PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/11/2021	Prepared by:	BHAVANI
PO/WO no.	81462	PO / WO Date.	4/10/2021
Supplier Name	Sri Raja Rajeshwara Traders	PO/WO amount	340/-
Firm/Company	GVI Research centers pvt Ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	0404	27/10/2021	402/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			402/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	98559	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	402/-
Amount E – PO / WO value:	340/-
Amount F – Difference (A – E): GST-18%	-62/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	15/11/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shravya						
Date	10/11/2021						

APPROVED
14 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Shop : 040-2771 8915
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.
Dealers in : **Tata Nails**, M.S. Nails, M.S. Wire, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela, Nelton Mosquito Mesh, Sponges, Red Oxide Paint & General Hardware.
Email : prpk67@gmail.com, srrt3915@gmail.com.

CASH / CREDIT INVOICE

To
M/s. G.V Reserch centers (P) LTD
5-4-187/3&4 IInd floor, Soham mansion
MG Road - Sec-Bad - 500003

Invoice No. : 0404 Date : 27/10/21
D.C. No. : Date :
P.O. No. : 181462 Date : 4/10/21

Site :

LL/RR Truck No. :

Customer's GST No.
36AAHCG4562D1ZP

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1)	2 Nos	Hammer 3 LB	8205	18%	170/-	340/-
		CGST 9%				31/-
		SGST 9%				31/-
						402/-
	E. & O.E.	Rs. 402/-				

INWARD
Inward No: 5944 Dt: 28/10/21
MRN No: 98559 Dt:
Received By: D. Rijan Sign: Rijan
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP
IN WARD
No: 86267
Date: 28.10.21
Sign: ...

Rupees

TOTAL 402/-

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK A/c No. : 00422020001922
RTGS : HDFC0000042

For **SRI RAJA RAJESHWARA TRADERS**

Authorised Signatory

08-10-2021 1:25:05 PM

Purchase Order

81462
05.10.21 5:01:57

py

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Raja Rajeshwara Traders Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003 **GSTIN** 36AEPPP5662Q1ZF 27718915. 276363915 9246363915	**Doc No**	81462	163958
	Doc Date	04-10-2021	
	Quote No	Nil	
	Quote Date	04-10-2021	
	SupplyType	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9542 - Tools - Hammer - other - nos *3 LB*	2.00	170.00	0.00	0.00	340.00
					Total Order Value . . .	**340.00**

Rupees : Three Hundred Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for main gate guard purpose and hammer Site works purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Date : __/__/___

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Requisition Form

Company Name:	GVRC	Date:	04.10.2021
Site & Phase :	Innopolis	Time:	11:00AM
Supplier		Req. No.	163958
Material required before date:	Urgent	ID No.	69946

No	Description	Size	Quantity	Units	Inward No	Date
1.	Hammers 81462.	-	02	Nos		
2.	Pad locks Small	STD	10	Nos		
3.	Torch Lights ~~81466~~	-	02	Nos		
4.	Lati	-	06	Nos		
5.						
6.						
7.						
8.						

Remarks: For Main gate security guards Purpose and Hammer Site use purpose

Prepared By	Sridevi	Approved by	Balamurali Krishna
Sign.& Date	04.10.2021	Sign. & Date	04.10.2021

Note:

APPROVED
- 6 OCT 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE