

PURCHASE DIVISION
Advice for approval for credit to supplier

(P) (M)

Date:		8/11/21		Prepared by:		Mounika																									
PO/WO no.		82334		PO / WO Date.		26/10/21																									
Supplier Name		Vivid world		PO/WO amount		271.40/-																									
Firm/Company		MPPL		Project		Hd																									
Sl. No.	Bill No.	Bill Date		Bill amount																											
1	2192	26/10/21		271.40/-																											
2																															
3																															
4																															
Amount A – Bills total(Excluding Transport & Hamali Charges):																															
Sl. No.	DC .No	DC. Date	MRN No.	271.40/-																											
1.				DC matches MRN																											
2.				☐ Yes ☐ No																											
3.				☐ Yes ☐ No																											
Amount B –Other Credits :_Transportation charges																															
Amount C –Other Debits :																															
Amount D (D=A+B-C) – Amount to be credited to the supplier:																															
Amount E – PO / WO value:																															
Amount F – Difference (A – E): GST-18%																															
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																											
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)																											
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)																											
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)																											
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No																											
Payment – due date				15/11/21																											
Remarks:																															
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>8/11/21</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>							Date	8/11/21						
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:	<i>[Signature]</i>																														
Date	8/11/21																														

Notes: 1. In case amount to be credited to supplier and the bill total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2192			Transport Mode :
Invoice Date :26/10/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	Ship to Party :

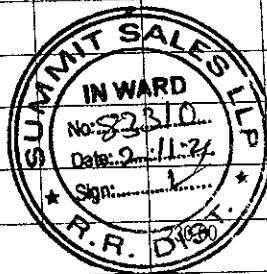
GATE PASS NO: 2818

GSTIN :

State :

Code

INWARD	
Inward No: 497	Date: 12/15/21
MRN No:	Dt:
Received By: <i>Jamir</i>	Signature: <i>[Signature]</i>
MODI PROPERTIES	



(RS .271.40)

271.40

230.00

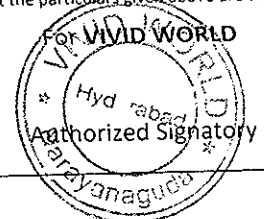
20.70

271.40

Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct



Purchase Order

Page(s) 1 Of 1

05-11-2021 11:10:50



82334

30.10.21 11:22:44

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	82334	183258
Doc Date	26-10-2021	
Quote No	Nil	
Quote Date	26-10-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	1.00	230.00	0.00	18.00	271.40
Rupees : Two Hundred Seventy One and Paise Fourty Only.					Total Order Value . . . 271.40

Terms and Conditions :-

Specification / As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.

Completion Date Nil

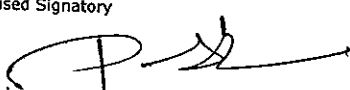
Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Vivid World**

Date : __/__/__

Requisition Form

1403

Company Name:		Modi Properties.com		Date:		26-10-2021	
Site & Phase :		Head office		Time:			
Supplier				Req. No.			
Material required before date:				ID No.		183258 70789	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A tonner refilling		1	No			
2	82334						
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for HO							
Prepared By		Suneel		Approved by			
Sign. & Date		26-10-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

