

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date: 10/11/21		Prepared by: Babbar	
PO/WO no. 81221		PO / WO Date. 30.9.21	
Supplier Name: Elegant Euphonia		PO/WO amount: 44,511.96	
Firm/Company: CIVRE		Project: Imopolis	
Sl. No.	Bill No.	Bill Date	Bill amount
1	EE 2122-035	30-9-21	44,512.00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			44,512.00
Sl. No.	DC.No	DC. Date	MRN No.
1.	/	/	97905
2.	/	/	
3.			
Amount B –Other Credits : Transportation charges/Charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			44,512.00
Amount E – PO / WO value:			44,511.96
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		10/11	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	10/11/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Purchase Order



81221

30.09.21 4:25:50

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08-10-2021 12:44:11 PM

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	81221	163916
Doc Date	30-09-2021	
Quote No	NIL	
Quote Date	27-09-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4691 - Electrical - wires - Al Armored cable - NA - mtrs 16Sq.mm	300.00	125.74	0.00	18.00	44,511.96
Total Order Value . . .					44,511.96
Rupees : Fourty Four Thousand Five Hundred Eleven and Paise Ninty Six Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Against Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	nil

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : ____/____/____

Clarification from Site

1243

Requisition Form

Company Name:	GVRC	Date:	27.09.2021			
Site & Phase :	Innopolis	Time:	11:30AM			
Supplier		Req. No.	163916			
Material required before date:	29.09.2021	ID No.	69753			
No	Description	Size	Quantity	Units	Inward No	Date
1	Aluminium armored cable 3.5 core 3 Core.	16 Sq.mm	300	Mtrs		
2						
3						
4						
5						
6						
7						
9						
10						
11						
Remarks: Towards site use purpose.						
Prepared By	Sridevi	Approved by	C. Balamurali Krishna			
Sign. & Date	27.09.2021	Sign. & Date	27.09.2021			

Note: On receipt of material at site write inward number and date in last 2 columns.

Combs
27-09-2021

P
APPROVED
- 6 OCT 2021
P. PRASHAKAR
Sr. MANAGER PURCHASE