

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

(3)

|               |                                |               |             |
|---------------|--------------------------------|---------------|-------------|
| Date:         | 14/11/2021                     | Prepared by:  | MINISH.     |
| PO/WO no.     | 80974                          | PO / WO Date. | 25/09/2021  |
| Supplier Name | Reflection's Electricals P 110 | PO/WO amount  | 1,38,965/-  |
| Firm/Company  | SS LLP.                        | Project       | SHLLP.      |
| Sl. No.       | Bill No.                       | Bill Date     | Bill amount |
| 1             | 2720                           | 08/11/2021    | 1,519/-     |
| 2             |                                |               |             |
| 3             |                                |               |             |
| 4             |                                |               |             |

Amount A - Bills total (Excluding Transport & Hamali Charges):

1,519/-

| Sl. No. | DC No. | DC Date    | MRN No. | DC matches MRN                                           |
|---------|--------|------------|---------|----------------------------------------------------------|
| 1.      | 716    | 08/11/2021 | 99016   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.      |        |            |         | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3.      |        |            |         | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

✓ 1,519/-

Amount E - PO / WO value:

1,38,963/-

Amount F - Difference (A - E): GST-18%

1,37,444/-

|                                               |                                                                                                                                                                           |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Quantity received as per PO / WO              | <input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input checked="" type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |
| Is difference between PO / Bill acceptable?   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |
| Excess / short material received              | <input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)                                                     |
| Close PO / WO?                                | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)                             |
| Advance paid / PDC given (deduct when paying) | <input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No                                                                                              |
| Payment - due date                            | 22/11/2021                                                                                                                                                                |

Remarks: Part Quantity received, Balance - Amount - 2,110/- receivable.

|             |                  |                  |                                                                                   |    |                             |            |                  |
|-------------|------------------|------------------|-----------------------------------------------------------------------------------|----|-----------------------------|------------|------------------|
| Approved by | Purchase Officer | Purchase Manager | <b>APPROVED</b><br>Manager<br>14 NOV 2021<br>MINISH PARIKH<br>MANAGER PROCUREMENT | MD | Accounts - receiver of bill | Accountant | Accounts Manager |
| Sign:       |                  |                  |                                                                                   |    |                             |            |                  |
| Date        |                  |                  |                                                                                   |    |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 0,000/- 7. MD to approve all bills above 1,00,000/-



Bright Ideas

# REFLECTIONS ELECTRICALS PVT. LTD.

5-4-187/7, M.G. Road, R.P. Road & M.G. Road  
Junction, Ranigunj, Secunderabad - 500003  
Phone : 040 - 27543785, 97055 77776  
GST No. : 36AADCR2047Q1ZZ

## DELIVERY CHALLAN

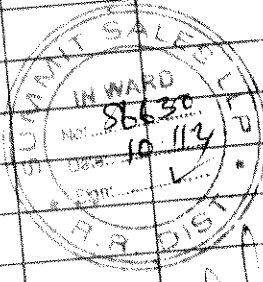
M/s. Summit Sales LLP.  
Site: Cheshampally  
Hyderabad  
Date: 08/11/21 No. 716

Invoice No. .... No. of Cases .... Date ..... Way Bill No. ....

| S. No. | Description of Material | Qty. | No. of Boxes | No. PCS in Each Box | Remarks |
|--------|-------------------------|------|--------------|---------------------|---------|
|--------|-------------------------|------|--------------|---------------------|---------|

|   |                                          |           |            |  |                                                                    |
|---|------------------------------------------|-----------|------------|--|--------------------------------------------------------------------|
|   | <u>Doc No: 80974/169029 dt 25/09/21.</u> |           |            |  |                                                                    |
| 1 | <u>BP 922 Plate 20</u>                   | <u>39</u> | <u>NOS</u> |  | <u>Invoice</u><br><u>No: 2720.</u><br><u>dt</u><br><u>08/11/21</u> |

|                         |                    |
|-------------------------|--------------------|
| INWARD                  |                    |
| INWARD No: <u>17222</u> | DI: <u>9/11/21</u> |
| INWARD No: <u>99016</u> | DI: <u>9/11/21</u> |
| Received By: _____      | Sign: <u>✓</u>     |
| SUMMIT SALES LLP        |                    |



Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

Received by

# TAX INVOICE

**Reflections Electricals Pvt Ltd.**  
5-4-187/7, M G Road & R P Road Junction  
Ranigunj, Secunderabad 500003 T.S  
Phone: 04027543785, 9705577776  
GSTIN/UIN: 36AADCR2047Q1ZZ  
State Name : Telangana, Code : 36  
E-Mail : reflections\_hyderabad@yahoo.com  
Consignee (Ship to)

## Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500  
003

GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36  
Buyer (Bill to)

## Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500  
003

GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36  
Place of Supply : Telangana

Invoice No.

**2720**

Delivery Note

**716**

Reference No. & Date.

**2720 dt. 8-Nov-2021**

Buyer's Order No.

**80974/169029**

Dispatch Doc No.

Dispatched through

**Your Self**

Terms of Delivery

Dated

**8-Nov-2021**

Mode/Terms of Payment

**Against Delivery**

Other References

Dated

**25-Sep-2021**

Delivery Note Date

**8-Nov-2021**

Destination

**Cherlapally**

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity    | Rate per  | Amount   |
|--------|----------------------|---------|----------|-------------|-----------|----------|
| 1      | Venia 2M Plate BP922 | 853890  | 18 %     | 39.0000 nos | 33.00 nos | 1,287.00 |

OUTPUT CGST

115.83

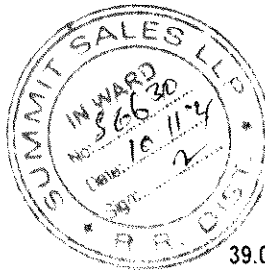
OUTPUT SGST

115.83

Rounding Off

0.34

INWARD  
Inward No: 17222 DO 9-11-21  
MRN No: 99016 DI: 9/11/21  
Received By: Sign:   
SUMMIT SALES LLP



Total

39.0000 nos

₹ 1,519.00

E. & O.E

Amount Chargeable (in words)

**INR One Thousand Five Hundred Nineteen Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---------|---------------|------------------|--------------------|----------------|------------------|------------------|
| 853890  | 1,287.00      | 9%               | 115.83             | 9%             | 115.83           | 231.66           |
| Total   | 1,287.00      |                  | 115.83             |                | 115.83           | 231.66           |

Tax Amount (in words) : **INR Two Hundred Thirty One and Sixty Six paise Only**

Date & Time

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

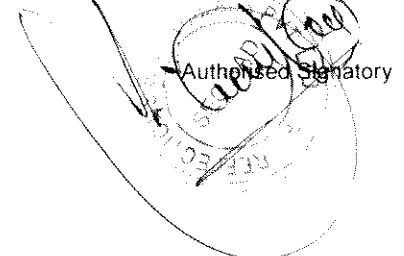
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Reflections Electricals Pvt Ltd.**

Authorized Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



# Purchase Order

Page(s) 1 Of 2

25-10-2021 11:21:57 AM



80974

22.09.21 4:26:51

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
GST No. : 36ACQFS2044C1Z7

## Supplier Details

Reflections Electricals Pvt. Ltd.,  
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

Doc No 80974 169029  
Doc Date 25-09-2021  
Quote No Nil  
Quote Date 20-09-2021  
SupplyType Supply

GSTIN 36AADCR2047Q1ZZ 27540307  
27543785.. 9849875767

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

| Item Name                                                       | Qty    | Rate   | Dis%  | GST   | Amount    |
|-----------------------------------------------------------------|--------|--------|-------|-------|-----------|
| 1 4596 - Electrical - other - MCB - 16Amps - nos                | 144.00 | 105.00 | 0.00  | 18.00 | 17,841.60 |
| 2 4605 - Electrical - other - MCB - 6Amps - nos                 | 48.00  | 105.00 | 0.00  | 18.00 | 5,947.20  |
| 3 4798 - Electrical - other - FP Isolator - NA - nos<br>40 amps | 36.00  | 450.00 | 0.00  | 18.00 | 19,116.00 |
| 4 4631 - Electrical - other - Modular Plate - 6way - nos        | 240.00 | 205.00 | 70.00 | 18.00 | 17,416.80 |
| 5 4628 - Electrical - other - Modular Plate - 2 way - nos       | 95.00  | 270.00 | 70.00 | 18.00 | 9,080.10  |
| 6 4791 - Electrical - other - Modular socket - 6 A - nos        | 600.00 | 205.00 | 70.00 | 18.00 | 43,542.00 |
| 7 4799 - Electrical - other - Change over - 25 Amps - nos       | 12.00  | 860.00 | 0.00  | 18.00 | 12,177.60 |
| 8 4632 - Electrical - other - Modular Plate - 8way - nos        | 95.00  | 270.00 | 70.00 | 18.00 | 9,080.10  |
| 9 4788 - Electrical - other - Modular Bell switches - 6A - nos  | 20.00  | 160.00 | 70.00 | 18.00 | 1,132.80  |
| 10 4062 - Consumables - Torch light - Big - nos                 | 5.00   | 615.00 | 0.00  | 18.00 | 3,628.50  |

Total Order Value . . . 138,962.70

Rupees : One Lakh(s) Thirty Eight Thousand Nine Hundred Sixty Two and Paise Seventy Only.

## Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,  
Payment Terms After Delivery & Production of bill  
Tax Inclusive of all taxes  
Delivery Date Next Day.  
Delivery Location Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra  
Penalty For Delay Nil  
Transportation Transport cost shall be borne by us.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name :

Name :

Date : / /

2088  
29/9 -  
2381  
19/10 -  
2720  
8/11/2021 1,519/-  
Bell - 2,110/-  
10/11/21

## Purchase Order

Of 2

25-10-2021 11:21:57 AM

Original / Office Copy / Purchase Div.Copy

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

Requisition Form

1220

|                                |                    |          |            |
|--------------------------------|--------------------|----------|------------|
| Company Name:                  | SUMMIT SALES LLP   | Date:    | 20-09-2021 |
| Site & Phase :                 | SUMMIT HOUSING LLP | Time:    | 11:00PM    |
| Supplier                       |                    | Req. No. | 169029     |
| Material required before date: |                    | ID No.   | 69598      |

| No | Description                   | Size   | Quantity | Units | Inward No | Date |
|----|-------------------------------|--------|----------|-------|-----------|------|
|    | MCB                           | 16amps | 144 ✓    | Nos   |           |      |
|    | MCB                           | 6 amps | 48 ✓     | Nos   |           |      |
|    | 4 Pole Isolater               | 40amps | 36 ✓     | Nos   |           |      |
|    | Change Over Switch 2 Pole     | 25amps | 12 ✓     | Nos   |           |      |
|    | 8 Module Plate                |        | 95       | Nos   |           |      |
|    | 6 Module Plate                |        | 240 ✓    | Nos   |           |      |
|    | 2 Module Plate                |        | 95 ✓     | Nos   |           |      |
|    | Socket                        | 6amps  | 600 ✓    | Nos   |           |      |
|    | Bell Push                     |        | 20       | Nos   |           |      |
|    | DB 3 phase                    | 4way   | 10       | Nos   |           |      |
|    | DB Single Phase -Metal Closer |        | 10       | Nos   |           |      |
|    | Torch Light                   | Big    | 5        | Nos   |           |      |
|    |                               |        |          |       |           |      |
|    |                               |        |          |       |           |      |

|                                         |            |
|-----------------------------------------|------------|
| Remarks: For Stock Replenishing Purpose |            |
| Prepared By                             | Bhavani    |
| Prepared Date                           | 20-09-2021 |
| Sign. & Date                            |            |

Note: On receipt of material at site write inward number and date in last 2 columns.

|                                 |
|---------------------------------|
| APPROVED BY                     |
| 22 SEP 2021                     |
| SOHAM MODI<br>MANAGING DIRECTOR |