PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/10/2021	Prepared by:	T.D. Murthy
PO/WO no.	81144	PO / WO Date.	29/09/2021
Supplier Name	Praful Sanitary	PO/WO amount	Rs. 5,985/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	616	05/10/2021	Rs. 5,985/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 5,985/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-	-	97377	☑ Yes □ No
2.				☑ Yes □ No
3.				☑ Yes □ No
4.				☑ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 5,985/-
Amount E – PO / WO value:	Rs. 5,985/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**01/11/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 30 OCT 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	30/10/21						

Notes: 1. In case amount to be credited to supplier and the bill total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/21-22/ 616**	Dated **5-Oct-21**
	Delivery Note **Invoice**	
	Reference No. & Date.	Other References **Credit**
Buyer (Bill to) **Serene Constructions LLP** 5-4-187/3&4, IInd Floor, M.G. Road Secunderabad GSTIN/UIN : 36ACVFS7909P1ZV State Name : Telangana, Code : 36	Buyer's Order No. **81144**	Dated **29-Sep-21**
	Dispatch Doc No. **Invoice**	Delivery Note Date **5-Oct-21**
	Dispatched through **Self**	Destination **Yenkepally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**25mm CF Adaptor**	3917	18 %	**20 No:**	56.00	No:	20 %	**896.00**
2	**25mm CF Elbow**	3917	18 %	**20 No:**	95.00	No:	20 %	**1,520.00**
3	**25mm CF Male Elbow**	3917	18 %	**20 No:**	79.00	No:	20 %	**1,264.00**
4	**25mm CF Coupler**	3917	18 %	**20 No:**	87.00	No:	20 %	**1,392.00**
								5,072.00
	Output CGST							**456.48**
	Output SGST							**456.48**
	ROUNDING OFF							**0.04**
	Total			**80 No:**				**₹ 5,985.00**

INWARD	
Inward No: 213	Dt: 06/10/21
MRN No: 97377	Dt: 07/10/21
Received By: R.Sachin	Sign:
Serene Construction (Hyd) LLP	

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Five Thousand Nine Hundred Eighty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	5,072.00	9%	456.48	9%	456.48	912.96
99		9%		9%		
99		14%		14%		
Total	**5,072.00**		**456.48**		**456.48**	**912.96**

Tax Amount (in words) : **Indian Rupees Nine Hundred Twelve and Ninety Six paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 5508
Date: 14/10/21
Sign:

 29-Sep-21 12:31:40 PM

Purchase Order

81144
27.09.21 3:10:20

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details				
Praful Sanitary		**Doc No**	81144	150590
~~3-6-138/5~~, Himayat Nagar, Hyderabad.		**Doc Date**	29-09-2021	
		Quote No	Nil	
GSTIN 36ACWPG864A1ZG	40077300	**Quote Date**	29-09-2021	
65526886.	9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	5165 - Equipment - consumable durable - Adapter - NA - Nos *CF Male adapter 3/4"*	20.00	56.00	20.00	18.00	1,057.28
2	10185 - Plumbing - PVC - Elbow - NA - Nos *CF Elbow 3/4"*	20.00	95.00	20.00	18.00	1,793.60
3	10185 - Plumbing - PVC - Elbow - NA - Nos *CF Male elbow 3/4"*	20.00	79.00	20.00	18.00	1,491.52
4	7393 - Plumbing - PVC - Coupling - Others - nos *CF Coupling 3/4"*	20.00	87.00	20.00	18.00	1,642.56
				Total Order Value . . .		**5,984.96**

Rupees : Five Thousand Nine Hundred Eighty Four and Paise Ninty Six Only.

Terms and Conditions :-

Specification / Brand	CF Material
Payment Terms	After delivery
Tax	Included
Delivery Date	With in 2 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for HDPE Water connection purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	Serene construction llp	Date:	21-09-21
Site & Phase:	Serene farms	Time:	16:30
Supplier		Req. No.	150590
Material required before date:	Asap	ID No.	69576

No	Description	Size	Quantity	Units	Inward No	Date
1	CF adapter(male)	¾"	20	Nos		
2	CF elbow	¾"	20	Nos		
3	CF cutoff elbows(male)	¾"	20	Nos		
4	CF coupling	¾"	20	Nos		
5						
6						
7						
8						
9						
10						

8144

Remarks: The above materials required for hdpe water connections in site

Prepared By	G.Siva prasad	Approve by	
Sign. & Date	21-09-2021	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

APPROVED
24 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

ORD FORM Date : 27/9/21

	MRP
3/4 F Adaptor	56/=
3/4 CF Elbow	95/=
3/4 CF MALE Elbow	79/=
3/4 CF Coupling	87/=

Less 20% + GST

PRAFUL SANITARY HIMAYATNAGAR