

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:		10/11/2021		Prepared by:		MINISH.	
PO/WO no.		81587.		PO / WO Date.		11/10/2021	
Supplier Name		SSLF.		PO/WO amount		5,440/-	
Firm/Company		Modi Realty Mallapur LLP		Project		GMR.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	19901	16/10/2021		3,840/-			
2							
3							
4							
Amount A - Bills total (Excluding Transport & Hamali Charges):						3,840/-	
Sl. No.	DC No.	DC Date	MRN No.	DC matches MRN			
1.	17044	16/10/2021	97985.	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:						3,840/-	
Amount E - PO / WO value:						5,440/-	
Amount F - Difference (A - E): GST-18%						1,600/-	
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved - within acceptable limits ☐ No (explained below)				
Close PO / WO			☐ Yes ☒ No - wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. ___/- ☒ No				
Payment - due date			11/11/2021				
Remarks: Part Quantity received.							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills received does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-10-2021

Customer Details				Invoice No.		19901	
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 GSTIN : 36AAEFM1459R1ZP				Invoice Date.		16-10-2021	
				PO No.		81587	
				PO Date.		11-10-2021	
				Req ID		70197	
				Req Date		09-10-2021	
				Loc Req No		187536	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	220.00	1,100.00	12	132.00
2	4108 - Consumables - Water Bottle - NA - Nos		6	52.00	312.00	18	56.16
3	7584 - Stationery - other - Scribbling Pads - other -		10	15.00	150.00	18	27.00
4	7560 - Stationery - other - Pen - NA - nos Blue	9608	20	3.50	70.00	12	8.40
5	7505 - Stationery - other - Binder Clips - other - 32mm	8305	5	45.00	225.00	18	40.50
6	7505 - Stationery - other - Binder Clips - other - 25mm	8305	5	38.00	190.00	18	34.20
7	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	3	304.50	913.50	18	164.44
8	7523 - Stationery - other - Eraser - NA - nos		5	1.50	7.50	18	1.36
9	7594 - Stationery - other - Stapler pin - other - boxes small	7415	5	6.00	30.00	18	5.40
10	7509 - Stationery - other - Calculator - NA - nos		2	158.00	316.00	18	56.88
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				3,314.00		526.34	
263.17				263.17		Total Invoice Amount	
				3,840.32			
Rupees : Three Thousand Eight Hundred Fourty and Paise Thirty Two Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

[Signature]

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-10-2021

Customer Details		DC No.	17044
Modi Reality Mallapur LLP		DC Date.	16-10-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076		PO No.	81587
		PO Date.	11-10-2021
		Req ID	70197
		Req Date	09-10-2021
GSTIN : 36AAEFM1459R1ZP		Loc Req No	187536
	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2	4108 - Consumables - Water Bottle - NA - Nos		6
3	7584 - Stationery - other - Scribbling Pads - other - nos		10
4	7560 - Stationery - other - Pen - NA - nos	9608	20
5	7505 - Stationery - other - Binder Clips - other - boxes	8305	5
6	7505 - Stationery - other - Binder Clips - other - boxes	8305	5
7	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	3
8	7523 - Stationery - other - Eraser - NA - nos		5
9	7594 - Stationery - other - Stapler pin - other - boxes	7415	5
10	7509 - Stationery - other - Calculator - NA - nos		2
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order



81587

08.10.21 5:17:53

1 Of 2

11-10-2021, 11:51:41

Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

TIN 36ACQFS2044C1Z7

966335551

9618244433

Doc No	81587	187536
Doc Date	11-10-2021	
Quote No	Nil	
Quote Date	11-10-2021	
SupplyType	Supply	

Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
4108 - Consumables - Water Bottle - NA - Nos	12.00	52.00	0.00	18.00	736.32
7584 - Stationery - other - Scribbling Pads - other - nos	10.00	15.00	0.00	18.00	177.00
7560 - Stationery - other - Pen - NA - nos Blue	20.00	3.50	0.00	12.00	78.40
7505 - Stationery - other - Binder Clips - other - boxes 32mm	5.00	45.00	0.00	18.00	265.50
7505 - Stationery - other - Binder Clips - other - boxes 25mm	5.00	38.00	0.00	18.00	224.20
73516 - Computers and Peripherals - Mouse - NA - nos	3.00	304.50	0.00	18.00	1,077.93
7523 - Stationery - other - Eraser - NA - nos	5.00	1.50	0.00	18.00	8.85
7594 - Stationery - other - Stapler pin - other - boxes small	5.00	6.00	0.00	18.00	35.40
7509 - Stationery - other - Calculator - NA - nos	2.00	158.00	0.00	18.00	372.88
Total Order Value . . .					5,440.48

Rupees : Five Thousand Four Hundred Fourty and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. Next to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Modi Reality Mallapur LLP

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Part Quantity received
Bill No. 19901 Dtd. 16/10/21
Amt. 3,840/-
Bal. Amt. 1,600/-
10/11/21

Purchase Order

2 Of 2 11-10-2021 11:51:41

Original / Office Copy / Purchase Div.Copy

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.

Completion Date NA

Measurement NA

Security Nil

Remarks

For **Modi Reality Mallapur LLP**

Authorized Signatory


Name :

Contact - -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

13/6

Requisition Form

Company Name:	Modi realty Mallapur LLP	Date:	09.10.21
Site & Phase:	GMR	Time:	16:30
Supplier:		Req. No.	187536
Material required before date:	11.10.21	ID No.	70197

No	Description	Size	Quantity	Units	Inward No	Date
1.	A4 papers	std	10	Bundles		
2	Water bottles	1 ltr	12	No's		
3	Scribling pads	std	10	No's		
4	Blue Pen	Std	20	No's		
5	Binding clips 81587	big	5	Boxes		
6	Binding clips	Small	5	Boxes		
7.	Mouse (Laptop)	Std	3	No's		
8.	Eraser	Std	1	box		
9.	Stapler pins	small	5	boxes		
10	Calculator		2	No's		

Remarks: For site and sales staff use purpose..

Prepared By :	M.Deepa	Approved by	
Sign. & Date :	09.10.21	Sign. & Date	

Note:

11 OCT 2021

09 OCT 2021



Summit Sales LLP

7/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-10-2021

Customer Details

Modi Reality Mallapur LLP

Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN : 36AAEFM1459R1ZP

DC No. 17044
DC Date. 16-10-2021
PO No. 81587
PO Date. 11-10-2021
Req ID 70197
Req Date 09-10-2021
Loc Req No 187536

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2	4108 - Consumables - Water Bottle - NA - Nos		6
3	7584 - Stationery - other - Scribbling Pads - other - nos		10
4	7560 - Stationery - other - Pen - NA - nos	9608	20
5	7505 - Stationery - other - Binder Clips - other - boxes	8305	5
6	7505 - Stationery - other - Binder Clips - other - boxes	8305	5
7	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	3
8	7523 - Stationery - other - Eraser - NA - nos		5
9	7594 - Stationery - other - Stapler pin - other - boxes	7415	5
10	7509 - Stationery - other - Calculator - NA - nos		2
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Subject to Hyderabad Jurisdiction

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 6250 Dt. 16/10/21
MRN No. 97985 Dt. 19/10/21
Received By: [Signature] Sign: 16/10/21

for Summit Sales LLP



Summit Sales LLP

11 Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-10-2021

Customer Details

Modi Reality Mallapur LLP
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN : 36AAEFM1459R1ZP

DC No. 17044
DC Date. 16-10-2021
PO No. 81587
PO Date 11-10-2021
Req ID 70197
Req Date 09-10-2021
Loc Req No 187536

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2	4108 - Consumables - Water Bottle - NA - Nos		6
3	7584 - Stationery - other - Scribbling Pads - other - nos		10
4	7560 - Stationery - other - Pen - NA - nos	9608	20
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD

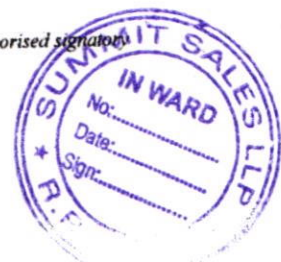
MODI REALTY MALLAPUR LLP

Ward No 6250 DL 16/10/21

MRN No 97985 DL 19/10/21

Received By *Roman* Sign *16/10/21*

Authorised signature



Summit Sales LLP

4, 11 Floor, Soham Mansion, M G Road, Secunderabad - 500009

Email purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

1 of 1 16-10-2021

Customer Details

Modi Reality Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN : 36AAEFM1459R1ZP

Invoice No. 19901
Invoice Date 16-10-2021
PO No 81587
PO Date 11-10-2021
Req ID 70197
Req Date 09-10-2021
Loc Req No 187536

Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 7555 - Stationery - other - Paper - A4 - bundles	4810	5	220.00	1,100.00	12	132.00
2 4108 - Consumables - Water Bottle - NA - Nos		6	52.00	312.00	18	56.16
3 7584 - Stationery - other - Scribbling Pads - other -		10	15.00	150.00	18	27.00
4 7560 - Stationery - other - Pen - NA - nos Blue	9608	20	3.50	70.00	12	8.40
5 7505 - Stationery - other - Binder Clips - other - 32mm	8305	5	45.00	225.00	18	40.50
6 7505 - Stationery - other - Binder Clips - other - 25mm	8305	5	38.00	190.00	18	34.20
7 3516 - Computers and Peripherals - Mouse - NA - nos	84716060	3	304.50	913.50	18	164.44
8 7523 - Stationery - other - Eraser - NA - nos		5	1.50	7.50	18	1.36
9 7594 - Stationery - other - Stapler pin - other - boxes small	7415	5	6.00	30.00	18	5.40
10 7509 - Stationery - other - Calculator - NA - nos		2	158.00	316.00	18	56.88
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	3,314.00		526.34
	263.17	263.17	Total Invoice Amount		3,840.32	

Rupees : Three Thousand Eight Hundred Fourty and Paise Thirty Two Only.



Subject to Hyderabad Jurisdiction

INWARD

MODI REALTY MALLAPUR LLP

Ward No. 6250 DL 16/10/21

MRN No 97985 DL 19/10/21

Received By: [Signature] Sign: [Signature]

for Summit Sales LLP

Authorised signatory