

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 6/11/2021		Prepared by: BHAVANI	
PO/WO no. 81752		PO / WO Date. 18/10/21	
Supplier Name Elegant Enterprises		PO/WO amount 63,525	
Firm/Company modi constructions & Realty up		Project Nextopolis	
Sl. No.	Bill No.	Bill Date	Bill amount
1	0334	25/10/21	16,500
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			16,500
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.			98372 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits :_Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			16,500
Amount E – PO / WO value:			63,525
Amount F – Difference (A – E): GST-18%			47,025
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☒ No	
Payment – due date		8/11/21	
Remarks: Part Bill			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	6/11/21	6/11/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

(s) 1 Of 1

19-10-2021 1:36:58 PM

81752
18.10.21 2:06:31

From Company : **Modi constructions & Reality LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderabad-50003
G S T No. : 36ABJFM5257F1Z3

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	81752	186104
Doc Date	18-10-2021	
Quote No	NIL	
Quote Date	16-10-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4691 - Electrical - wires - Al Armored cable - NA - mtrs 4 core x 16sq.mm	385.00	139.83	0.00	18.00	63,524.77
Total Order Value . . .					63,524.77

Rupees : Sixty Three Thousand Five Hundred Twenty Four and Paise Seventy Seven Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Against Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Nextopolis

Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal
Phone.

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for electrical connections all around the compound wall for construction purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks nil

Part Bill received @

8334 - 25/10/21 - 16,500

Bel: 47,025

For **Modi constructions & Reality LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Requisition Form

1336

Company Name	Modi Constructions & Realtors LLP	Date	16-10-2021
Site & Phase	Nestropolis	Time	10:45
Supplier		Req. No	186104
Material required before date	Urgent	ID No	70349

No	Description	Size	Quantity	Units	Inward No	Date
1	16Sq MM Armoured Cable- 4 Core		385	Mtr		
2						
3						
4						
5						
6						
7						
8						
9						
10						

81252

Remarks: For electrical connections all around the compound wall for construction purpose.

Prepared By	G. Rahul	Approved by	
Sign & Date	16-10-2021	Sign & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

For
G. Rahul
16/10/21

[Signature]

