PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/11/2021	Prepared by:	BHAVANI
PO/WO no.	81572	PO / WO Date.	9/10/21
Supplier Name	Prafful sanitary	PO/WO amount	498
Firm/Company	soham mansion owners Association	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	649	13/10/21	498
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			498

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	498
Amount E – PO / WO value:	498
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	15/11/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bavani	[signature]					
Date	11/11/21	11/11/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
Soham Mansion Owners Association
5-4-187/3 & 4, IInd Floor, M.G. Road
Secunderabad
State Name : Telangana, Code : 36

Invoice No. **PS/21-22/ 649**	Dated **13-Oct-21**
Delivery Note **Invoice**	
Reference No. & Date.	Other References **Credit**
Buyer's Order No. **81572**	Dated **11-Oct-21**
Dispatch Doc No. **Invoice**	Delivery Note Date **13-Oct-21**
Dispatched through **Self**	Destination **Head Office**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**50mm Hdpe Pipe 6 Kg**	3917	18 %	**6 Mtrs**	88.00	Mtrs	20 %	**422.40**
	Output CGST							**38.02**
	Output SGST							**38.02**
	Less : ***ROUNDING OFF***							**(-)0.44**
	Total			**6 Mtrs**				**₹ 498.00**

Mnf 19/10/21.

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Four Hundred Ninety Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	422.40	9%	38.02	9%	38.02	76.04
Total	**422.40**		**38.02**		**38.02**	**76.04**

Tax Amount (in words) : **Indian Rupees Seventy Six and Four paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 469 Dt: 19/10/21
MRN No: Dt:
Received By: Sangeetha Sign:
MODI PROPERTIES

SUMMIT SALES LLP
IN WARD
No: 55905
Date: 24-10-21
Sign:
R.R. DIST.

Purchase Order

 11-10-2021 11:31:28 AM

81572
08.10.21 5:17:53

From Company : **Soham Mansion Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	81572	183220
	Doc Date	09-10-2021	
	Quote No	NIL	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	07-10-2021	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7099 - Plumbing - HDPE - Pipe - 6Kgs pressure - 1 1/2 In - mtrs	6.00	88.00	20.00	18.00	498.43
					Total Order Value . . .	**498.43**

Rupees : Four Hundred Ninty Eight and Paise Fourty Three Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for SM complex mud sump nala connection purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Soham Mansion Owners Association*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________

Date : __/__/____

1299

Requisition Form

Company Name:	SMOA	Date:	7-10-2021
Site & Phase :	SOHAM MANSION	Time:	11:10
Supplier		Req. No.	183220
Material required before date:	Urgent	ID No.	70119

No	Description	Size	Quantity	Units	Inward No	Date
1	HDPE pipe 1 ½"	20'	01	Nos		
2						
3						
4						
5	81572.					
6						
7						
8						
9						
10						

Remarks .: towards sm complex mud sump nala connection purpose

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	7-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED 11 OCT 2021