

PURCHASE DIVISION
Advice for approval for credit to supplier

(B) (M)

Date:	30/10/2024	Prepared by:	N. Shrayya
PO/WO no.	81281	PO / WO Date.	4/10/2024
Supplier Name	Summit Safety Lp	PO/WO amount	15,128/-
Firm/Company	Silver oak villas Lp	Project	80V-111
Sl. No.	Bill No.	Bill Date	Bill amount
1	19680	5/10/24	6,261/-
2	19681	5/10/24	1,952.76/-
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):

8,214/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16844	5/10/2024	97285	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.	16845	5/10/2024	97281	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount B –Other Credits : Transportation charges

Amount C –Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

8,214/-

Amount F – Difference (A – E): GST-18%

15,128/-

Quantity received as per PO /WO Yes Excess received Short received Other (explained below)

6944/-

Is difference between PO / Bill acceptable? Yes No (explained below)

Excess / short material received Approved – within acceptable limits No (explained below)

Close PO / W?O Yes No – wait for balance material No (explained below)

Advance paid / PDC given (deduct when paying) Yes – Rs. No

Payment – due date

11/11/2024

Remarks: Part bill

Approved by	Purchase Officer	Purchase Manager	APPROVED M D Manager	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shrayya		13 NOV 2021			
Date	30/10/24		MINISH PARIKH MANAGER, PROCUREMENT			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 1,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-10-2021

Customer Details				Invoice No.	19680		
Silver Oak Villas LLP				Invoice Date.	05-10-2021		
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	81281		
GSTIN : 36ADBFS3288A2Z7				PO Date.	04-10-2021		
				Req ID	69928		
				Req Date	04-10-2021		
				Loc Req No	183685		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7530 - Stationery - other - Folder cover - NA - nos Blue folder covers		24	5.50	132.00	18	23.76
2	7560 - Stationery - other - Pen - NA - nos Blue	9608	24	3.50	84.00	12	10.08
3	7563 - Stationery - other - Pencil - NA - boxes	4421	2	42.00	84.00	12	10.08
4	7593 - Stationery - other - Stapler - other - nos small	9608	3	36.50	109.50	18	19.72
5	7514 - Stationery - other - Cello Tape - other - nos White & Brown		12	57.75	693.00	18	124.74
6	7558 - Stationery - other - Ink Cartridge - NA - nos		3	700.00	2,100.00	18	378.00
7	7552 - Stationery - other - Note pads - other - nos		12	45.00	540.00	18	97.20
8	7523 - Stationery - other - Eraser - NA - nos		10	1.50	15.00	18	2.70
9	7605 - Stationery - other - Whitner Pen - NA - nos	9608	10	21.00	210.00	18	37.80
10	7512 - Stationery - other - CD Marker - NA - nos	9608	12	18.90	226.80	12	27.22
11	7544 - Stationery - other - Marker - NA - nos Blue black red green (each-06 nos)	9608	24	16.00	384.00	12	46.08
12	7530 - Stationery - other - Folder cover - NA - nos A4		40	5.50	220.00	18	39.60
13	7530 - Stationery - other - Folder cover - NA - nos A3		40	5.50	220.00	18	39.60
14	7538 - Stationery - other - L - File Folders - NA - nos		30	8.40	252.00	18	45.36
15	7505 - Stationery - other - Binder Clips - other - 25mm	8305	2	38.00	76.00	18	13.68
	IGST	CGST	SGST	Total Taxable Amount	5,346.30		915.62
		457.81	457.81	Total Invoice Amount	6,261.91		

Rupees : Six Thousand Two Hundred Sixty One and Paise Ninty One Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-10-2021

Customer Details		DC No.	16844
Silver Oak Villas LLP		DC Date.	05-10-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	81281
GSTIN : 36ADBFS3288A2Z7		PO Date.	04-10-2021
		Req ID	69928
		Req Date	04-10-2021
		Loc Req No	183685
Description of Goods		HSN/SAC	Qty
1	7530 - Stationery - other - Folder cover - NA - nos		24
2	7560 - Stationery - other - Pen - NA - nos	9608	24
3	7563 - Stationery - other - Pencil - NA - boxes	4421	2
4	7593 - Stationery - other - Stapler - other - nos	9608	3
5	7514 - Stationery - other - Cello Tape - other - nos		12
6	7558 - Stationery - other - Ink Catridge - NA - nos		3
7	7552 - Stationery - other - Note pads - other - nos		12
8	7523 - Stationery - other - Eraser - NA - nos		10
9	7605 - Stationery - other - Whitner Pen - NA - nos	9608	10
10	7512 - Stationery - other - CD Marker - NA - nos	9608	12
11	7544 - Stationery - other - Marker - NA - nos	9608	24
12	7530 - Stationery - other - Folder cover - NA - nos		40
13	7530 - Stationery - other - Folder cover - NA - nos		40
14	7538 - Stationery - other - L - File Folders - NA - nos		30
15	7505 - Stationery - other - Binder Clips - other - boxes	8305	2
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for Summit Sales LLP


