PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/11/2021	Prepared by:	N. Shrange
PO/WO no.	82113	PO / WO Date.	27/10/2021
Supplier Name	Summit Sales LLP	PO/WO amount	2,202/-
Firm/Company	GV Discovery center pvt Ltd	Project	119, 191 Synergy Square 1
Sl. No.	Bill No.	Bill Date	Bill amount
1	20249	2/11/2021	2,202/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,202/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	17333	2/11/2021	98905	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,202/-
Amount E – PO / WO value:	2,202/-
Amount F – Difference (A – E): GST-18%	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	15/11/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shrange						
Date	13/11/2021						

APPROVED
13 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	20249
119,191, Synergy Square1	Invoice Date.	02-11-2021
	PO No.	82113
	PO Date.	27-10-2021
	Req ID	70632
GSTIN : 36AAHCG4940K1ZC PAN AAHCG4940K	Req Date	23-10-2021
	Loc Req No	13391

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
2	7560 - Stationery - other - Pen - NA - nos Blue-30 Black-20	9608	50	3.50	175.00	12	21.00
3	7529 - Stationery - other - File Folders - NA - nos		100	5.50	550.00	18	99.00
4	7530 - Stationery - other - Folder cover - NA - nos A3		100	5.50	550.00	18	99.00
5	7583 - Stationery - other - Scale - NA - nos		3	25.00	75.00	18	13.50
6	7528 - Stationery - other - Fevistick - NA - nos	9608	5	20.00	100.00	12	12.00
7	7505 - Stationery - other - Binder Clips - other - 25mm	8305	2	38.00	76.00	18	13.68
8	7505 - Stationery - other - Binder Clips - other - 32mm	8305	3	45.00	135.00	18	24.30
9	7505 - Stationery - other - Binder Clips - other - 19mm	8305	3	38.00	114.00	18	20.52
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IGST	CGST	SGST	Total Taxable Amount	1,880.00	321.90
	160.95	160.95	Total Invoice Amount	2,201.90	

Rupees : Two Thousand Two Hundred One and Paise Ninty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. * INWARD No. 96384 Date: 2-11-21 Sign.

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	17333
GV Discovery Center Pvt Ltd	DC Date.	02-11-2021
119,191, Synergy Square1	PO No.	82113
	PO Date.	27-10-2021
	Req ID	70632
	Req Date	23-10-2021
GSTIN : 36AAHCG4940K1ZC	Loc Req No	13391

	Description of Goods	HSN/SAC	Qty
1	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
2	7560 - Stationery - other - Pen - NA - nos	9608	50
3	7529 - Stationery - other - File Folders - NA - nos		100
4	7530 - Stationery - other - Folder cover - NA - nos		100
5	7583 - Stationery - other - Scale - NA - nos		3
6	7528 - Stationery - other - Fevistick - NA - nos	9608	5
7	7505 - Stationery - other - Binder Clips - other - boxes	8305	2
8	7505 - Stationery - other - Binder Clips - other - boxes	8305	3
9	7505 - Stationery - other - Binder Clips - other - boxes	8305	3
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Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 99202
Date: 2-11-21
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

 27-10-2021 14:18:37

82113
25.10.21 1:32:47

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-5
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	82113	13391
	Doc Date	27-10-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-10-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
2	7560 - Stationery - other - Pen - NA - nos *Blue-30 Black-20*	50.00	3.50	0.00	12.00	196.00
3	7529 - Stationery - other - File Folders - NA - nos	100.00	5.50	0.00	18.00	649.00
4	7530 - Stationery - other - Folder cover - NA - nos *A3*	100.00	5.50	0.00	18.00	649.00
5	7583 - Stationery - other - Scale - NA - nos	3.00	25.00	0.00	18.00	88.50
6	7528 - Stationery - other - Fevistick - NA - nos	5.00	20.00	0.00	12.00	112.00
7	7505 - Stationery - other - Binder Clips - other - boxes *25mm*	2.00	38.00	0.00	18.00	89.68
8	7505 - Stationery - other - Binder Clips - other - boxes *32mm*	3.00	45.00	0.00	18.00	159.30
9	7505 - Stationery - other - Binder Clips - other - boxes *19mm*	3.00	38.00	0.00	18.00	134.52
					Total Order Value . . .	**2,201.90**

Rupees : Two Thousand Two Hundred One and Paise Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***G V Discovery Center Pvt Ltd***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : 28/10/2021 Name : ________ Date : __/__/____

Purchase Order

 27-10-2021 14:18:37 Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name : 28/10/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

1382

Requisition Form

Company Name:	G. V. Discovery Centre	Date:	23.10.2021
Site & Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13391
Material required before date:	Urgent	ID No.	70632

No	Description	Size	Quantity	Units	Inward No	Date
1	Whitner pens	std	05	nos		
3	Pens blue	std	30	nos		
4	Pens(black)	std	20	nos		
5	File folders 82113	100	nos	nos		
6	A3 drawing covers	std	100	nos		
7	scales	std	03	nos		
8	Fevi stick	std	05	nos		
9	Binder clips	25 mm	02	boxes		
10	Binder clips	19mm	03	boxes		
11	Binder clips	32mm	03	boxes		

Remarks:- for site office purpose.

Prepared By:	Vineetha reddy	Approved by	K.Narsing rao
Sign.& Date	23.10.2021	Sign. & Date	23.10.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
26 OCT 2021
MANISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Discovery Center Pvt Ltd
119,191, Synergy Square1

GSTIN : 36AAHCG4940K1ZC

DC No.	17333
DC Date.	02-11-2021
PO No.	82113
PO Date.	27-10-2021
Req ID	70632
Req Date	23-10-2021
Loc Req No	13391

	Description of Goods	HSN/SAC	Qty
1	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
2	7560 - Stationery - other - Pen - NA - nos	9608	50
3	7529 - Stationery - other - File Folders - NA - nos		100
4	7530 - Stationery - other - Folder cover - NA - nos		100
5	7583 - Stationery - other - Scale - NA - nos		3
6	7528 - Stationery - other - Fevistick - NA - nos	9608	5
7	7505 - Stationery - other - Binder Clips - other - boxes	8305	2
8	7505 - Stationery - other - Binder Clips - other - boxes	8305	3
9	7505 - Stationery - other - Binder Clips - other - boxes	8305	3
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SUMMIT SALES LLP R. DIST.
IN WARD No: 7966 Date: 4-11 Sign:

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 936	Dt: 02/11/21
MRN No: 98905	Dt: 11.30
Received By: Ch. Umesh	Sign: Ch. Umesh

Genome Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised Signatory

TAX INVOICE

Summit Sales LLP

TRANSIT C

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

stomer Details	
V Discovery Center Pvt Ltd	
119,191, Synergy Square1	
GSTIN : 36AAHCG4940K1ZC	PAN AAHCG4940K

Invoice No.	20249
Invoice Date.	02-11-2021
PO No.	82113
PO Date.	27-10-2021
Req ID	70632
Req Date	23-10-2021
Loc Req No	13391

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
2	7560 - Stationery - other - Pen - NA - nos Blue-30 Black-20	9608	50	3.50	175.00	12	21.00
3	7529 - Stationery - other - File Folders - NA - nos		100	5.50	550.00	18	99.00
4	7530 - Stationery - other - Folder cover - NA - nos A3		100	5.50	550.00	18	99.00
5	7583 - Stationery - other - Scale - NA - nos		3	25.00	75.00	18	13.50
6	7528 - Stationery - other - Fevistick - NA - nos	9608	5	20.00	100.00	12	12.00
7	7505 - Stationery - other - Binder Clips - other - 25mm	8305	2	38.00	76.00	18	13.68
8	7505 - Stationery - other - Binder Clips - other - 32mm	8305	3	45.00	135.00	18	24.30
9	7505 - Stationery - other - Binder Clips - other - 19mm	8305	3	38.00	114.00	18	20.52
10							
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IGST	CGST	SGST				
			Total Taxable Amount	1,880.00		321.90
	160.95	160.95	Total Invoice Amount		2,201.90	

Rupees : Two Thousand Two Hundred One and Paise Ninty Only.

936 02/11/21
98905 11:30
Ch. Gupta

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction