

PURCHASE DIVISION Advice for approval for credit to supplier

6	11/2	
(()	7	(1)
	/	<i></i>

Date:		9/11/21	Prepared	l by:		i H		
PO/WO no.	82149		PO/Wo	PO / WO Date.		101.	12.	
Supplier Name	-14			amount		1 <u>-1110</u>	1	
Firm/Company		CSIII	Project			1-1	<u></u>	
Sl. No.	Bill No.	-5574	Bill Dat	e		Bill amount		
1		2.4						
2		218	8	19/10	1-21	<i>3</i> 7	9-	
3								
4	 				,	/-		
Amount A – Bilk	total(Excluding	ng Transport & Har	nali Charges):			~		
Sl. No. DC.		DC. Date	•	MRN N	0.	DC matches MF	~ ≥N	
1.				 		□ Yes □ No		
2.						□ Yes □ No		
3.				1		□ Yes □ No		
Amount B -Othe	r Credits : Trai	nsportation charges	· · · · · · · · · · · · · · · · · · ·			D 103 B 140		
Amount C -Othe			···					
		int to be credited to	the cumilier					
Amount E – PO		in with the transfer to	, me supplier,			27	1/c	
Amount F – Diff		GST_18%				27	<u> </u>	
Quantity received			Voc T Evenes		C1 4	- 04	11 1	
Is difference bety		•	Yes - Excess r			. □ Otner (explair	ned below)	
Excess / short ma	+	-	E Yes D No (exp			T (5 * 12		
Close PO / W?O						s 🗆 No (explained below)		
			Ú Yes □ No – wa		nce material D	No (explained b	elow)	
Advance paid / PDC given (deduct when paying)						·		
Payment – due date								
Remarks:								
		Purchase .	CHACASA	MD	Accounts -	Accountant	Accounts	
Approved by	Purchase Officer	Manager AP	Manager		receiver of bill		Manager	
,		Manager AP	Mahager NOV 2021		receiver of bill		Manager	

Notes: 1. In case amount to be credited to applies and the mission not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

the state of the state of

1326. Requisition Form Company Name: Summit Sales LLP Date: 19-10-2021 Site & Phase: Head office Time: Supplier Req. No. 183249 Material required before date: ID No. 70615 No Inward No Description Date Size Quantity Units 12A tonner refilling 1 1 No 2 3 4 5 6 7 8 9 10 Remarks: This is for HO

Approved by

Sign. & Date

19-10-2021 Note: On receipt of material at site write inward number and date in last 2 columns.

Suneel

Prepared By

Sign.& Date

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda, Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN: 36AVTPS1528D1ZB

			Γ A $^{\circ}$	X IN	VOIC	E			·		
Invoice No.: 2188						rt Mode :			·		
invoice Date :19/10/2021					Vehicle Number :						
Reverse Charge (Y/N):					Date of S						
State : TELANGANA	Cod	e	3	6		15,000	-		-		
Bill to Pa	irty						S	hip to Pa	artv		
Address: M/S. SUMMIT SALES LLF 5-4-187/3&4, 2 ND FLOOR, SOHAM MG ROAD , SECBAD.	P, MANSION,				GATE PA	SS NO: 28	314			······································	·
GST: 36ACQFS2044C1Z7					GSTIN:	· · · · · · · · · · · · · · · · · · ·					
State: TELANGANA	<u> </u>		Со		State :		<u> </u>		 _		Code
Product Description	HSN	ΙUΙ	de Qty.	Rate		1					
·	Code	0 M	oxiy.	Nate	Amount	TAXABLE VALUE	CGST	Г		SGST	TOTAL
							RATE	AMT	RATE	AMT	
IID 124 (AGED TO TEST											
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
Consorn			SUN *	IN W. No. Sign:	80 4 F						
					230.00	41.40				•	271.40
RS. TWO HUNDRED SEVENTY ONE AN	ND FORTY PA	AISE	ONL	Y		ADD COOT	007				230.00
(RS .271.40)						ADD: CGST		-			20.70
						Total Amour		·			20.70
						TOTAL ATTION		· 			271.40
Bank Details		<u> </u>				Cod	ified that at	00.0			<u> </u>
Bank Name : INDIAN BANK						l cert	meu illai (f	For VIV	Enew soc	ve are true a	nd correct
Branch Narayanguda Branch	a	۱.						*0. 41V	ID WO	RILD	
Bank A/C : 406746378	─	* V					116	J. ~80	N_{0}	2 }	
Bank IFSC : IDIB000N015			Comm	non Seal				Authoriz	ed Sign	atory	

Purchase Order

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27-10-2021 17:12:00

8214	
25 10	• •

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

	Doe No.	T		
204, Kubera Towers, Narayanaguda, Hyderabad. GSTIN 36AVTPS1528D1ZB			183249	
			19-10-2021	
6682-3161/ 6682-3171 92462-15868		19-10-2021 Supply		

Kind Attn: Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Rupees: Two Hundred Seventy One and Paise Fourty Only.		Total O	der Valu	e	271.40

Terms and Conditions :-

Specification /

As per details given in the quotation

Payment Terms

After Delivery & Production of bill

Tax

All taxes included in above price.

Delivery Date

Same Day

Delivery Location

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay Nil

oranity for Delay 14

Included in the above price.

Warranty

Nil

Advance Paid

Transportation

Nil

Other Terms

We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.

Completion Date

Nil

Measurment Security Nil Nil

Remarks

For S	iummit Sales	· LP			
Author	ised Signator	Li	١.		
Name	·:	N/28	10	2021	
Name	·:	128	10	2021	

Accepted the above	Terms And	Conditions
For Vivid World		

Name :	
	Date · / /