PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/11/2021	Prepared by:	BHAVANI
PO/WO no.	81649	PO / WO Date.	12/10/21
Supplier Name	Praful sanitary	PO/WO amount	7,009
Firm/Company	Soham mansion owners Association	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	666	18/10/21	7,009
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,009

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,009
Amount E – PO / WO value:	7,009
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	✓ □ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained be~~low)
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained~~ below)
Close PO / W?O	✓ □ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______ / □ No
Payment – due date	15/11/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bavani	[signature]					
Date	11/11/21	11/11/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
Soham Mansion Owners Association
5-4-187/3 & 4, IInd Floor, M.G. Road
Secunderabad
State Name : Telangana, Code : 36

Invoice No. **PS/21-22/ 666**	Dated **18-Oct-21**
Delivery Note **Invoice**	
Reference No. & Date.	Other References **Credit**
Buyer's Order No. **81649**	Dated **18-Oct-21**
Dispatch Doc No. **Invoice**	Delivery Note Date **18-Oct-21**
Dispatched through **Self**	Destination **Head Office**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**50mm Hdpe Pipe 10kg**	3917	18 %	**55 No:**	135.00	No:	20 %	**5,940.00**
	Output CGST							**534.60**
	Output SGST							**534.60**
	Less : ***ROUNDING OFF***							**(-)0.20**
	Total			**55 No:**				**₹ 7,009.00**

Amount Chargeable (in words)
Indian Rupees Seven Thousand Nine Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	5,940.00	9%	534.60	9%	534.60	1,069.20
Total	**5,940.00**		**534.60**		**534.60**	**1,069.20**

Tax Amount (in words) : **Indian Rupees One Thousand Sixty Nine and Twenty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 470 Dt: 19/10/21
MRN No: Dt:
Received By: Sarangi Sign:
MODI PROPERTIES

SUMMIT SALES LLP
IN WARD
No: 2596
Date: 24.10.21
Sign:
R.R. DIST.

Purchase Order

 11-11-2021 13:02:02

81649
18.10.21 2:04:47

From Company : **Soham Mansion Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details				
Praful Sanitary		**Doc No**	81649	183230
3-6-138/5, Himayat Nagar, Hyderabad.		**Doc Date**	12-10-2021	
		Quote No	NIL	
GSTIN 36ACWPG864A1ZG	40077300	**Quote Date**	12-10-2021	
65526886.	9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7097 - Plumbing - HDPE - Pipe - other - mtrs *10 kgs pressure*	55.00	135.00	20.00	18.00	7,009.20
					Total Order Value . . .	**7,009.20**

Rupees : Seven Thousand Nine and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Soham mansion backend purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Soham Mansion Owners Association*

Authorised Signatory

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SMOA	Date:	7-10-2021
Site & Phase :	SOHAM MANSION	Time:	11:10
Supplier		Req. No.	183230
Material required before date:	Urgent	ID No.	70266

No	Description	Size	Quantity	Units	Inward No	Date
1	HDPE pipe 1 ½”	180’	01	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

8164a

Remarks .: towards soham masion backend purpose

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	7-10-2021	Sign. & Date	10 OCT 2021

Note: On receipt of material at site write inward number and date in last 2 columns.