

PURCHASE DIVISION
Advice for approval for credit to supplier

(E) (M)

Date:	13/11/21		Prepared by:	BHAVANI Sadhana	
PO/WO no.	81371		PO / WO Date.	06/10/21	
Supplier Name	SSL4p.		PO/WO amount	157/-	
Firm/Company	NE		Project	NE	
Sl. No.	Bill No.	Bill Date	Bill amount		
1	20300	08/11/21	157		
2					
3					
4					
Amount A – Bills total(Excluding Transport & Hamali Charges):			157		
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN	
1.	17383	08/11/21	99039	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
Amount B –Other Credits : Transportation charges			—		
Amount C –Other Debits :			—		
Amount D (D=A+B-C) – Amount to be credited to the supplier:			157		
Amount E – PO / WO value:			157		
Amount F – Difference (A – E): GST-18%			—		
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)			
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No			
Payment – due date		15/11/21			
Remarks: Final Bill					
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill
Sign:	Sadhana				
Date	13/11/21				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500005

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	20300		
Nilgiri Estates				Invoice Date.	08-11-2021		
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad				PO No.	81371		
				PO Date.	06-10-2021		
				Req ID	70007		
				Req Date	05-10-2021		
				Loc Req No	175392		
GSTIN : 36AAHFN0766F1ZA				PAN AAHFN0766F			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	10	15.75	157.50	0	0.00
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8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		157.50		0.00
	0.00	0.00	Total Invoice Amount		157.50		

Rupees : One Hundred Fifty Seven and Paise Fifty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-11-2021

Customer Details		DC No.	17383
Nilgiri Estates		DC Date.	08-11-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	81371
		PO Date.	06-10-2021
		Req ID	70007
		Req Date	05-10-2021
GSTIN : 36AAHFN0766F1ZA		Loc Req No	175392
	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	10
2			
3			
4			
5			
6			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

06-10-2021 14:18:08



81371

05.10.21 5:00:32

From Company : **Nilgiri Estates**

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP

5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No

81371

175392

Doc Date

06-10-2021

Quote No

Nil

Quote Date

06-10-2021

SupplyType

Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4025 - Consumables - Door Mat - other - nos	5.00	52.00	0.00	18.00	306.80
2 4046 - Consumables - Phynyle - 1Ltr - nos	5.00	52.00	0.00	18.00	306.80
3 4001 - Consumables - Air Freshner - NA - nos odonil	10.00	45.00	0.00	0.00	450.00
4 4008 - Consumables - Cleaning Cloth - other - nos Yellow-10 white-10	20.00	16.80	0.00	5.00	352.80
5 4009 - Consumables - Coconut Broom - other - nos	10.00	15.75	0.00	0.00	157.50
6 4003 - Consumables - Bombay Broom - Big - nos	2.00	68.00	0.00	0.00	136.00
7 9585 - Tools - Plastic mugs - Other - nos	4.00	30.00	0.00	18.00	141.60
Total Order Value . . .					1,851.50

Rupees : One Thousand Eight Hundred Fifty One and Paise Fifty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.**Completion Date** NA**Measurment** NA**Security** NilFor **Nilgiri Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact

Part Bill received @
19791 - 9/10/21 - 1694
Bal : 158 2/10/21

Purchase Order

Page(s) 2 Of 2

06-10-2021 14:18:08

Original / Office Copy / Purchase Div.Copy

Remarks

For **Nilgiri Estates**
Authorised Signatory

Name :
Contact

07/10/2021

Name : _____

Accepted the above Terms And Conditions
For **Summit Sales LLP**

Date : _/_/_

Requisition Form

1287

Company Name:		NILGIRI ESTATES		Date:		05-10-2021	
Site & Phase :		NILGIRI ESTATE		Time:		14:30	
Supplier				Req. No.		175392	
Material required before date:		Urgent		ID No.		70007	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Floor Mates	STD	05	Nos			
2.	Phynol	STD	05	Nos			
3.	Odonil	STD	10	Nos			
4.	Yellow clothes	STD	10	Nos			
5.	Coconut Broom	STD	10	Nos			
6.	Bombay Broom	STD	02	Nos			
7.	Jugs	STD	04	Nos			
8.	White Cloth	STD	10	Nos			
9.							
Remarks: - For office use purpose.							
Prepared By		Sadhana		Approved by			
Sign. & Date		05-10-2021		Sign. & Date			
Note: On receipt of material at site write inward number and date in last 2 columns.							

APPROVED

07 SEP 2021

MINISH PARIKH
MANAGER PROCUREMENT

Certified by:


Project Manager /
Nilgiri Estates

Company Name:				Date :			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:		Urgent		ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
Remarks:							
Prepared By				Approved by			
Sign. & Date				Sign. & Date			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-11-2021

Customer Details		DC No.	17383
Nilgiri Estates		DC Date.	08-11-2021
Sy No 143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	81371
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		Req ID	70007
		Req Date	05-10-2021
GSTIN : 36AAHFN0766F1ZA		Loc Req No	175392
	Description of Goods	HSN/SAC	Qty
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INWARD

Inward No: 92778 Dt: 08/11/21

Receipt No: 99039 Dt: 10/11/21

Received By: Ashish Sign: [Signature]

Nilgiri Estates

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Nilgiri Estates

Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

PAN AAHFN0766F

Invoice No. 20300

Invoice Date. 08-11-2021

PO No. 81371

PO Date. 06-10-2021

Req ID 70007

Req Date 05-10-2021

Loc Req No 175392

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt										
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				<table><tr><td colspan="2">INWARD</td></tr><tr><td>Inward No: 22778</td><td>Dt: 08/11/21</td></tr><tr><td>MIRN No: 99039</td><td>Dt: 10/11/21</td></tr><tr><td>Received By: Ashish</td><td>Sign: [Signature]</td></tr><tr><td colspan="2">Nilgiri Estates</td></tr></table>				INWARD		Inward No: 22778	Dt: 08/11/21	MIRN No: 99039	Dt: 10/11/21	Received By: Ashish	Sign: [Signature]	Nilgiri Estates	
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Rupees : One Hundred Fifty Seven and Paise Fifty Only.

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Authorised signatory