PURCHASE DIVISION
Advice for approval for credit to supplier

M

Date:	30/10/2021	Prepared by:	T.D. Murthy
PO/WO no.	80926	PO / WO Date.	23/09/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 3,253/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	19708	06/10/2021	Rs. 3,253/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,253/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	16880	06/10/2021	97386	☑ Yes □ No
2.				☑ Yes □ No
3.				☑ Yes □ No
4.				☑ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 3,253/-
Amount E – PO / WO value:	Rs. 3,253/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**01/11/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 30 OCT 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	30/10/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	19708
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	06-10-2021
	PO No.	80926
	PO Date.	23-09-2021
	Req ID	69577
GSTIN : 36ACVFS7909P1ZV	Req Date	22-09-2021
	Loc Req No	150591

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	6	86.00	516.00	18	92.88
	Hand wash						
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	24	16.80	403.20	5	20.16
	Yellow-12 White-12						
3	4041 - Consumables - Mopping stick - NA - nos	9603	6	128.00	768.00	18	138.24
4	4003 - Consumables - Bombay Broom - Big - nos	9603	6	68.00	408.00	0	0.00
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	52.00	312.00	18	56.16
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	76.00	456.00	18	82.08
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IGST	CGST	SGST			
			Total Taxable Amount	2,863.20	389.52
	194.76	194.76	Total Invoice Amount	3,252.72	

Rupees : Three Thousand Two Hundred Fifty Two and Paise Seventy Two Only.

for Summit Sales LLP

K.U.Du

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 55234
Date: 7-10-21
Sign:
R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	16880
Serene Constructions LLP	DC Date.	06-10-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	80926
	PO Date.	23-09-2021
	Req ID	69577
GSTIN : 36ACVFS7909P1ZV	Req Date	22-09-2021
	Loc Req No	150591

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	24
3	4041 - Consumables - Mopping stick - NA - nos	9603	6
4	4003 - Consumables - Bombay Broom - Big - nos	9603	6
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 24-09-2021 14:52:24

80926
22.09.21 4:26:50

From Company :	**Serene Constructions LLP** 5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003. G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	80926	150591
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-09-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-09-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	86.00	0.00	18.00	608.88
2	4008 - Consumables - Cleaning Cloth - other - nos *Yellow-12 White-12*	24.00	16.80	0.00	5.00	423.36
3	4041 - Consumables - Mopping stick - NA - nos	6.00	128.00	0.00	18.00	906.24
4	4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
5	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	52.00	0.00	18.00	368.16
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	76.00	0.00	18.00	538.08
					Total Order Value . . .	**3,252.72**

Rupees : Three Thousand Two Hundred Fifty Two and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Serene Constructions LLP***

Authorised Signatory

25/09/2021

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : _/_/_

12/4

Requisition Form

Company Name:		Serene construction llp		Date:		22-09-21	
Site & Phase:		Serene farms		Time:		10:10	
Supplier				Req. No.		150591	
Material required before date:		Asap		ID No.		69577	
No	Description	Size	Quantity	Units		Inward No	Date
1	Hand wash liquid	Std	06	Nos			
2	Yellow cloths	Std	12	Nos			
3	Mopping cloths	80926 Std	12	Nos			
4	Mopping sticks	Std	06	Nos			
5	Bombay brooms	Big	06	Nos			
6	Phinyle	Std	06	Nos			
7	Harpic	Std	06	Nos			
8							
9							
10							
Remarks: The above materials required for hdpe water connections in site							
Prepared By		G.Siva prasad		Approve by			
Sign. & Date		22-09-2021		Sign. & Date			

NOTE: on receipt of material at site write inward number and date in last 2 columns.

APPROVED
24 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	16880
Serene Constructions LLP	DC Date.	06-10-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	80926
	PO Date.	23-09-2021
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	Loc Req No	150591

	Description of Goods	HSN/SAC	Qty
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5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
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INWARD
Inward No: 218 Dt: 06/10/21
MRN No: 97386 Dt: 07/10/21
Received By: R Salini Sign:
Serene Construction (Hyd) LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 7442
Date: 14-10-21
Sign: