PURCHASE DIVISION
Advice for approval for credit to supplier

6 (M)

| | | | |
|---|---|---|---|
| Date: | 10/11/21 | Prepared by: | Prabhakar |
| PO/WO no. | 80614 | PO / WO Date. | 14/9/21 |
| Supplier Name | Shades | PO/WO amount | 3500-00 |
| Firm/Company | GVRC | Project | Amopolis |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 2521 | 9/10/21 | 3500-00 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3500-00 |

| Sl. No. | DC.No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 97650 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges/Charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3500-00 |
| Amount E – PO / WO value: | 3500-00 |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within~~ acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☑ Yes – Rs. ☑ No |
| Payment – due date | 15/11/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 15/11/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

ADES
HE INDUSTRIAL PAINT SHOP

5-4-1 To 16, Distillery Road, Raniguni, Secunderabad-500003. Telangana
Ph (O) : 040-27542444, 27542555, 27542666, 27542777, 27542888
(M) : 9885374724, 9246441886 Email : shadesno1@gmail.com

(Original For Recipient)

# TAX INVOICE

onsignee Name & Address:
V Research Centers Pvt Ltd
,G Road,
ecunderabad
arty's GSTIN 36AAHCG4562D1ZP

Invoice No. : **2521** Date: 9-Oct-2021
D.C. No. : Date:
Order No. : **80614** Date: 14-Sep-2021
L.R. No. : Date:
Sent Through :

1163841

| No. | Description of Goods | HSN Code | GST Rate | Quantity | Rate | Per | Disc % | Amount |
|---|---|---|---|---|---|---|---|---|
| | **CR White** | 320890 | 18 % | **10 LTR** | **296.61** | **LTR** | | **2,966.10** |
| | | | | | | | | **2,966.10** |
| | **CGST TAX** | | | | | | | **266.95** |
| | **SGST TAX** | | | | | | | **266.95** |
| | **Roundoff** | | | | | | | |
| | **Total** | | | **10 LTR** | | | | **₹3,500.00** |

SUMMIT SALES LLP * R.R. DIST. *
INWARD No: 86730
Date: 12/11/21
Sign:

Company Name: **SHADES**
Bank Name : **ICICI BANK**
Account No : **018305008762**
Branch : **BEGUMPET**
IFS Code : **ICIC0000183**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 320890 | 2,966.10 | 9% | 266.95 | 9% | 266.95 | 533.90 |
| Total | 2,966.10 | | 266.95 | | 266.95 | 533.90 |

Amount Chargeable (in words)
E.& O.E
**Rs. Three Thousand Five Hundred Only**

1.Goods once sold will not be taken back or exchanged.
2.Interest @24% p.a will be charged if the bill is not paid within the due date.
3.Subject to Secunderabad Jurisdiction.

**GSTIN No: 36ADHPB1497N1Z8**

INWARD
Inward No: 5689 Dt: 11/10/21
MRN No: 97650 11/10/21
Received By
Genome Valley Research Center Pvt. Ltd.

For SHADES

Authorised Signatory

# Purchase Order

 14-09-2021 17:00:13

80614
14.09.21 11:35:33

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5......
G S T No. : 36AAHCG4562D1ZP

**Supplier Details**

Shades
5-4-1 to 16 Distillery road, Ranigunj, Secunderabad-500003- TS.

**GSTIN** 36ADHPB1497N1Z8
040-27542444 9885374724

| | | |
|---|---|---|
| **Doc No** | 80614 | 163841 |
| **Doc Date** | 14-09-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 14-09-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Kalpesh**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6630 - Paints - Floor paints - 1 ltrs - Ltrs<br>*CR White- 10 nos* | 10.00 | 296.61 | 0.00 | 18.00 | 3,500.00 |
| | | | | | **Total Order Value . . .** | **3,500.00** |

Rupees : Three Thousand Four Hundred Ninty Nine and Paise Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | For Zebra crossing on roads |
| **Payment Terms** | 100% Advance payment |
| **Tax** | GST included in the above prices |
| **Delivery Date** | With in 4 days |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Mr. Sanjay - 9502288244 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Rs. 3,500-00, by cheque............... |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order is for Zebra crossing on roads at GVRC site |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For. ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Shades***

Name : ______________ Name : ______________ Date : __/__/____

Contact

1168

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GV Research Centers Pvt Ltd | Date: | 13-09-2021 |
| Site & Phase : | Innopolis | Time: | 15:10 |
| Supplier | SHADES | Req. No. | 163841 |
| Material required before date: | | ID No. | 69284 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | CR White paint | 1 Ltr | 10 | No's | | |
| 2. | | | | | | |
| 3. | 80614 | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6 | | | | | | |
| 7. | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| 11 | | | | | | |

Remarks: For Zebra crossing work at GVRC site.

| | | | |
|---|---|---|---|
| Prepared By : | M.Likhitha | Approved by | |
| Sign.& Date : | 13-09-2021 | Sign. & Date | 13-09-2021 |

Note:

13.09.2021

APPROVED
14 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

# MEMO

| DATE & FROM: | TO & REMARKS. |
|---|---|
| 13/9/21 | To , |
| Likhi-tha | MD sir, |
| | Req:- Zebra crossing paint Quotation |
| | Enclosed Quotation for zebra crossing paint - White colour from shades. |
| | Note :- 1 liter paint can be used upto 80 sft - single coat. |
| | Regards, |
| | Likhitha |

APPROVED BY
13 SEP 2021
SOHAM MODI
MANAGING DIRECTOR

SHADES
THE INDUSTRIAL PAINT SHOP
5-4-1 To 16, Distillery Road, Ranigunj, Secunderabad-500003 A.P.
Ph (O) : 040-27542444, 27542555, 27542666 Fax : 040-27542888
Ph (R) : 040-27762775 Email : shadesno1@gmail.com

# QUOTATION

**Consignee Name & Address:**
GV Research Centers Pvt Ltd
M,G Road,
Secunderabad
Party's GSTIN

Quotation No.: 342 Date: 13-Sep-2021
Your Enquiry No.: Email Date: 13-Sep-2021
Delivery: Ready Stock
Taxes: Gst Extra As Applicable
Payment Terms: 100% Advance
Freight: To Pay Extra Valid Upto : 3 Days

| S.No. | Description of Goods | HSN Code | GST Rate | Quantity | Rate | Per | Disc % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | CR White | 320890 | 18 % | 1.00 LTR | 296.61 | LTR | | 296.61 |
| | | | | | | | | 296.61 |
| | CGST TAX | | | | | | | 26.69 |
| | SGST TAX | | | | | | | 26.69 |
| | Roundoff | | | | | | | 0.01 |
| | Total | | | 1.00 LTR | | | | ₹350.00 |

Amount Chargeable (in words)
Rs. Three Hundred Fifty Only

E.& O.E

| CGST & SGST Analysis | | | | |
|---|---|---|---|---|
| Rate | Taxable | CGST | SGST | Total |
| 0%: | | | | |
| 2.5%: | | | | |
| 6%: | | | | |
| 9%: | 296.61 | 26.69 | 26.69 | 53.38 |
| 14%: | | | | |

Company Name : **SHADES**
Bank Name : ICICI BANK
Account No : 018305008762
Branch : BEGUMPET
IFS Code : ICIC0000183

1.Goods once sold will not be taken back or exchanged.

2.Interest @24% p.a will be charged if the bill is not paid within the due date.

3.Subject to Secunderabad Jurisdiction.

GSTIN No : 36ADHPB1497N1Z8

For SHADES

Authorised Signatory

This is a Computer Generated Quotation hence no sign required