PURCHASE DIVISION
Advice for approval for credit to supplier

B

Date:	08/11/21	Prepared by:	Prabhakar
PO/WO no.	80929	PO / WO Date.	23/9/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	2950-00
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	126	28/10/21	3422-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3422-00

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.			98539	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges/Charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3422-00
Amount E – PO / WO value:	2950-00
Amount F – Difference (A – E): GST-18%	472-00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___ ☑ No
Payment – due date	13/11

Remarks: Amount in Sl.no:1 Posted wrongly, Cause Corrected.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		8/11/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES
14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **126**	Date **28-10-2021**
Place of supply **36-Telangana**	PO date **29-09-2021**
PO number **80929**	Vehicle Number **TS12UC-8002**

Bill To
MODI PROPERTIES PVT LTD
5-4-187/3&4, 2 nd Floor,
MG Road,,Secunderabad - 03
Contact No.: 9502277299
GSTIN Number: 36AABCM4761E1ZM
State: 36-Telangana

Ship To
May Flower Platinum
Sy 82/1 Mallapur Nacharam
(R.R.DST) Pin cod -500076
(DL .GMR)

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	L- PATTI (2X2) EBCO		2"X2"	100	NOS	₹ 10.00	₹ 180.00 (18%)	₹ 1,180.00
2	SCREWS 50X6MM (150 PER PKT)	8302	50X6MM	20	PKT	₹ 95.00	₹ 342.00 (18%)	₹ 2,242.00
	Total			**120**			**₹ 522.00**	**₹ 3,422.00**

Invoice Amount In Words
Three Thousand Four Hundred Twenty Two Rupees only

Amounts:	
Sub Total	₹ 3,422.00
Total	**₹ 3,422.00**
Received	₹ 0.00
Balance	₹ 3,422.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 1,000.00	9%	₹ 90.00	9%	₹ 90.00	₹ 180.00
8302	₹ 1,900.00	9%	₹ 171.00	9%	₹ 171.00	₹ 342.00
Total	₹ 2,900.00		₹ 261.00		₹ 261.00	₹ 522.00

Terms and conditions:
Thanks for doing business with us!

Company's Bank details:
Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY
Bank Account No.: 4312001151
Bank IFSC code: KKBK0000553
Account Holder Name: SRI BALAJI ENTERPRISES

INWARD
Inward No: 7859 Dt: 28/10/21
VRN No: 93539 Dt: 29/10/21
Received By: Sign: nlisam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

For, SRI BALAJI ENTERPRISES
SRI BALAJI ENTERPRISES SBE HYD.
Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 26275 Date: 30/10/21 Sign:

Purchase Order

 24-09-2021 14:52:24 Original

80929
22.09.21 4:26:50

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	80929	178017
	Doc Date	23-09-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	23-09-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9598 - Tools - Bracket - NA - Nos *2 inch x 2 inch*	100.00	6.00	0.00	18.00	708.00
2	4673 - Electrical - other - Wooden box - other - nos *50x 8mm*	20.00	95.00	0.00	18.00	2,242.00
					Total Order Value . . .	**2,950.00**

Rupees : Two Thousand Nine Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B-Block B1 & B5 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 25/09/2021

Contact - -

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________

Date : __/__/____

Requisition Form

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Company Name:	Modi Properties Pvt Ltd	Date:	22.09.2021
Site & Phase :	May Flower Platinum	Time:	11;40
Supplier		Req.No.	178017
Material required before date:	26.09.2021	ID No.	69587

No	Description	Size	Quantity	Units	Inward No	Date
1	Bision boards [cement partical] 80928	6'x4'	30	Nos		
2	L angle	2''x2''	100 — 6 (1st)	Nos		
3	Wooden Screws 80929 95+18	50x8mm	20	Boxes		
4						
5						
6						
7						
8						
9						
10						

Remarks: for site B Block B1 & B 5 use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	22.09.2021	Sign. & Date	

Note:

APPROVED
24 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE