PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/10/21	Prepared by:	[signature]
PO/WO no.	81671	PO / WO Date.	13/10/24
Supplier Name	SR Light	PO/WO amount	15,340/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1			
2	3101	22/10/24	15,340/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,340/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	98278	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,340/-
Amount E – PO / WO value:	15,340/-
Amount F – Difference (A – E): GST-18%	
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☐ No
Payment – due date	5/11/24
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 02 NOV 2021				
Date			MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

S.R LIGHTS

ORIGINAL BILL

4-3-2,R.P ROAD
SECUNERABAD,TELANGANA-500003
Phone : 8886663135,040-66384943
E-Mail : srlights888@gmail.com

GST INVOICE

GSTIN : 36AHMPR9714P1ZB

M/s SUMMIT SALES LLP
5-4187/3 2 ND FLOOR MG ROAD
36-TELANGANA
PO - 81671

GST NO: GSTIN : 36ACQFS2044C1Z7

Invoice No. : **3101** **Date : 22/10/2021**
Order No. :
L.R. No. :
Cases : 0
Transport :
Due Date : 22/10/2021

S.	Qty.	Product	HSN	Rate	G.rate	SGST	CGST	Amount
1.	20	G/L -NO 85 S G/A Gate light	9405	767.00	650.00	9.00	9.00	15340.00

INWARD
Inward No: 17452 Dt: 25-10-21
MRN No: 98278 Dt: 25/10/21
Received By: Sign:
SUMMIT SALES LLP

GST 13000*9+9%=1170SGST+1170CGST, THANKS CUSTUMER

SUB TOTAL	**13000.00**
SGST 9 %	1170.00
CGST 9 %	1170.00
CR/DR NOTE	**0.00**
GRAND TOTAL	**15340.00**

Rs. Fifteen Thousand Three Hundred Forty Only

Terms & Conditions
Goods once sold will not be taken back or exchanged.
Bills not paid due date will attract 24% interest.
All disputes subject to Jurisdication only.
Prescribed Sales Tax declaration will be given.

Certified that the particulars given above are true and correct
and the amount indicated represents the price actually charged. E.&O.E.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 96128 Date: 25-10-21 Sign: Checked By

S.R. LIGHT 4-3-2, R.P. ROAD, SECUNDERABAD-3. TELANGANA
For S.R LIGHTS
Authorised signatory

Bank Details
Bank Name: YES BANK
Bank A/C No:041361900000335
Branch Name: Secunderabad
IFSC Code: YESB0000413

Purchase Order

 13-10-2021 1:17:25 PM

81671
18.10.21 2:04:47

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
S.R.Lights	**Doc No**	81671	169097
846/4-3-2, RP Road, Secunderbad-3	**Doc Date**	13-10-2021	
	Quote No	Nil	
GSTIN 36AHMPR9714P1ZB	**Quote Date**	11-10-2015	
64594769 900008544/9246370769	**SupplyType**	Supply	

Kind Attn : Mr.Seva Ram

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4581 - Electrical - other - Gate lamp - NA - nos *SQUARE*	20.00	650.00	0.00	18.00	15,340.00
					Total Order Value . . .	**15,340.00**

Rupees : Fifteen Thousand Three Hundred Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of "United" brand, wall light, model no.365 with lamp, MS body, 4 sided.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock eplanish, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *S.R.Lights*

Name :

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	11-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169097
Material required before date:		ID No.	70286

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Gate Light-Square	81671.	20	Nos		

Remarks:For Stock Replenishing Purpose			
Prepared By	Bhavani		APPROVED BY
Sign.& Date	11-10-2021	Sign. & Date	11 OCT 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.