PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/11/2021	Prepared by:	N. Chhaya
PO/WO no.	81880	PO / WO Date.	20/10/2021
Supplier Name	Shiv shakti Machine Tools	PO/WO amount	2,950/-
Firm/Company	GV Discovery center pvt Ltd	Project	119,191 synergy squares
Sl. No.	Bill No.	Bill Date	Bill amount
1	3364	25/10/2021	2950/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,950/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	98420	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2950/-
Amount E – PO / WO value:	2950/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. –/- ☑ No
Payment – due date	25/11/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Chhaya		APPROVED 13 NOV 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	13/11/2021						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Shiv Shakti Machine Tools Hardware and Electricals 2-3-7 M G Road Secunderabad Ph 040-40030129 GSTIN/UIN 36ADQFS9120G1ZQ State Name Telangana Code 36 E-Mail : ssmtsecunderabad@gmail.com	Invoice No **2021-22/3364/SS** Delivery Note Supplier's Ref **3364** Buyer's Order No **81880-13380** Despatch Document No Despatched through Terms of Delivery	Dated **25-Oct-2021** Mode/Terms of Payment Other Reference(s) Dated **20-Oct-2021** Delivery Note Date Destination

Buyer
GV Discovery Center Pvt. Ltd.
M G Road, Secunderabad
GSTIN/UIN 36AAHCG4940K1ZC
State Name : Telangana, Code : 36

Sl No	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc %	Amount
1	**Cut Off Wheel 105*1.2mm DW**	68042390	**100 pc**	25.00	pc		**2,500.00**
	CGST						**225.00**
	SGST						**225.00**
	Total		**100 pc**				**₹ 2,950.00**

E & O.E

Amount Chargeable (in words)
INR Two Thousand Nine Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
68042390	2,500.00	9%	225.00	9%	225.00	450.00
Total	**2,500.00**		**225.00**		**225.00**	**450.00**

Tax Amount (in words) **INR Four Hundred Fifty Only**

INWARD
Inward No: 908 Dt: 26/10/21
MRN No: 98420 Dt: 12.30
Received By: Sign
Gen-Valley Discovery Center Pvt. Ltd.

Company's Bank Details
Bank Name : **ICICI Bank**
A/c No. : **112105501160**
Branch & IFS Code : **M.G Road & ICIC0001121**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct Interest will be charged on overdue invoices @ 24% P.A if more then 45 days.

for **Shiv Shakti Machine Tools Hardware and Electricals**

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP
IN WARD
No: 8600
Date: 28/10/21
Sign:
R.R. DIST.

Purchase Order

81880
19.10.21 5:27:33

 20-10-2021 5:20:03 PM

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-5....
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Shiv Shakti Machine Tools Hardware & Electricals 2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S) **GSTIN** 36ADQFS9120G1ZQ 8121002491 8374457644	**Doc No**	81880	13380
	Doc Date	20-10-2021	
	Quote No	Nil	
	Quote Date	18-10-2021	
	SupplyType	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *rod cutting blade 4"*	100.00	25.00	0.00	18.00	2,950.00
					Total Order Value . . .	**2,950.00**

Rupees : Two Thousand Nine Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of the Bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	NIL
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for 191 block purpose
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For *G V Discovery Center Pvt Ltd*

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Shiv Shakti Machine Tools Hardware &*

Date : __/__/____

Requisition Form

1350

Company Name:	G. V. Discovery Centre	Date:	18.10.2021
Site & Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13380
Material required before date: Urgent		ID No.	70463

No	Description	Size	Quantity	Units	Inward No	Date
1	Rod cutting blades	std	100	nos		
3						
4						
5						
6	81880					
7						
8						
9						

Remarks:- for 191 block use purpose.

Prepared By:	Vineetha reddy	Approved by	K.Narsing rao(for G.Rajesh babu)
Sign.& Date	18.10.2021	Sign. & Date	18.10.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

19 OCT 2021

18 OCT 2021