

PURCHASE DIVISION
Advice for approval for credit to supplier

(3) (m)

Date: 10/11/2021		Prepared by: BHAVANI	
PO/WO no. 82234		PO / WO Date. 11/11/2021	
Supplier Name Reflections Electrical Pvt Ltd		PO/WO amount 18,592/-	
Firm/Company G V Reserch centry art		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2624	11/11/2021	18592/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			18,592/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			98726 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			18,592/-
Amount E - PO / WO value:			18,592/-
Amount F - Difference (A - E): GST-18%			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ___/- ☒ No	
Payment - due date		10/11/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Accounts - receiver of bill
Sign:			
Date	10/11/2021	10/11/2021	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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01-11-2021 10:27:41 AM



82234

30.10.21 11:22:27

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex 1st Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

Doc No	82234	164087
Doc Date	01-11-2021	
Quote No	Nil	
Quote Date	30-10-2021	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D915065-50watts-Flood lights	10.00	1,660.00	0.00	12.00	18,592.00
Total Order Value . . .					18,592.00
Rupees : Eighteen Thousand Five Hundred Ninty Two Only.					

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Mr. Sanjay - 9502288244

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for STP and ETP Area lighting purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**Name: 

Name: _____

Date: __/__/__

Requisition Form

1402

Company Name:		GV Research Centers Pvt Ltd		Date:		30-10-21	
Site & Phase :		Innopolis		Time:		2:00	
Supplier				Req. No.		164087	
Material required before date:				ID No.		70790	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	1KVA Generator (Honda 94502)	-	1	No	39500	Honda/petro	
2.	3/20 Aluminium wires	-	02	bundles	82232		
3.	Light stands	5'	05	No's			
4.	Lights Flood Street	50 watt	10	No's	82234		
5.							
6.							
7.							
8.							
9.							
10.							
Remarks: Towards STP&ETP Area lighting purpose							
Prepared By :		S.Nagamani		Approved by		Mr. Balakrishna	
Sign. & Date :		30-10-21		Sign. & Date		30 OCT 2021	

Note:

APPROVED BY
30 OCT 2021
MANAGING DIRECTOR
SOHAM MODI