

PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

(3)

Date:		21/11/21		Prepared by:		BHAVANI	
PO/WO no.		81094		PO / WO Date.		28/9/21	
Supplier Name		SSLP		PO/WO amount		334	
Firm/Company		mody consultancy services		Project		Green Towers	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	19911	18/10/21		334			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						334	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	3967	8/10/21	—	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						334	
Amount E – PO / WO value:						334	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			8/11/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	21/11/21						

APPROVED
02 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.		19911	
Modi Consultancy Service Green Towers, Begumpet Main Road, Hyderabad GSTIN : 36AAXFM0733F1Z4							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

28-09-2021 16:50:12

81094
27.09.21 3:07:17

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	81094	183203
Doc Date	28-09-2021	
Quote No	Nil	
Quote Date	28-09-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8500 - Stone - granite - Beading - NA - rft Black granite - 8'6" x 0.6" - 01 no	8.50	26.25	0.00	18.00	263.29
2 6188 - Miscellaneous - Hamali charges - NA - Per Sft	8.50	7.00	0.00	18.00	70.21
Total Order Value . . .					333.50

Rupees : Three Hundred Thirty Three and Paise Fifty Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 19mm thickness slabs.**Payment Terms** After delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next day.

Delivery Location Greens Towers
Begumpet Main Road, Hyd. Opp. Hyderabad Public School.
Phone. 66335551

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.**Transportation Cost** Included in above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for 3rd floor west wing pantry purpose.**Completion Date** Nil**Measurment** Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.**Security** Supplier shall be responsible for security and storage of material at site at its risk and cost.**Remarks** Skirting Rs. 12/- per rft for labour only.For **Mody Consultancy Services**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

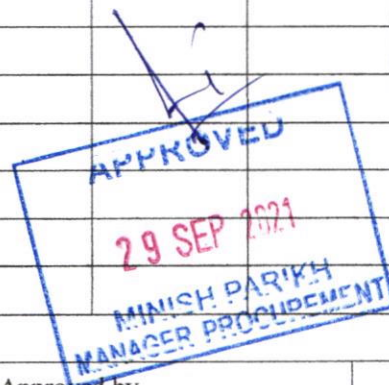
Requisition Form

Company Name:		MCS		Date:		24-09-2021	
Site & Phase :		Greens towers				15 : 08	
Supplier				Req. No.		183203	
Material required before date:			Urgent		ID No.		69679

No	Description	Size	Quantity	Units	Inward No	Date
1	Ply wood	8'6"x6"	01	nos		
2	Kitchen flatform granite patty <i>Black</i>	8'6"x6"	01	nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : towards 3rd floor west wing pantry purpose.

Prepared By	Meenakshi. N	Approved by	
Sign. & Date	24-09-2021	Sign. & Date	



Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Moddy Consultancy ServicesDC No. **3967**Date : 8/10/21Vehicle No. : TJ10VA0143P.O. / W.O. No. : 81094P.O. / W.O. Date : 28/9/21

Sl. No.	PARTICULARS	Quantity
1	Granite Beading 8'6" x 0.6" 01 Nos	8.50 R/H
2	Hameli charges per 8 ft	8.50
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

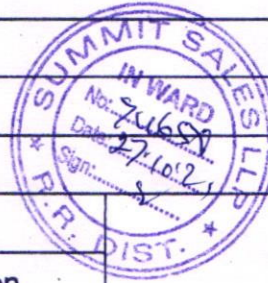
GSTIN :

Received the above materials in good condition.

Received by : Seethappa

Stamp:

Date :



For SUMMIT SALES LLP

Authorised Signatory

OUTWARD - GATE PASS

No. **6190**

Date:	8/10/21	Time:	13:15
Company:	Summit Sales corp		
Project/site:	Summit Housing corp		
Destination:	Mody Consultancy Services		
Outward No.	Vehicle type	Vehicle No	Vehicle driver
1095	Dost	JS10UA0143	Schappa
	Material Description	Quantity	Units
1	Granite Beading 8'6"x6"	01	No
2	Hamali charge per sh		
3			
4			
5			
6			
7			
8			
9			
10			
	Total		
Charges/refund		Purpose for transfer	
☐ No charge		☐ Return to supplier for exchange	
☐ For refund from supplier		☐ Return to supplier for refund	
☐ Transfer to other site/project		☐ On loan to be returned	
☐ Transfer to other site/project		Cost of material to be collected: ☐ Collect 100% cost - new material ☐ Collect 60% cost - old material ☐ No charges to be collected - value deemed to be nil.	
☐ Transfer to another phase of firm/company/project		☐ No charges to be collected	
☐ No charge		☐ for repairs & service	
☐ Other:		Details:	
Remarks: For site use. Purpose. P.C. No. 3967-81074			
Gate pass approved by:	Project manager	Admin in-charge	Security
Sign:			
Received by other site on:	Inward No.	Admin sign:	Security sign.
Approved by	Project accountant	Accounts manager	Admin - Audit
Sign:			MD

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

Page(s) 1 Of 1

08-10-2021 12:00:53

Original / Office Copy / Purchase Div.Copy

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

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Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 3rd floor west wing pantry purpose.
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Measurement	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For **Mody Consultancy Services**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Content