PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/11/21	Prepared by:	Prabhakar
PO/WO no.	81153	PO / WO Date:	29/9/21
Supplier Name	Shiv Shakti Machine tools and Electricals	PO/WO amount	2950-00
Firm/Company	GVRC	Project	Imopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	2021-22/30948	8/10/21	2950-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2950-00

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.			97634	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2950-00
Amount E – PO / WO value:	2950-00
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – w~~ithin acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ ☑ No
Payment – due date	15/11
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		15/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Shiv Shakti Machine Tools Hardware and Electricals
2-3-7, M.G Road, Secunderabad.
Ph: 040-40030129
GSTIN/UIN: 36ADQFS9120G1ZQ
State Name : Telangana, Code : 36
E-Mail : ssmtsecunderabad@gmail.com

Invoice No. **2021-22/3094/SS**	Dated **8-Oct-2021**
Delivery Note	Mode/Terms of Payment
Supplier's Ref. **3094**	Other Reference(s)
Buyer's Order No. **81153-163927**	Dated **29-Sep-2021**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Buyer
GV Research Center Pvt Ltd.
5-4-187/3&4, IInd Floor , Soham Mansion, M.G Road, Secunderbad.
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Cut Off Wheel 4"(B)**	68042390	**100 pc**	25.00	pc		**2,500.00**
	CGST						**225.00**
	SGST						**225.00**
	Total		**100 pc**				**₹ 2,950.00**

mount Chargeable (in words)
IR Two Thousand Nine Hundred Fifty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
2390	2,500.00	9%	225.00	9%	225.00	450.00
Total	**2,500.00**		**225.00**		**225.00**	**450.00**

x Amount (in words) : **INR Four Hundred Fifty Only**

Company's Bank Details
Bank Name : **ICICI Bank**
A/c No. : **112105501160**
Branch & IFS Code : **M.G Road & ICIC0001121**

laration
declare that this invoice shows the actual price of the ds described and that all particulars are true and ect.Interest will be charged on overdue invoices @ 24 .A if more than 45 days.

for Shiv Shakti Machine Tools Hardware and Electricals

Authorised Signatory

This is a Computer Generated Invoice

INWARD
Inward No: 5698 Dt: 11/10/21
MRN No: 97654 Dt: 12/10/21
Received By: Sign:
Genome Valley Research Center Pvt Ltd.

5698

SUMMIT SALES LLP
IN WARD
No: 56238
Date: 12.11.21
Sign:
R.R. DIST.

Purchase Order

81153
27.09.21 3:10:20

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From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Shiv Shakti Machine Tools Hardware & Electricals 2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S) **GSTIN** 36ADQFS9120G1ZQ 8121002491 8374457644	**Doc No**	81153	163927
	Doc Date	29-09-2021	
	Quote No	NIL	
	Quote Date	29-09-2021	
	SupplyType	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos	100.00	25.00	0.00	18.00	2,950.00
					Total Order Value . . .	**2,950.00**

Rupees : Two Thousand Nine Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivary & Production of bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	NIL
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for 2727 block staircase cutting purpose.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

01/10/2021

Name : ____________

Accepted the above Terms And Conditions
For *Shiv Shakti Machine Tools Hardware &*

Name : ____________   Date : __/__/____

1253

Requisition Form

Company Name:	GVRC	Date:	29.09.2021
Site & Phase :	Innopolis	Time:	02:00PM
Supplier		Req. No.	163927
Material required before date:	01.09.2021	ID No	69819

No	Description	Size	Quantity	Units	Inward No	Date
1	Rod cutting Blades		100	No's		
2						
3						
4	81153.					
5						
6						
7						
8						
9						
10						

APPROVED
01 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: Towards 2727 staircase cutting purpose

Prepared By	Sridevi	Approved by	C. Balamurali Krishna
Sign.& Date	29.09.2021	Sign. & Date	29.09.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

for