PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/11/21.	Prepared by:	Kavitha
PO/WO no.	81112	PO / WO Date.	28/9/21
Supplier Name	Noor timber overseas	PO/WO amount	70,824/-
Firm/Company	Summit sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	44	03/11/21	70800/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			70800/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	98991	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				1500/-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				72300/-
Amount E – PO / WO value:				70,824/-
Amount F – Difference (A – E): GST-18%				-24

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within acc~~eptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	22/11/21.
Remarks:	- Final Bill-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kavitha						
Date	14/11/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 0,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

NOOR TIMBER OVERSEAS
Plot No 80, Sy No 285 to 288
IDA JEEDIMETLA
HYDERABAD
GSTIN/UIN: 36AAQFN5660D1Z2
State Name : Telangana, Code : 36
E-Mail : nooripltd@yahoo.com

Invoice No. **44**	Dated **3-Nov-2021**
Delivery Note	Mode/Terms of Payment **IMMEDIATE**
Supplier's Ref. **44/2021-22**	Other Reference(s)
Buyer's Order No. **81112**	Dated **28-Sep-2021**
Despatch Document No.	Delivery Note Date
Despatched through **TRANSPORT**	Destination **CHERLAPALLY**
Bill of Lading/LR-RR No.	Motor Vehicle No. **TS08UD8915**
Terms of Delivery	

Buyer
SUMMIT SALES LLP
5-4-187/3&4, 2ND FLOOR,
M.G. ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
PAN/IT No : ACQFS2044C
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**PANEL DOOR** *30 NOS.*	4418	**500 SFT**	120.00	SFT	**60,000.00**
	CGST@9%					**5,400.00**
	SGST@9%					**5,400.00**
	TRANSPORT					**1,500.00**
	Total		**500 SFT**			**₹ 72,300.00**

E. & O.E

Amount Chargeable (in words)
INR Seventy Two Thousand Three Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
4418	60,000.00	9%	5,400.00	9%	5,400.00	10,800.00
Total	**60,000.00**		**5,400.00**		**5,400.00**	**10,800.00**

Tax Amount (in words) : **INR Ten Thousand Eight Hundred Only**

INWARD
Inward No: 7215 Dt: 6-11-21
MRN No: 98991 Dt: 9/11/21.
Received By: Sign:
SUMMIT SALES LLP

Company's PAN : **AAQFN5660D**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. 1. this bill is for goods delivered as per your order and perfect conditon.
2. Our responsibility ceases as soon as the goods leave our premises. No quality claim or short measrement claim will be acceped thereafter.

Company's Bank Details
Bank Name : **PUNJAB NATIONAL BANK**
A/c No. : **21991132001262**
Branch & IFS Code : **KOMPALLY BRANCH & PUNB0219910**

Customer's Seal and Signature

for NOOR TIMBER OVERSEAS

Authorised Signatory

NOOR TIMBER OVERSEAS

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 86599
Date: 9.11.21
Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

(DUPLICATE FOR TRANSPORTER)

Tax Invoice

NOOR TIMBER OVERSEAS Plot No 80, Sy No 285 to 288 IDA JEEDIMETLA HYDERABAD GSTIN/UIN: 36AAQFN5660D1Z2 State Name : Telangana, Code : 36 E-Mail : nooripltd@yahoo.com	Invoice No. **44**	Dated **3-Nov-2021**
	Delivery Note	Mode/Terms of Payment **IMMEDIATE**
	Supplier's Ref. **44/2021-22**	Other Reference(s)
Buyer **SUMMIT SALES LLP** 5-4-187/3&4, 2ND FLOOR, M.G. ROAD SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 PAN/IT No : ACQFS2044C State Name : Telangana, Code : 36	Buyer's Order No. **81112**	Dated **28-Sep-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through **TRANSPORT**	Destination **CHERLAPALLY**
	Bill of Lading/LR-RR No.	Motor Vehicle No. **TS08UD8915**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**PANEL DOOR** *30 NOS.*	4418	**500 SFT**	120.00	SFT	**60,000.00**
	CGST@9%					**5,400.00**
	SGST@9%					**5,400.00**
	TRANSPORT					**1,500.00**
	Total		**500 SFT**			**₹ 72,300.00**

E. & O.E

Amount Chargeable (in words)
INR Seventy Two Thousand Three Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
4418	60,000.00	9%	5,400.00	9%	5,400.00	10,800.00
Total	**60,000.00**		**5,400.00**		**5,400.00**	**10,800.00**

Tax Amount (in words) : **INR Ten Thousand Eight Hundred Only**

INWARD
Inward No: 17215 Dt: 6-11-21
MRN No: 98991 Dt: 9-11-21
Received By: Sign: ✓
SUMMIT SALES LLP

Company's PAN : **AAQFN5660D**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. 1. this bill is for goods delivered as per your order and perfect conditon.
2. Our responsibility ceases as soon as the goods leave our premises. No quality claim or short measrement claim will be acceped thereafter.

Company's Bank Details
Bank Name : **PUNJAB NATIONAL BANK**
A/c No. : **21991132001262**
Branch & IFS Code : **KOMPALLY BRANCH & PUNB0219910**

Customer's Seal and Signature

for NOOR TIMBER OVERSEAS
Authorised Signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 82599 Date: 9-11-21 Sign: ✓

SUBJECT TO HYDERABAD JURISDICTION
This is a Computer Generated Invoice

Purchase Order

Orig 81112
27.09.21 3:10:20

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Noor Timber Overseas	**Doc No**	81112	169043
Survey no. 285 to 288, Plot no. 80, Near Mazdoor Canteen, Jeedimetla, Hyderabad.	**Doc Date**	28-09-2021	
	Quote No	Nil	
GSTIN 36AAQFN5660D1Z2	**Quote Date**	28-09-2021	
9052865252 9052865252	**SupplyType**	Supply	

Kind Attn : Mr. Huzefa Lokhandwala

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80"*	20.00	1,734.00	0.00	18.00	40,922.40
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	10.00	2,534.00	0.00	18.00	29,901.20
	Total Order Value . . .					**70,823.60**

Rupees : Seventy Thousand Eight Hundred Twenty Three and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, Doors are mango woodframes with masonite skin two sides, hardwood filling inside Rs. 120+185 per sft.
Payment Terms	50% advance payment, balance after delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 5 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Doors one year replacement warranty for damage.
Advance Paid	Rs. 35,400-00, by RTGS/NEFT, dated....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replanish, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Noor Timber Overseas***

Name : ____________

Date : __/__/____

Purchase Order

Page(s) : Of 1   28-Sep-21 3:02:07 PM   Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Noor Timber Overseas	**Doc No**	81112	169043
Survey no. 285 to 288, Plot no. 80, Near Mazdoor Canteen, Jeedimetla, Hyderabad.	**Doc Date**	28-09-2021	
	Quote No	Nil	
GSTIN 36AAQFN5660D1Z2	**Quote Date**	28-09-2021	
9052865252 9052865252	**SupplyType**	Supply	

Kind Attn : Mr. Huzefa Lokhandwala

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Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replanish, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
28 SEP 2021
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Noor Timber Overseas*

Name : ____________________

Date : __/__/____

1245

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	25-09-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169043
Material required before date:		ID No.	69777

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC panel Door	26"x80"	20	Nos		
2	Non WPC panel Door 8/1/12	38"x80"	10	Nos		

Remarks:For Stock Replenishing Purpose			APPROVED BY
Prepared By	Bhavani		27 SEP 2021
Sign.& Date	25-09-2021	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.