

PURCHASE DIVISION
Advice for approval for credit to supplier

(16) (22)

Date:		8/11/21		Prepared by:		Suehs	
PO/WO no.		81859		PO / WO Date.		20/10/21	
Supplier Name		elegant Enterprises		PO/WO amount		1,298 /-	
Firm/Company		Modi Construction & Realty Pvt		Project		Nextopolis	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	EE2122-0326	21/10/21		1,298 /-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,298 /-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	-	-	98375	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,298 /-	
Amount E – PO / WO value:						1,298 /-	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☒ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W/O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			15/11/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Suehs						
Date	8/11/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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20-10-2021 4:33:11 PM



81859

19.10.21 5:27:33

From Company : **Modi constructions & Reality LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABJFM5257F1Z3

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	81859	186106
Doc Date	20-10-2021	
Quote No	Nil	
Quote Date	16-10-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4580 - Electrical - other - Gang box - 4way - nos	20.00	55.00	0.00	18.00	1,298.00
Total Order Value . . .					1,298.00

Rupees : One Thousand Two Hundred Ninty Eight Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** NextopolisSy No 230 to 243, plot no 11, turkapally, shamirpet, medchal
Phone.**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Electrical connection all around the compound wall work**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi constructions & Reality LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form

1336

Company Name	Modi Constructions & Realities LLP	Date	16.10.2021
Site & Phase	Nexxopolis	Time	10.45
Supplier		Req. No.	1336
Material required before date	Urgent	ID No.	70351

No	Description	Size	Quantity	Units	Inward No.	Date
1	Isolators 81854	40 Amps	10	Nos		
2	Isolators 81853.	63 amps	2	Nos		
3	Gang box with 16 amps socket and switch 81859		20	Nos		
4	SS screws 81852.	40mm	4	Packets	2 - 25%	
5	Insulation tape	Std	100	Nos		
6						
7						
8						
9						
10						

Remarks: For electrical connections all around the compound wall for construction purpose.

Prepared By	G. Rahul	Approved by	
Sign & Date	16.10.2021	Sign & Date	19 OCT 2021

Note: On receipt of material at site write inward number and date in last 2 columns



for
G. Rahul
18/10/21