 Authorised signatory



Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-10-2021

Customer Details				Invoice No.	19681			
Silver Oak Villas LLP				Invoice Date.	05-10-2021			
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	81281			
GSTIN : 36ADBFS3288A2Z7				PO Date.	04-10-2021			
				Req ID	69928			
				Req Date	04-10-2021			
				Loc Req No	183685			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	7505 - Stationery - other - Binder Clips - other - 19mm	8305	2	22.00	44.00	18	7.92	
2	7505 - Stationery - other - Binder Clips - other - 32mm	8305	2	45.00	90.00	18	16.20	
3	7594 - Stationery - other - Stapler pin - other - boxes Big	7415	10	19.00	190.00	18	34.20	
4	7596 - Stationery - other - Tag files - NA - nos		6	13.00	78.00	18	14.04	
5	7555 - Stationery - other - Paper - A4 - bundles	4810	6	220.00	1,320.00	12	158.40	
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	IGST	CGST	SGST	Total Taxable Amount	1,722.00		230.76	
		115.38	115.38	Total Invoice Amount			1,952.76	

Rupees : One Thousand Nine Hundred Fifty Two and Paise Seventy Six Only.

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for Summit Sales LLP


 Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-10-2021

Customer Details	DC No.	16845
Silver Oak Villas LLP	DC Date.	05-10-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	81281
	PO Date.	04-10-2021
	Req ID	69928
	Req Date	04-10-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	183685

	Description of Goods	HSN/SAC	Qty
1	7505 - Stationery - other - Binder Clips - other - boxes	8305	2
2	7505 - Stationery - other - Binder Clips - other - boxes	8305	2
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
4	7596 - Stationery - other - Tag files - NA - nos		6
5	7555 - Stationery - other - Paper - A4 - bundles	4810	6
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for Summit Sales LLP

Authorised signatory



P. V. Anand

Subject to Hyderabad Jurisdiction

Purchase Order



81281

30.09.21 4:25:50

From Company : **Silver Oak Villas LLP**
 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	81281	183685
Doc Date	04-10-2021	
Quote No	Nil	
Quote Date	04-10-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7530 - Stationery - other - Folder cover - NA - nos <i>Blue folder covers</i>	24.00	5.50	0.00	18.00	155.76
2 7560 - Stationery - other - Pen - NA - nos <i>Blue</i>	24.00	3.50	0.00	12.00	94.08
3 7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
4 7593 - Stationery - other - Stapler - other - nos <i>small</i>	3.00	36.50	0.00	18.00	129.21
5 7514 - Stationery - other - Cello Tape - other - nos <i>White & Brown</i>	12.00	57.75	0.00	18.00	817.74
6 7558 - Stationery - other - Ink Cartridge - NA - nos	6.00	700.00	0.00	18.00	4,956.00
7 7552 - Stationery - other - Note pads - other - nos	12.00	45.00	0.00	18.00	637.20
8 7523 - Stationery - other - Eraser - NA - nos	10.00	1.50	0.00	18.00	17.70
9 7605 - Stationery - other - Whitner Pen - NA - nos	10.00	21.00	0.00	18.00	247.80
10 7512 - Stationery - other - CD Marker - NA - nos	12.00	18.90	0.00	12.00	254.02
11 7544 - Stationery - other - Marker - NA - nos <i>Blue black red green (each-06 nos)</i>	24.00	16.00	0.00	12.00	430.08
12 7530 - Stationery - other - Folder cover - NA - nos <i>A4</i>	40.00	5.50	0.00	18.00	259.60
13 7530 - Stationery - other - Folder cover - NA - nos <i>A3</i>	40.00	5.50	0.00	18.00	259.60
14 7538 - Stationery - other - L - File Folders - NA - nos	30.00	8.40	0.00	18.00	297.36
15 7505 - Stationery - other - Binder Clips - other - boxes <i>25mm</i>	2.00	38.00	0.00	18.00	89.68
16 7505 - Stationery - other - Binder Clips - other - boxes <i>19mm</i>	2.00	22.00	0.00	18.00	51.92
17 7505 - Stationery - other - Binder Clips - other - boxes <i>32mm</i>	2.00	45.00	0.00	18.00	106.20
18 7594 - Stationery - other - Stapler pin - other - boxes <i>Big</i>	10.00	19.00	0.00	18.00	224.20

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Purchase Order

Original / Office Copy / Purchase Div. Copy

(s) 2 Of 2

04-10-2021 15:44:17

19	7596 - Stationery - other - Tag files - NA - nos	6.00	13.00	0.00	18.00	92.04
20	7555 - Stationery - other - Paper - A4 - bundles	24.00	220.00	0.00	12.00	5,913.60
Total Order Value . . .						15,127.87

Rupees : Fifteen Thousand One Hundred Twenty Seven and Paise Eighty Seven Only.

Del. 18

Terms and Conditions :-

- Specification /** As per details given in the quotation.
- Payment Terms** After Delivery & Production of bill
- Tax** All taxes included in above price.
- Delivery Date** Next Working Day.
- Delivery Location** Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0
- Penalty For Delay** Nil
- Transportation** Transport cost shall be borne by us.
- Warranty** Nil
- Advance Paid** Nil
- Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
- Completion Date** NA
- Measurment** NA
- Security** Nil
- Remarks** .

*→ Paid bill received of Rs. 2,214.67
B.no : 19681 / 19680 , Bal. bill to be
received.
26/10/21.*

For **Silver Oak Villas LLP**
Authorised Signatory *[Signature]*

Accepted the above Terms And Conditions
For **Summit Sales LLP**

12"

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	04-10-2021
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183685
Material required before date:	urgent	ID No.	69928

No	Description	Size	Quantity	Units	67818	Date
1	Blue folder covers		24	Nos		
2	Blue Pens		24	Nos		
3	Pencile Box		02	Box		
4	Staplers		03	Nos		
5	Cello Tapes(White and brown)		12	Nos		
6	Double side plaster(Abro Tape)		12	Nos		
7	Epson INK bottle		06	Nos		
8	Note pads		12	Nos		
9	Erasers		12	Nos		
10	Whiteners	81281	12	Nos		
11	CD markers		12	Nos		
12	Permanent Markers(blue,black,red,green)	81099	24	Nos		
13	A4 Covers		40	Nos		
14	A3 Covers		40	Nos		
15	L-Folders		30	Nos		
16	19mm binder clips		24	Nos		
17	15mm binder clips		24	Nos		
18	Binder clips	Big	24	Nos		
19	Binder clips	Medium	24	Nos		
20	Stapler Pins	Big	12	Nos		
21	White permenent Marker		12	Nos		
22	Tag Files		06	Nos		
23	Paper Bundle		24	Nos		

Remarks: - For site use purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	04-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.


 APPROVED
 - 4 OCT 2021
 P. PRABHAKAR
 MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 05-10-2021

Customer Details

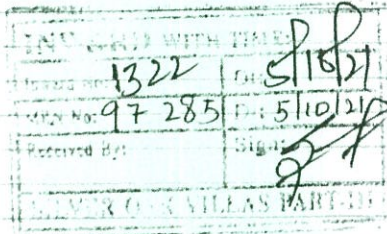
Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No	16844
DC Date	05-10-2021
PO No	81281
PO Date	04-10-2021
Req ID	69928
Req Date	04-10-2021
Loc Req No	183685

Description of Goods	HSN/SAC	Qty
1 7530 - Stationery - other - Folder cover - NA - nos		24
2 7560 - Stationery - other - Pen - NA - nos	9608	24
3 7563 - Stationery - other - Pencil - NA - boxes	4421	2
4 7593 - Stationery - other - Stapler - other - nos	9608	3
5 7514 - Stationery - other - Cello Tape - other - nos		12
6 7558 - Stationery - other - Ink Cartridge - NA - nos		3
7 7552 - Stationery - other - Note pads - other - nos		12
8 7523 - Stationery - other - Eraser - NA - nos		10
9 7605 - Stationery - other - Whitner Pen - NA - nos	9608	10
10 7512 - Stationery - other - CD Marker - NA - nos	9608	12
11 7544 - Stationery - other - Marker - NA - nos	9608	24
12 7530 - Stationery - other - Folder cover - NA - nos		40
13 7530 - Stationery - other - Folder cover - NA - nos		40
14 7538 - Stationery - other - L - File Folders - NA - nos		30
15 7505 - Stationery - other - Binder Clips - other - boxes	8305	2
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for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier - Customer - Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1, 05-10-2021

Customer Details

Silver Oak Villas LLP
Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

DC No 16845
DC Date 05-10-2021
PO No 81281
PO Date 04-10-2021
Req ID 65928
Req Date 04-10-2021
Loc Req No 183685

GSTIN : 36ADBFS3288A2Z7

	Description of Goods	HSN/SAC	Qty
1	7505 - Stationery - other - Binder Clips - other - boxes	8305	2
2	7505 - Stationery - other - Binder Clips - other - boxes	8305	2
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
4	7596 - Stationery - other - Tag files - NA - nos		6
5	7555 - Stationery - other - Paper - A4 - bundles	4810	6
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INWARD WITH TRIP
Inward No: 1323
INWARD No: 97281
Date: 5/10/21
Received By: [Signature]
Summit Sales LLP
SILVER OAK VILLAS PART-III

for Summit Sales LLP

[Signature]

Authorised signatory

Subject to Hyderabad Jurisdiction

