PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/10/21	Prepared by:	[signature]
PO/WO no.	82048	PO / WO Date.	26/10/21
Supplier Name	Santosh Tarparlu	PO/WO amount	32,115/-
Firm/Company	SSUP	Project	SHUP
Sl. No.	Bill No.	Bill Date	Bill amount
1	093	28/10/21	32,115/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			32,115/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	98576	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	32,115/-
Amount E – PO / WO value:	32,115/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	6/11/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 02 NOV 2021				
Date			MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No:**093**
Invoice Date: 28/10/2021
P.O.No.82048/169130
P.O.Date: 26.10.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 18 X12 ft 30 NOS	3926	6480 SFT	@ 1.40	9,072.00
2	HDPE TARPAULIN SIZE 18 X 24 30 NOS	3926	12960 SFT	@1.40	18,144.00

Rupees in words THIRTY TWO THOUSAND ONE HUNDRED FOURTEEN AND EIGHTY EIGHT PAISE ONLY

Total ::	**27,216.00**
CGST @ 9 %	**2,449.44**
SGST @ 9 %	**2,449.44**
IGST 18% ::	
Grand Total ::	**32,114.88**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 12179 Dt: 28-10-21
MRN No: 08526 Dt: 27/10/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 5621
Date: 28-10-21
Sign:
R.R. DIST.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No:**093** Invoice Date: 28/10/2021 P.O.No.82048/169130 P.O.Date: 26.10.2021

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Grand Total ::	**32,114.88**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 17179 Dt: 28-10-21
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 86212
Date: 28-10-21
Sign: 2

Purchase Order

82048
25.10.21 1:31:05

 26-10-2021 14:46:01

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	82048	169130
Doc Date	26-10-2021	
Quote No	Nil	
Quote Date	02-08-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *30 nos*	6,480.00	1.40	0.00	18.00	10,704.96
2	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *30 nos*	12,960.00	1.40	0.00	18.00	21,409.92

Total Order Value . . . 32,114.88

Rupees : Thirty Two Thousand One Hundred Fourteen and Paise Eighty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 26/10/2021

Accepted the above Terms And Conditions
For *Santosh Tarpaulin*

Name :

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	21-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169130
Material required before date:		ID No.	70617

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Recron		400	Nos		
2	PVC Drums		15	Nos		
3	Teflon Tapes		500	Nos		
4	Gova Ropes		30	Bundles		
5	GI Bucket		48	Nos		
6	Plastic Blue Sheet	12x18	6480	sft		
7	Blue Sheet 82048	24x18	12960	sft		
8	Spade with handle		40	Nos		
9	Safety Belt 1/2 body		50	Nos		
10	Hacksaw Blade Double		400	Box		
11	Labour Helmets Male		300	Nos		
12	Safety Indication Ribbon		20	Nos		
13	Safety Jackets-Orange		500	Nos		
14	First Aid Kit		10	Nos		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		
Sign.& Date	21-10-2021	Sign. & Date	

APPROVED BY
22 OCT 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.