PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/10/2021	Prepared by:	T.D. Murthy
PO/WO no.	79862	PO / WO Date.	20/08/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 13,694/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	19802	11/10/2021	Rs. 7,532/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 7,532/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	3963	06/10/2021	97380	☑ Yes □ No
2.				☑ Yes □ No
3.				☑ Yes □ No
4.				☑ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 7,532/-
Amount E – PO / WO value:	Rs. 13,694/-
Amount F – Difference (A – E):	Rs. -6,162/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**01/11/2021**
Remarks: **Final bill received.**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature]				
Date	30/10/21						

APPROVED
30 OCT 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE **ORIGINAL INVOICE**

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	19802
Serene Constructions LLP	Invoice Date.	11-10-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	79862
	PO Date.	20-08-2021
	Req ID	68596
	Req Date	19-08-2021
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150571

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8534 - Stone - granite - Tan Brown - 19mm - Sft	68022310	52.08	59.85	3,116.99	18	561.06
	26" x 6'0 - 10 nos						
2	8534 - Stone - granite - Tan Brown - 19mm - Sft	68022310	43.4	59.85	2,597.49	18	467.56
	26" x 5'0 - 04 nos						
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		95.48	7.00	668.36	18	120.30
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	6,382.84		1,148.92
	574.46	574.46	Total Invoice Amount	7,531.75		

Rupees : Seven Thousand Five Hundred Thirty One and Paise Seventy Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 83406
Date: 11-10-21
Sign:
R.R. DIST.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Conts LLP

Site:

DC No.	3963
Date	6/10/21
Vehicle No.	TS10UA9758
P.O. / W.O. No.	79862
P.O. / W.O. Date	20/8/21

Sl. No.	PARTICULARS	Quantity
1	Tan brown granite 26" x 6.0 = 04 (Nos)	04 (Nos)
2	— do — 26" x 5.0 - 04 (,,)	43.40
3	Lonali	95.48 Sft
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

SUMMIT SALES LLP IN WARD No: 9845 Date: 11.10.21 Sign: R.R. DIST.

GSTIN :

Received the above materials in good condition.

Received by Madhu

Stamp: [illegible]

Date : 6/10/21

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

Page(s) 1 Of 1 20-08-2021 16:04:47

79862
13.08.21 2:25:58

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	79862	150571
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	20-08-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-08-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8534 - Stone - granite - Tan Brown - 19mm - Sft *26" x 6'0 - 10 nos*	130.20	59.85	0.00	18.00	9,195.11
2	8534 - Stone - granite - Tan Brown - 19mm - Sft *26" x 5'0 - 04 nos*	43.40	59.85	0.00	18.00	3,065.04
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft	173.60	7.00	0.00	18.00	1,433.94
					Total Order Value . . .	**13,694.09**

Rupees : Thirteen Thousand Six Hundred Ninty Four and Paise Nine Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Kitchen counter top in villas 3,32,26,42,45 & 46.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

→ Part Bill recd. of Rs. 6162/- R.no: 1929 9/9/21. and Bal. Bill to be receivable. 18/9/21.

→ Final Bill received. 20/9/21.

For *Serene Constructions LLP*
Authorised Signatory
20/08/2021
Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : __/__/____

1138

Requisition Form

Company Name:	Serene construction llp	Date:	19-08-21
Site & Phase:	Serene farms	Time:	12:00
Supplier		Req. No.	150571
Material required before date:	Asap	ID No.	68596

No	Description	Size	Quantity	Units	Inward No	Date
1	Tan brown granite	26"x6'	10	NOS		
2	Tan brown granite	26"x5'	04	Nos		
3						
4						
5						
6		79862				
7						
8			20/08/2021			
9						
10						

Remarks: The above materials required for kitchen countertop in villas-3,32,26,42,45,46

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	07-08-2021	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Cons LLP

Site:

DC No.	3963
Date	: 6/10/21
Vehicle No.	: TS10UA 9758
P.O. / W.O. No.	: 79862
P.O. / W.O. Date	: 20/8/21

Sl. No.	PARTICULARS	Quantity
1	Tan brown granite 26" x 6.0 = 04 (Nos)	04 (Nos)
2	— do — 26" x 5.0 = 04 (")	43.40
3		
4		
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20		

INWARD

Inward No: 215	Dt: 06/10/21
MRN No: 97380	Dt: 07/10/21
Received By: R.Sathi	Sign:

Serene Construction (Hyd) LLP

GSTIN :

Received the above materials in good condition.

Received by Madhu

Stamp:

Date : 6/10/21

For SUMMIT SALES LLP

Authorised Signatory

SUMMIT SALES LLP
IN WARD
No: 7447
Date: 14.10.21
Sign: ✓
R.R. DIST.