PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/11/21	Prepared by:	Hondha
PO/WO no.	82020	PO / WO Date.	25/10/21
Supplier Name	Sri Balaji Entp	PO/WO amount	4,17,387/-
Firm/Company	SSUP	Project	SkUP
Sl. No.	Bill No.	Bill Date	Bill amount
1	128	28/10/21	1,84,299/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,81,349/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	98575	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	2,950/-
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,84,299/-
Amount E – PO / WO value:	4,17,387/-
Amount F – Difference (A – E): GST-18%	2,33,088/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. ____/- ☐ No 2,08,000/-
Payment – due date	
Remarks: Part Quantity Received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of	Accountant	Accounts Manager
Sign:							
Date			06/11/2021				

APPROVED BY
08 NOV 2021
MANAGING DIRECTOR

Notes: 1. In case amount to be credited to supplier and the bills total don't match, prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **128**	Date **28-10-2021**
	Place of supply **36-Telangana**	PO date **25-10-2021**
	PO number **82020**	Vehicle Number **TS12UC -8002**

Bill To	Ship To
SUMMIT SALES LLP 5-4-187/3& 4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36ACQFS2044C1Z7 State: 36-Telangana	SUMMIT HOUSING LLP Cherlapally Behind Kingston PG College pin cod -500051 (R.R. DSTI)

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	ETTO SS CYLINDRICAL LOCK	8301	24X7	168	NOS	₹ 965.00	₹ 72,954.00 (45%)	₹ 16,049.88 (18%)	₹ 1,05,215.88
2	SS HINGES HG 1151	8302	40X6	240	NOS	₹ 360.00	₹ 38,880.00 (45%)	₹ 8,553.60 (18%)	₹ 56,073.60
3	DOOR STOPPER -NA	8302	50X2	100	NOS	₹ 105.00	₹ 0.00 (0%)	₹ 1,890.00 (18%)	₹ 12,390.00
4	SS SCREWS 38X8MM (100 PER PKT)		38X8MM	20	BOX	₹ 175.00	₹ 0.00 (0%)	₹ 630.00 (18%)	₹ 4,130.00
5	SS SCREWS 32X8MM (100 PER PKT)		32X8MM	20	BOX	₹ 150.00	₹ 0.00 (0%)	₹ 540.00 (18%)	₹ 3,540.00
6	CARTAGE			1	-	₹ 2,500.00	₹ 0.00 (0%)	₹ 450.00 (18%)	₹ 2,950.00
	Total			**549**			**₹ 1,11,834.00**	**₹ 28,113.48**	**₹ 1,84,299.48**

Invoice Amount In Words	**Amounts:**	
One Lakh Eighty Four Thousand Two Hundred Ninety Nine Rupees only	Sub Total	₹ 1,84,299.48
	Round off	- ₹ 0.48
	Total	**₹ 1,84,299.00**
	Received	₹ 0.00
	Balance	₹ 1,84,299.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 3,500.00	9%	₹ 315.00	9%	₹ 315.00	₹ 630.00
	₹ 5,500.00	9%	₹ 495.00	9%	₹ 495.00	₹ 990.00
8301	₹ 89,166.00	9%	₹ 8,024.94	9%	₹ 8,024.94	₹ 16,049.88
8302	₹ 58,020.00	9%	₹ 5,221.80	9%	₹ 5,221.80	₹ 10,443.60
Total	**₹ 1,56,186.00**		**₹ 14,056.74**		**₹ 14,056.74**	**₹ 28,113.48**

Terms and conditions:

Thanks for doing business with us!

17178 INWARD
Inward No: 17178 Dt: 28-10-21
MRN No: 98525 Dt: 29/10/21
Received By: Sign:
SUMMIT SALES LLP

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

For SRI BALAJI ENTERPRISES

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 86404
Date: 3-11-21
Sign:

Authorized Signatory

SRI BALAJI ENTERPRISES SBE HYD.

e-Way Bill

1. E-WAY BILL Details

eWay Bill No: **1813 9421 8229** Generated Date:**28/10/2021 12:55 PM** Generated By: **36AEI PJ049 4H1ZF** Valid Upto: **29/10/2021**

Mode: **Road** Approx Distance: **23km**

Type: **Outward - Supply** Document Details: **Tax Invoice - 128 - 28/10/2021** Transaction type: **Regular**

2. Address Details

From

GSTIN : 36AEI PJ049 4H1ZF
SRI BALAJI ENTERPRISES
TELANGANA

:: Dispatch From ::
14-1-418 GROUND FLOOR
NEW AGAPURAHYDERABAD
Hyderabad,TELANGANA-500001

To

GSTIN : 36ACQ FS204 4C1Z7
SUMMIT SALES LLP
TELANGANA

:: Ship To ::
SUMMIT HOUSING LLP
BEHIND KINGSTON PG COLLEGE
CHERLAPALLY,TELANGANA-500051

3. Goods Details

HSN Code	Product Name & Desc.	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess+Cess Non.Advol)
8301	SS LOCK & ETTO	168.00 NOS	90966.00	9.000+9.000+NE+0.000+0.00
8302	SS HINGES & HG 1151	240.00 NOS	48220.00	9.000+9.000+NE+0.000+0.00
8302	SS SCREWS & SS	40.00 NOS	6500.00	9.000+9.000+NE+0.000+0.00
8302	SS DOOR & STOPPER	100.00 NOS	10500.00	9.000+9.000+NE+0.000+0.00

Tot. Tax'ble Amt ` **156186.00**  CGST Amt ` **14056.74** SGST Amt ` **14056.74**  IGST Amt `**0.00** CESS Amt `**0.00**  CESS Non.Advol Amt `**0.00**

Other Amt `**0.00**  Total Inv.Amt ` **184299.48**

4. Transportation Details

Transporter ID & Name : **RANDHIR** Transporter Doc. No & Date : **& 28/10/2021**

5. Vehicle Details

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS12UC8002	Hyderabad	28/10/2021 12:55 PM	36AEIPJ0494H1ZF	-	-

181394218229

SRI BALAJI ENTERPRISES SBE HYD

Purchase Order

 01-Nov-21 2:19:58 PM

Ori

82020
25.10.21 1:31:05

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	82020	169129
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	25-10-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	25-10-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	40.00	2,187.00	0.00	18.00	103,226.40
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80"*	40.00	1,734.00	0.00	18.00	81,844.80
3	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *60"x24"- 20*	200.00	80.00	0.00	18.00	18,880.00
4	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	12.00	4,190.00	45.00	18.00	32,631.72
5	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	168.00	960.00	45.00	18.00	104,670.72
6	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"*	240.00	360.00	45.00	18.00	56,073.60
7	2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	105.00	0.00	18.00	12,390.00
8	2156 - Carpentry - hardware - S.S. Screws - other - pkts *38x8*	20.00	175.00	0.00	18.00	4,130.00
9	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32x8*	20.00	150.00	0.00	18.00	3,540.00
					Total Order Value . . .	**417,387.24**

Rupees : Four Lakh(s) Seventeen Thousand Three Hundred Eighty Seven and Paise Twenty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, Doors are mango woodframes with masonite skin two sides, hardwood filling inside Rs. 120+185 per sft.
Payment Terms	50% advance payment, balance after delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 5 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Doors one year replacement warranty for damage.

TP12854

128
28/10

1,84,299/-

For ***Summit Sales LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Sri Balaji Enterprises***

Purchase Order

01-Nov-21 2:19:58 PM

Original / Office Copy / Purchase Div.Copy

Rs. 2,08,000-00, by RTGS/NEFT, dated....

We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenish, purpose.

/Date	Nil
ent	Nil
y	Nil
arks	

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Date : __/__/____

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Requisition Form

ame:	SUMMIT SALES LLP	Date:	21-10-2021
se :	SUMMIT HOUSING LLP	Time:	11:00PM
		Req. No.	169129
al required before date:		ID No.	70545

S	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC Panel Door	32"x82"	40	Nos		
2	Non WPC Panel Door	26"x80"	40	Nos		
3	Flush Door	5'x2'	20	Nos		
4	Mortise Lock		12	Nos		
5	Cylindrical Lock		168	Nos		
6	SS Hinges		240	Nos		
7	Magnetic Door Stopper		100	Nos		
8	SS Screws	38x8mm	20	Nos Pack		
9	SS Screws	32x6mm	20	Nos Pack.		

82020

Remarks:For Stock Replenishing Purpose			
Prepared By	Bhavani		
Sign.& Date	21-10-2021	Sign. & Date	21/10

Note: On receipt of material at site write inward number and date in last 2 columns.