PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/11/21	Prepared by:	BHAVANI
PO/WO no.	81094	PO / WO Date.	28/9/21
Supplier Name	SSILP	PO/WO amount	334
Firm/Company	mody Consultancy services	Project	Green Towers
Sl. No.	Bill No.	Bill Date	Bill amount
1	19911	18/10/21	334
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			334

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3967	8/10/21	—	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	334
Amount E – PO / WO value:	334
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	8/11/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani						
Date	2/11/21						

APPROVED
02 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Consultancy Service	Invoice No.	19911
Green Towers, Begumpet Main Road, Hyderabad	Invoice Date.	18-10-2021
	PO No.	81094
	PO Date.	28-09-2021
	Req ID	69679
GSTIN : 36AAXFM0733F1Z4 PAN .	Req Date	24-09-2021
	Loc Req No	183203

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8500 - Stone - granite - Beading - NA - rft		8.5	26.25	223.12	18	40.16
	Black granite - 8'6" x 0.6" - 01 no						
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		8.5	7.00	59.50	18	10.72
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	282.62	50.88
	25.44	25.44	Total Invoice Amount	333.49	

Rupees : Three Hundred Thirty Three and Paise Fourty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 8675I
Date: 19/11/21
Sign: L
R.R. DIST.

Purchase Order

 28-09-2021 16:50:12

81094
27.09.21 3:07:17

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	81094	183203
	Doc Date	28-09-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-09-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8500 - Stone - granite - Beading - NA - rft *Black granite - 8'6" x 0.6" - 01 no*	8.50	26.25	0.00	18.00	263.29
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	8.50	7.00	0.00	18.00	70.21
					Total Order Value . . .	**333.50**

Rupees : Three Hundred Thirty Three and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 3rd floor west wing pantry purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For *Mody Consultancy Services*

Authorised Signatory

29/09/2021

Name :

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:		MCS		Date:		24-09-2021	
Site & Phase :		Greens towers				15 : 08	
Supplier				Req. No.		183203	
Material required before date:		Urgent		ID No.		69679	

No	Description	Size	Quantity	Units	Inward No	Date
1	**Ply wood**	8'6"x6"	01	nos		
2	Kitchen flatform granite patty ← Black	8'6"x6"	01	nos		
3						
4						
5						
6	81094					
7						
8			APPROVED			
9			29 SEP 2021			
10			MINISH PARIKH MANAGER PROCUREMENT			

Remarks .: towards 3rd floor west wing pantry purpose.

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	24-09-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mody Consultancy Services	DC No. 3967
	Date : 8/10/21
Site:	Vehicle No. : TS10UA0143
	P.O. / W.O. No. : 81094
	P.O. / W.O. Date : 28/9/21

Sl. No.	PARTICULARS	Quantity
1	Granite Beading 8'6"x0.6" 01 Nos	8.50 Rft
2	Hamali charges Per Sft	850
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

SUMMIT SALES LLP INWARD No: 71659 Date: 27/10/21 Sign: R.R. DIST.

GSTIN :

Received the above materials in good condition.

Received by : Setappa

Stamp:

Date :

For SUMMIT SALES LLP

Authorised Signatory

OUTWARD - GATE PASS No. 6190

Date:	8/10/21	Time:	13:15		
Company:	Summit Sales LLP				
Project/site:	Summit Housing LLP				
Destination:	Mody Consultancy Services				
Outward No.	Vehicle type	Vehicle No	Vehicle driver		
1095	Dost	TS10UA0143	Sekappa		

	Material Description	Quantity	Units	Approx. rate	Amount
1	Granite Beading 8'6"x0'6"	01	Nos		
2.	Hamali charges per str				
3					
4					
5					
6.					
7					
8.					
9					
10.					
	Total				

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ____________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ________
☐Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ______________, Amount ______________ date ___________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. _________ & date________ ____________
☐ Other:	Details:	Details:

Remarks. For site use. Purpose. DC No. 3967 · 81074

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:				
Received by other site on:	Inward No.	Admin sign:	Security sign.	
Approved by	Project accountant	Accounts manager	Admin - Audit	M D
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

 08-10-2021 12:00:53 Original / Office Copy / Purchase Div.Copy

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	81094	183203
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-09-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-09-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

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Remarks	Skirting Rs. 12/- per rft for labour only.

For ***Mody Consultancy Services***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Name : ____________________

Name : ____________________

Contact