PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	10/11/21	Prepared by:	BHAVANI
PO/WO no.	82063	PO / WO Date.	26/10/21
Supplier Name	Sri Raja Rajeshwara Badey	PO/WO amount	1,840-80
Firm/Company	GVRC pvt ltd.	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	0409	28/10/21	1840/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1840/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	98723	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1840/-
Amount E – PO / WO value:	1840.80/-
Amount F – Difference (A – E): GST-18%	8.–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	15/11/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 14 NOV 2021				
Date	10/11/21	10/11	MINISH PARIKH MANAGER-PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

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Shop : 040-2771 8915
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : **Tata Nails**, M.S. Nails, M.S. Wire, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela, Nelton Mosquito Mesh, Sponges, Red Oxide Paint & General Hardware.

Email : prpk67@gmail.com, srrt3915@gmail.com.

CASH / CREDIT INVOICE

To
M/s. GV Reserch Centers (P) LTD
5-4-187/3&4, IInd floor, Soham mansion, MG Road - Sec-Bad - 500003

Invoice No. : 0409 Date : 28/10/21
D.C. No. : Date :
P.O. No. : 82063 Date : 26/10/21

Site :

LL/RR Truck No. :

Customer's GST No.
36AAHCG4562D1ZP

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1)	3Pkt	Line Doori	3923	18%	80/-	240/-
2)	6 Nos	Metra	9017	18%	120/-	720/-
3)	3Nos	Tapi	7301	18%	40/-	120/-
4)	3Nos	Auto level Pipe "30"	3917	18%	160/-	480/-
						1560/-
		CGST 9%				140/-
		SGST 9%				140/-
						1840/-
	E. & O.E.	Pj. 1840/- 5994				

SUMMIT SALES LLP R.R. DIST. IN WARD No: 26435 Date: 3/11/21 Sign:

INWARD
Inward No: 5994 Dt: 1/11/21
MRN No: 98723 Dt: 01/11/21
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

Rupees | TOTAL | 1840/-

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK A/C No. : 00422020001922
RTGS : HDFC0000042

For **SRI RAJA RAJESHWARA TRADERS**

Authorised Signatory

Purchase Order

 28-10-2021 2:28:02 PM 82063 iv.Copy

25.10.21 1:31:05

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunde...
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Raja Rajeshwara Traders	**Doc No**	82063	164042
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc Date**	26-10-2021	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	20-10-2021	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9501 - Tools - Auto Level - NA - nos *Level Pipe 30'*	3.00	160.00	0.00	18.00	566.40
2	10181 - Plumbing - PVC - Line End - NA - Nos *Line Doori*	3.00	80.00	0.00	18.00	283.20
3	9588 - Tools - Metna - Others - nos *2'*	6.00	120.00	0.00	18.00	849.60
4	9590 - Tools - Tapi - Others - nos	3.00	40.00	0.00	18.00	141.60
			Total Order Value . . .			**1,840.80**

Rupees : One Thousand Eight Hundred Fourty and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MD sir site visit purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Sri Raja Rajeshwara Traders*

Name : ______

Date : __/__/____

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Requisition Form

Company Name:	GVRC	Date:	20.10.2021
Site & Phase :	Innopolis	Time:	13:00PM
Supplier		Req. No.	164042
Material required before date:	22.10.2021	ID No.	70491

No	Description	Size	Quantity	Units	Inward No	Date
1	Line Dori (PVC)	200'	03	No's		
2	Steel Tape	5Mtrs	03	No's		
3	Fibre Tape 82062.	30Mtrs	03	No's		
4	Fibre Tape	100 Mtrs	03	No's		
5	Tapi		03	No's		
6	Spirit Level	1'	03	No's		
7	Level Pipes 82063.	30'	03	No's		
8	Matna (Right Angle)	2'	06	No's		
9	Tool Bag ✓		03	Bags		
10						

Remarks: Towards MD Sir site visit purpose.

Prepared By	Sridevi	Approved by	Ch Balamurali Krishna
Sign.& Date	20.10.2021	Sign. & Date	20.10.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

21 OCT 2021