70116	
No	Description	Size	Quantity	Units	Inward No	Date
1	12A Toner refilling		1	No		
2	12A Toner drum 81499		1	No		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks: This is for Head office						
Prepared By		Suneel	Approved by			
Sign. & Date		05-10-2021	Sign. & Date			


APPROVED
 17 OCT 2021
 F. PRASHAKAR
 Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.