PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/10/2021	Prepared by:	MINISH
PO/WO no.	80615.	PO / WO Date.	14/09/2021
Supplier Name	Gautham Enterprises	PO/WO amount	3,760/-
Firm/Company	Mehta & Modi Realty Kowkur LLP.	Project	GHT.
Sl. No.	Bill No.	Bill Date	Bill amount
1	855.	16/09/2021	3,760/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,760/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			96778.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,760/-
Amount E – PO / WO value:	3,760/-
Amount F – Difference (A – E): GST-18%	– NIL.

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ /- ☑ No
Payment – due date	01/11/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 26 OCT 2021 MANISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises
1-10-98/19 Vasavi Nagar ...
Pin-500016 Ph 27763763 ...
GSTIN/UIN 36ADIPA9683N1Z...
State Name Telangana, Code ...
E-Mail gautham_entps2424@...
Consignee (Ship to)
Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, IInd Floor
MG Road, Soham Mansion
Secunerabad-500003
GSTIN/UIN 36ABLE...
State Name Telangana ...
Buyer (Bill to)
Mehta & Modi Realty Kowkur LLP
5-4-187/3&4 IInd Floor
MG Road, Soham Mansion
Secunerabad-500003
GSTIN/UIN 36ABLEM...
State Name Telangana, Code 36

GHT

Invoice No.	Dated ...-Sep-21
Delivery Note	Mode/Terms of Payment
Reference No. & Date	Other References
Buyer's Order No.	Dated 15-Sep-21
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Motor Vehicle No.	TS10UB3123
Terms of Delivery	

Sl No.	Description of Goods	Quantity	Rate	per	Disc %	Amount
1	Nescafe Signature ...					3,186.48
			9 %			286.78
			9 %			286.78
						(-)0.04

BILL NO:- 855
16/9/2021

Total ₹ 3,760.00
E & O E

Amount Chargeable (in words)
INR Three Thousand Seven Hundred ...

HSN/SAC	Taxable Value	Rate	Tax Amount	Rate	Tax Amount	Total Tax Amount
21011200			286.78		286.78	573.56
Total			286.78		286.78	573.56

Tax Amount (in words) : INR Five Hund...

96778

Company's Bank Details
Bank Name : Union Bank of India
A/c No. : ...0321043001908
Branch & IFS Code : ...eerp... & UBIN...

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises

Authorised Signatory

INWARD
No. 5441
96778

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 8567
Date: 5/10
Sign:

Purchase Order

80615
14.09.21 11:35:33

 14-09-2021 2:47:48 PM

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000..
G S T No. : 36ABLFM7631F1Z3

Supplier Details				
Gautham Enterprises Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad		**Doc No**	80615	140772
		Doc Date	14-09-2021	
		Quote No	Nil	
GSTIN 36ADIPA9683N12W	NA	**Quote Date**	09-09-2021	
2776-3763 / 6633-8763	9848035963	**SupplyType**	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	8.00	398.30	0.00	18.00	3,759.95
					Total Order Value . . .	**3,759.95**

Rupees : Three Thousand Seven Hundred Fifty Nine and Paise Ninty Five Only.

Terms and Conditions :-

Specification /	Brand is Cafe desire
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for site office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 15/9/21

Accepted the above Terms And Conditions

For ***Gautham Enterprises***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	MEHTA AND MODI REALTY KOWKUR LLP	Date:	13.09.2021
Site & Phase:	GHT	Time:	14:30
Supplier:		Req. No.	140772
Material required before :	**15-09-2021**	ID No.	69300

No	Description	Size	Quantity	Units	Inward No	Date
1	Coffee powder	1kg	08	No.s		
	80615					

APPROVED
14 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site & slaes office purpose.

Prepared By	N.Shravya	Approved by	A SURESH
Sign.& Date	13.09.2021	Sign. & Date	13.09.2021