

Remarks from site on the 'Requestion by Site Report' of purchase division

Remarks from site on the 'Requisition by Site Report' of purchase division					
Company:	GV Discovery center pvt.ltd		Date:	13.11.2021	
Site:	Genopolis		Prepared by:	Vineetha reddy	
Report From / To	07-11-2021 to 13-11-2021 (Sunday to Saturday)		Approved by:	K.Narsing Rao	
Report Date	13-11-2021				
List of requisitions numbers missing in the report:					
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO*	
13325	13-08-2021	1	Tip link router with sim card	Po not issued.	
13382	19-10-2021	1	Extended gate mesh	Po not issued.	
13404	11-11-2021	1	Frp pipes	Po not issued.	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:					
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier.	
13356	20-09-2021	01	RMC	Ready with supplier.	
13345	03-09-2021	01	Ro plant	Ready to installation.	
13375	14-10-2021	01	Wheel barrow with rubber wheels	Delay at purchase assistant.	
13367	09-10-2021	01	Lawn mower	Supplier is arranging for material.	
13387	23-10-2021	01	Safety shoes	Ready with supplier.	
13393	26-10-2021	01	Simtex tank	Ready with supplier.	
13397	27-10-2021	01	Water proof tape	Ready with supplier.	
13400	01-11-2021	01	Rectron bags	Ready with supplier.	
13401	01-11-2021	01	Coffee power	Ready with supplier.	
13402	01-11-2021	01	Rectron bags	Ready with supplier.	
13405	12-11-2021	01	Ceiling fans	Ready with supplier.	
No. of gate passes issued this week:		0		From No.	0
Delivery van site visit on:		11 th .			

Inward report (MRN/other) & stock report emailed in pdf format to purchase?

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock					
Sl No	Tor size	Wt per mtr- kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs
1.	8mm	.395	4.74	210	995
2.	10mm	.617	7.404	500	3700
3.	12mm	.89	10.68	100	1068
4.	16mm	1.58	18.96	0	0
5.	20mm	2.47	29.64	0	0
6.	25mm	3.86	46.32	67	3103
7.	32mm	6.32	75.84	36	2578
8.	Binding wire			25	10
OPC stock	OPC last weeks stock			PPC/PSC stock	0
Details	Project manager <i>M. Nagaraj</i>			Admin Officer/Manager <i>K. Narsing Rao</i>	
Sign				Admin Audit	
Date	13-11-2021			13-11-2021	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@mdiproperties.com, ashtana@mdiproperties.com and rakumar@mdiproperties.com on every Saturday. 3. Admin officers shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filled at site. 7. #Suggested remarks - For technical details from site. For negotiations/quotations. Local purchase. For MD's approval input. 8. Suggested remarks - Ready with supplier. Supplier not contacted. Supplier not reachable. Material in transit. WO - under fabrication. WO - material for fabrication not received. WO - material received fabrication not started. Delivery van delay. Delay by purchase assistant. Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up. DO NOT CALL PURCHASE!

MODI Properties

Stock List – Till Date : 16-11-2021

Company : G V Discovery Center Pvt Ltd

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Location : 119, 191 Synergy Square 1

Category / Item Name	Balance Qty	Rate	Balance Value
Building material	20		760
1012 - Building material - Polyster Fibres - 6mm - pkts	20	38	760
Carpentry - hardware	1,205		49,680
2051 - Carpentry - hardware - Binding wire - 20 guage - kgs	1,200	41	49,140
2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	5	108	540
Cement	30		7,080
3002 - Cement - PPC - 50kgs - bags	30	236	7,080
Chemicals	28		3,825
3101 - Chemicals - Adhesive set - NA - kgs	1	300	300
3112 - Chemicals - Gamaxin - NA - kgs	1	0	0
3121 - Chemicals - Neem care powder - NA - kgs	5	0	0
3144 - Chemicals - D.A.P - NA - Kgs	1	25	25
3167 - Chemicals - Vermicompost - NA - bags	20	175	3,500
Consumables	904		25,095
4001 - Consumables - Air Freshner - NA - nos	10	40	400
4003 - Consumables - Bombay Broom - Big - nos	3	58	174
4004 - Consumables - Bottle - NA - nos	8	135	1,080
4008 - Consumables - Cleaning Cloth - other - nos	15	15	225
4009 - Consumables - Coconut Broom - other - nos	30	9	270
4014 - Consumables - Colin - 500ml - nos	5	65	325
4022 - Consumables - Dettol - NA - nos	5	38	190
4028 - Consumables - First -Aid Kit - NA - boxes	2	750	1,500
4034 - Consumables - Gunny Bag - other - nos	800	10	7,600
4035 - Consumables - Harpic - Cleaner - 500ml - nos	5	70	350
4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5	81	405
4041 - Consumables - Mopping stick - NA - nos	2	100	200
4062 - Consumables - Torch light - Big - nos	5	680	3,400
4066 - Consumables - Water bottle - NA - nos	6	21	126
4070 - Consumables - Batteries - other - nos	3	2,950	8,850
Electrical - conducting	310		6,596
4500 - Electrical - conducting - PVC bend - other - nos	110	7	770
4777 - Electrical - conducting - Junction Box - 25mm - nos	80	16	1,280
4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	80	42	3,360
4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	20	53	1,060
4801 - Electrical - conducting - PVC round cover - 6 In - Nos	20	6	126
Electrical - other	162		23,085
4547 - Electrical - other - Distribution Board - 3 Phase - nos	4	1,114	4,456
4574 - Electrical - other - FP - Isolator - 63Amps - nos	2	0	0
4596 - Electrical - other - MCB - 16Amps - nos	14	125	1,750
4604 - Electrical - other - MCB - 63Amps - nos	5	0	0
4605 - Electrical - other - MCB - 6Amps - nos	12	125	1,500
4616 - Electrical - other - Metal box - 6way - nos	20	30	600

Category / Item Name	Balance Qty	Rate	Balance Value
4617 - Electrical - other - Metal box - 8way - nos	6	35	210
4631 - Electrical - other - Modular Plate - 6way - nos	20	51	1,020
4632 - Electrical - other - Modular Plate - 8way - nos	4	74	296
4646 - Electrical - other - Spike buster - NA - nos	9	0	0
4662 - Electrical - other - Tubelight fitting - 2ft - nos	10	360	3,600
4663 - Electrical - other - Tubelight fitting - 4ft - nos	14	400	5,600
4729 - Electrical - other - MCCB - 100 Amps - nos	1	1,250	1,250
4746 - Electrical - other - LED Lights - NA - nos	5	185	925
4789 - Electrical - other - Modular switch Blank plates - NA - nos	30	10	300
4790 - Electrical - other - Modular socket - 15 A - nos	2	77	154
4796 - Electrical - other - Modular TV Socket - NA - Nos	2	38	76
4798 - Electrical - other - FP Isolator - NA - nos	2	674	1,348
Electrical - wires	411		11,478
4708 - Electrical - wires - Telephone wire - 2pair - bundles	2	601	1,202
4710 - Electrical - wires - TV wire - RG-6 - mtrs	200	10	2,000
4782 - Electrical - wires - A1 service Wire - 7/20 - mts	200	16	3,200
4814 - Electrical - wires - Cu multistand wires yellow - 1 18 or 1 sq mm -	3	564	1,692
4816 - Electrical - wires - Cu multistand wires Red - 1 18 or 1 sq mm -	2	564	1,128
4817 - Electrical - wires - Cu multistand wires Green - 1 18 or 1 sq mm -	4	564	2,256
Miscellaneous	8,730		25,755
6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft	2,160	2	3,780
6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	6,480	2	12,960
6023 - Miscellaneous - GI- Bucket - other - nos	15	110	1,650
6046 - Miscellaneous - Teflon tapes - NA - nos	20	12	240
6066 - Miscellaneous - Armor Board - NA - Nos	5	675	3,375
6164 - Miscellaneous - Safety Jacket - NA - Nos	50	75	3,750
Paints	8		1,920
6528 - Paints - Enamel - NA - ltrs	8	240	1,920
Plumbing - CPVC	93		6,457
10052 - Plumbing - CPVC - CPVC pipe - 20 mm (10 ft len) - nos	3	234	703
10060 - Plumbing - CPVC - CPVC Coupling - 1/2 In - nos	5	7	35
10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos	5	8	40
10068 - Plumbing - CPVC - CPVC Tee - 1 In - nos	10	28	280
10071 - Plumbing - CPVC - CPVC Tee Reducer - 1 1/4 In x 3/4 In - nos	5	78	390
10121 - Plumbing - CPVC - CPVC FTA - 1 1/4 In - nos	5	38	190
10125 - Plumbing - CPVC - CPVC Elbow - 1 1/4 In - nos	5	0	0
10130 - Plumbing - CPVC - CPVC Coupling - 1 1/4 In - nos	10	18	180
10170 - Plumbing - CPVC - CPVC union - 1 1/2 In - nos	4	145	580
10171 - Plumbing - CPVC - CPVC FTA - 1 1/2 In - nos	3	0	0
10172 - Plumbing - CPVC - CPVC MTA - 1 1/2 In - nos	3	393	1,179
10177 - Plumbing - CPVC - CPVC Union - 1 1/4 In - nos	10	0	0
10216 - Plumbing - CPVC - Pipe - 1 1/4 In - nos	5	440	2,200
10254 - Plumbing - CPVC - CPVC Reducer FTA - 3/4 in X 1/2 in - Nos	20	34	680
Plumbing - GI	138		7,919
10006 - Plumbing - GI - Ball Valve - 1/2 In - nos	15	310	4,650

Category / Item Name	Balance Qty	Rate	Balance Value
10016 - Plumbing - GI - Union - 1 1/4 In - nos	3	143	429
7069 - Plumbing - GI - Nipple - other - nos	60	15	900
7091 - Plumbing - GI - Tee - other - nos	5	75	375
7092 - Plumbing - GI - Union - other - nos	5	63	315
7329 - Plumbing - GI - Clamp - other - nos	50	25	1,250
Stationery - other	273		2,023
7505 - Stationery - other - Binder Clips - other - boxes	8	36	288
7528 - Stationery - other - Fevistick - NA - nos	5	32	160
7529 - Stationery - other - File Folders - NA - nos	100	5	500
7530 - Stationery - other - Folder cover - NA - nos	100	6	600
7560 - Stationery - other - Pen - NA - nos	50	5	250
7583 - Stationery - other - Scale - NA - nos	3	15	45
7593 - Stationery - other - Stapler - other - nos	2	40	80
7605 - Stationery - other - Whitner Pen - NA - nos	5	20	100
Steel - other	7,275		0
8202 - Steel - other - Ms Round Pipe - 40 mm X 2.7 mm - Kgs	7,275	0	0
Steel - rebar	5,080		160,020
8115 - Steel - rebar - TMT - 12mm - kgs	100	32	3,150
8118 - Steel - rebar - TMT - 25mm - kgs	4,980	32	156,870
Tools	127		13,803
9515 - Tools - Curpi - NA - nos	3	50	150
9537 - Tools - Hacksaw blade - double - nos	10	10	100
9552 - Tools - Plant cutter - NA - nos	4	0	0
9555 - Tools - Safety belt - other - nos	10	250	2,500
9585 - Tools - Plastic mugs - Other - nos	5	30	150
9591 - Tools - Safety Indication Ribbon - NA - nos	15	460	6,903
9593 - Tools - Labour helmet male - NA - Nos	80	50	4,000
Total Stock Value...			345,496