

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Nilgiri Estates	Date:	20-11-2021
Site:	Nilgiri Estates	Prepared by:	Sadhana
Report From / To	14-11-2021 to 20-11-2021	Approved by:	Akheel
Report Date	20-11-2021		

List of requisitions numbers missing in the report :

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO
175429	15-11-21	01 , 02	Risers, frames	PO To be issue
175430	15-11-21	01	Travertine Carolina	PO to be issue
175431	15-11-21	01	Canon camera	PO To be issue
175432	15-11-21	01 to 02	Urban wood natural, Urban wood light	PO To be issue
175433	17-11-21	01 to 12	Electricals wires	PO to be issue
175435	17-11-2021	01	Gate lighs	PO to be issue

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
175325	20-7-2021	01	Solar module	We will discuss with supplier he will arranging the material ASAP
175411	30-10-2021	01	Steel Grey Granite	We will pick up from the SSSLP
175413	02-11-2021	01	Mortise Locks	We will pick up from the SSSLP
175416	02-11-2021	01 To 08	Sanitary	We will pick up From the SSSLP
175422	05-11-2021	01	MS Gate	Fabrication in under Process
175426	09-11-2021	01 to 02	Mortise Locks, Cylindrical Locks	We will pick up from the SSSLP

Delivery Van Site Visit on : 16-11-2021 , 20-11-2021

Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes

Items not ordered but received: Nill

Other corrections & remarks:

Details of steel & cement stock Cement bags at site 0 bags

pSl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74		nil	
2.	10mm	.617	7.404		nil	
3.	12mm	.89	10.68		nil	
4.	16mm	1.58	18.96		nil	
5.	20mm	2.47	29.64		nil	
6.	25mm	3.86	46.32		nil	
7.	32mm	6.32	75.84		nil	

the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Certified by:

Project Manager
Nilgiri Estates

MODI Properties

Stock List - Till Date : 22-11-2021

Company : Nilgiri Estates

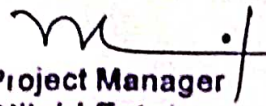
Location : Nilgiri Estate

Pages : 1 of 1

Category / Item Name	Balance Qty	Rate	Balance Value
Building material	420		7,350
1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	420	18	7,350
Carpentry - hardware	12		2,967
2055 - Carpentry - hardware - Bombay Nails - 2 1/2 In - kgs	3	58	174
2138 - Carpentry - hardware - MS Nails - 2 In - kgs	2	56	112
2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	5	458	2,290
2285 - Carpentry - hardware - SS Hinges - Others - nos	2	195	391
Carpentry - windows	14		4,557
2424 - Carpentry - windows - 3T windows sliding - 3ft 6 In X 4ft - sft	14	326	4,557
Electrical - conducting	135		2,960
4775 - Electrical - conducting - Bends - 25 mm - nos	50	6	300
4777 - Electrical - conducting - Junction Box - 25mm - nos	35	16	560
4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	50	42	2,100
Electrical - other	33		3,013
4547 - Electrical - other - Distribution Board - 3 Phase - nos	2	1,114	2,228
4585 - Electrical - other - Insulation tape - NA - nos	5	8	40
4613 - Electrical - other - Metal box - 2way - nos	5	15	75
4616 - Electrical - other - Metal box - 6way - nos	13	30	390
4617 - Electrical - other - Metal box - 8way - nos	8	35	280
Miscellaneous	116		1,624
6040 - Miscellaneous - Teflon tape - NA - nos	116	14	1,624
Plumbing - CP	8		1,072
7040 - Plumbing - CP - Sq. jali with hole - 6 In x6 In - nos	8	134	1,072
Plumbing - other	6		0
7371 - Plumbing - other - Ball Cock - Brass - 1/2In - Nos	6	0	0
Plumbing - sanitary	4		1,820
7302 - Plumbing - sanitary - Health Faucet - NA - nos	4	455	1,820
Tools	10		100
9537 - Tools - Hacksaw blade - double - nos	10	10	100
Total Stock Value...			25,463

22-11-2021 11:20:08

Certified by:


Project Manager
Nilgiri Estates