

PURCHASE DIVISION
Advice for approval for credit to supplier

(B) (M)

Date:		10/11/2024		Prepared by:		BHAVANI	
PO/WO no.		82064		PO / WO Date:		26/10/2024	
Supplier Name		Reflections electricals pvt ltd		PO/WO amount		22,310/-	
Firm/Company		GV Research Centers pvt ltd		Project		Innopolis	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	2587	29/10/2024		22,310/-			
2							
3							
4							
Amount A - Bills total (Excluding Transport & Hamali Charges):						22,310/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	-	-	98719	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges						-	
Amount C - Other Debits :						-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:						22,310/-	
Amount E - PO / WO value:						22,310/-	
Amount F - Difference (A - E): GST-18%						-	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved - within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No - wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. <u>60</u> ☒ No				
Payment - due date			15/11/2024				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	APPROVED Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	<i>Shravya</i>	<i>MD</i>	14 NOV 2024				
Date	10/11/2024	10/11/24	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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28-10-2021 2:05:02 PM



82064

25.10.21 1:31:05

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderab
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

Doc No	82064	164062
Doc Date	26-10-2021	
Quote No	Nil	
Quote Date	26-10-2021	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D915065-50watts	12.00	1,660.00	0.00	12.00	22,310.40
Total Order Value . . .					22,310.40

Rupees : Twenty Two Thousand Three Hundred Ten and Paise Fourty Only.

Terms and Conditions :-**Specification /** All items shall be of 'Wipro' brand,**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Innopolis

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Phone. Mr. Sanjay - 9502288244

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for to fix near ETP and STP and 4545 block purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.