PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/10/21	Prepared by:	
PO/WO no.	81922	PO / WO Date.	21/10/21
Supplier Name	Shubham Entp	PO/WO amount	19,966/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	786	22/10/21	19,966/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			19,966/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	98267	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	19,966/-
Amount E – PO / WO value:	19,966/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	5/11/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 02 NOV 2021				
Date			MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AELFS6374J1ZC

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/786 Date 22-Oct-21 P.O. No. 81922/169116 Date : 22-Oct-21

Reverse Charge (Y/N) : No D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party	Ship to Party
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 HAVELLS 25 AMPS DP COS	85362030	18.00 NOS.	940.00	16,920.00
				16,920.00
CGST TAX 9 %				1,522.80
SGST TAX 9%				1,522.80
ROUNDED				0.40
				19,966.00

INWARD
Inward No: 17152 Dt: 22-10-21
... No: 98267 Dt: 25/10/21
...ed By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 86043
Date 27/10/21
Sign

Indian Rupees Nineteen Thousand Nine Hundred Sixty Six Only

Despatched Through :

Destination

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 21-10-2021 2:05:38 PM

81922
19.10.21 5:30:09

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003

GSTIN 36AMRPG2711M1ZT 6656-8151..
040-66318150/23468151 9849153774

Doc No	81922	169116
Doc Date	21-10-2021	
Quote No	NIL	
Quote Date	19-10-2021	
SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4799 - Electrical - other - Change over - 25 Amps - nos *Havells*	18.00	940.00	0.00	18.00	19,965.60
Total Order Value . . .					**19,965.60**

Rupees : Ninteen Thousand Nine Hundred Sixty Five and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand, RG 6 wire will be Finolex and Sercive wire will be Southking make.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock maintanance purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

For *Summit Sales LLP*
Authorised Signatory

Name : 26/10/2021

Accepted the above Terms And Conditions
For *Shubham Enterprises*

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	19-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169116
Material required before date:		ID No.	70518

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Surface Mounted Tube Light	2`	60	Nos		
2	Surface Mounted Tube Light	4`	60	Nos		
3	MCB 31921.	16amps	96	Nos		
4	MCB	6amps	48	Nos		
5	4 pole isolate	40amps	24	Nos		
6	Change Over Switch 31922	25amps	18	Nos		
7	6 Module Plate		120	Nos		
8	Socket	6amps	300	Nos		
9	Blank Plate		900	Nos		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		APPROVED BY
Sign.& Date	19-10-2021	Sign. & Date	20 OCT 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.