

PURCHASE DIVISION
Advice for approval for credit to supplier

(C) (M)

Date:		13/11/2021		Prepared by:		N. Shraya	
PO/WO no.		81746		PO / WO Date.		18/10/2021	
Supplier Name		Rita seeds		PO/WO amount		3,600/-	
Firm/Company		GIL Discovery center prt W		Project		119, 191, agency square	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	038	30/10/2021		3600/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						3,600/-	
Sl. No.	DC .No	DC. Date		MRN No.		DC matches MRN	
1.						☐ Yes ☐ No	
2.						☐ Yes ☐ No	
3.						☐ Yes ☐ No	
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,600/-	
Amount E – PO / WO value:						3,600/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☒ No (explained below)			
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No			
Payment – due date				25/11/2021			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shraya						
Date	12/11/2021						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36AKAPK8182D128

TAX INVOICE

23222835

66778470

RITA SEEDS STOREDEALERS IN: ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.
3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

No. 038

Date: 30.10.2021

M/s.

G.V. Discovery Center Pvt. Ltd.

Secrabad

PO No. 81746/3256

dt. 18.10.2021

Sl. No.	PARTICULARS	Qty.	Rate	Amount	
				Rs.	Ps.
1.	plant cutter	1m.	600/-	600	-00
2.	plant cutter	3m	800/-	2400	-00
	keupi	3m	200/-	600	-00
TOTAL				3600	-00

INWARD	
Inward No: 913	Dt: 30/10/21
MRN No:	Dt: 12/05
Received By: Ch. Umashy	Sign: Ch. Umashy
Genome Valley Discovery Center Pvt. Ltd.	

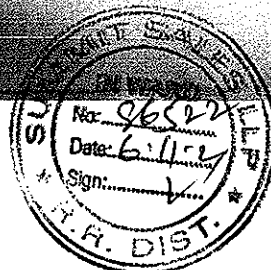
913

98669

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.
payment within 15 days

For RITA SEEDS STORE

Signature



Purchase Order

Page(s) 1 Of 1

18-10-2021 15:59:31



81746

18.10.21 2:06:31

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Rita Seeds
Basheerbagh, Secunderabad.

GSTIN 36AKAPK8182D1Z8

23222835,65168470

9949015953

Doc No	81746	13366
Doc Date	18-10-2021	
Quote No	Nil	
Quote Date	09-10-2020	
SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9552 - Tools - Plant cutter - NA - nos Pruning Cutter	1.00	600.00	0.00	0.00	600.00
2 9552 - Tools - Plant cutter - NA - nos Hedge Cutter	3.00	800.00	0.00	0.00	2,400.00
3 9515 - Tools - Curpi - NA - nos kurpi	3.00	200.00	0.00	0.00	600.00
Total Order Value . . .					3,600.00

Rupees : Three Thousand Six Hundred Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** 119, 191 Synergy Square 1

Phone. -

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order for gardening use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Rita Seeds**

Name : _____

Date : __/__/__

S1202

Requisition Form

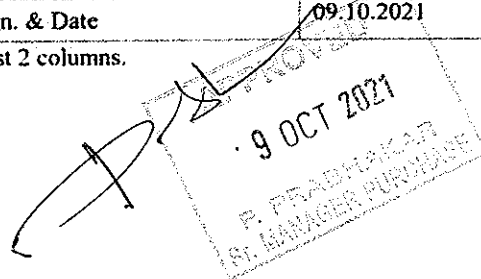
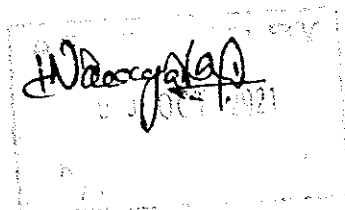
Company Name:	G. V. Discovery Centre	Date:	09.10.2021
Site & Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13366
Material required before date:	Urgent	ID No.	70214

No	Description	Size	Quantity	Units	Inward No	Date
1	Hedz cutters	std	03	nos		
3	kuripi	std	02	nos		
4	Pruning cutter	small	01	nos		
5						
6						
7						
8						
9						

Remarks: For garden use purpose.

Prepared By:	Vineetha reddy	Approved by	K.Narsing rao
Sign. & Date	09.10.2021	Sign. & Date	09.10.2021

Note: On receipt of material at site write inward number and date in last 2 columns.



Rita
sheets
sheets