

PURCHASE DIVISION
Advice for approval for credit to supplier

⑥ ③

Date:		10/11/21		Prepared by:		Kavitha	
PO/WO no.		82101		PO / WO Date.		27/10/21	
Supplier Name		Summit Sales LLP		PO/WO amount		3,111/-	
Firm/Company		Modi Realty Genome Valley		Project		MRGV	
Sl. No.	Bill No.			Bill Date	Bill amount		
1	20250			2/11/21	3,111/-		
2							
3							
4							
Amount A - Bills total (Excluding Transport & Hamali Charges):							
3,111							
Sl. No.	DC No	DC Date	MRN No.	DC matches MRN			
1.	17334	2/11/21	98856	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value:							
3,111							
Amount F - Difference (A - E): GST-18%							
3,111							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved - within acceptable limits ☐ No (explained below)			
Close PO / WO				☒ Yes ☐ No - wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes - Rs. /- ☒ No			
Payment - due date				15/11/21			
Remarks: Final Bill -							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	Kavitha						
Date	10/11/21	10/11/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/WOs upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		20250	
Modi Realty Genome Valley LLP Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad GSTIN : 36ABFFM3063PIZU PAN ABFFM3063P				Invoice Date.		02-11-2021	
				PO No.		82101	
				PO Date.		27-10-2021	
				Req ID		70673	
				Req Date		26-10-2021	
				Loc Req No		94935	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2	7505 - Stationery - other - Binder Clips - other - 25mm	8305	5	38.00	190.00	18	34.20
3	7505 - Stationery - other - Binder Clips - other - 32mm	8305	5	45.00	225.00	18	40.50
4	7560 - Stationery - other - Pen - NA - nos Blue-20 Black-10 Red-10	9608	40	3.50	140.00	12	16.80
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15							
IGST		CGST	SGST	Total Taxable Amount		2,755.00	355.50
		177.75	177.75	Total Invoice Amount		3,110.50	
Rupees : Three Thousand One Hundred Ten and Paise Fifty Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 02-11-2021

Customer Details		DC No.	17334
Modi Realty Genome Valley LLP		DC Date.	02-11-2021
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad		PO No.	82101
		PO Date.	27-10-2021
		Req ID	70673
		Req Date	26-10-2021
		Loc Req No	94935
GSTIN : 36ABFFM3063P1ZU			
	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2	7505 - Stationery - other - Binder Clips - other - boxes	8305	5
3	7505 - Stationery - other - Binder Clips - other - boxes	8305	5
4	7560 - Stationery - other - Pen - NA - nos	9608	40
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP



Authorised signatory



Purchase Order

Page(s) 1 Of 1

27-10-2021 14:18:37



25.10.21 1:32:47

copy

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	82101	94935
Doc Date	27-10-2021	
Quote No	Nil	
Quote Date	27-10-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
2 7505 - Stationery - other - Binder Clips - other - boxes 25mm	5.00	38.00	0.00	18.00	224.20
3 7505 - Stationery - other - Binder Clips - other - boxes 32mm	5.00	45.00	0.00	18.00	265.50
4 7560 - Stationery - other - Pen - NA - nos Blue-20 Black-10 Red-10	40.00	3.50	0.00	12.00	156.80
Total Order Value . . .					3,110.50

Rupees : Three Thousand One Hundred Ten and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items in Sl.no.1shall be Lenova brand, 330 a6 model PQC/4GB Ram/ 1TB HDD/ 15.6"/ Win10. w Sl.no.2-Epson M200
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penalty For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for Site office purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	nil

For **Modi Realty Genome Valley LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

1386

Company Name:	MRGV	Date:	26.10.2021			
Site & Phase :	BRGV	Time:	10:30AM			
Supplier	28.10.2021	Req. No.	94935			
Material required before date:	22.10.2021	ID No.	70673			
No	Description	Size	Quantity	Units	Inward No	Date
1	JK Copies(A4 papers)		10	Bundles		
2	Binder Clips	small	10	Boxes		
3	Binder Clips	Big	10	Boxes		
4	Black pens 82101		10	No's		
5	Blue Pens		20	No's		
6	Red Pens		10	No's		
7						
8						
9						
10						
Remarks: Towards Site office purpose						
Prepared By	Pushpalatha	Approved by	T.Madhu			
Sign. & Date	26.10.2021	Sign. & Date	26.10.2021			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
28 OCT 2021
MANISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 02-11-2021

Customer Details

Modi Realty Genome Valley LLP

Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad

GSTIN : 36ABFFM3063P1ZU

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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1496	Dr: 02/11/21
MRN No: 98856	Dr: 05/11/21
Received By:	Sign:
MODI REALTY GENOME VALLEY LLP	

Authorised signatory

