

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:		13/11/2021		Prepared by:		BHAVANI	
PO/WO no.		82475		PO / WO Date.		9/11/21	
Supplier Name		Purnima mosaic tiles		PO/WO amount		5225	
Firm/Company		Nilgiri Estate		Project		NE	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	1741	10/11/21		5225			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						5225	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	1167	10/11/21	99068	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						5225	
Amount E – PO / WO value:						5225	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____ ☒ No				
Payment – due date			15/11/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	13/11/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



TAX INVOICE

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (Telangana State)

GST No. : 36AEPPP5661P1ZI

PAN No. AEPPP5661P

State Code : 36

Bill to MULGIRI ESTATE'SShipped to RAMPALLYInvoice No **1741**Date 10/11/21L.R. No. 1167Party's GST No. 36AAHFNO766F1ZADate 10/11/21State Code : 36 Order No. 82475Date : 9/11/21

S. No.	HSN Code	Description	Qty.	Rate	Amount ₹	P.
①	6810	GREY AND RED PARKING tiles	164 No	27/-	4,428 = 00	
		Rs 5,225/-				
						

Rupees Five Thousand Two Hundred
Twenty five only

Total 4,428 = 00

SGST@ 9 % 398 = 52

CGST@ 9 % 398 = 52

IGST@ — % —

G. Total 5,225 = 04

We Bank with :
Branch :
A/c. :
IFSC :Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction

For PURNIMA MOSAIC TILES

E. & O. E.

Receiver's Signature



Purchase Order

Page(s) 1 Of 1

09-11-2021 14:55:59



82475

09.11.21 4:15:36

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Purnima Mosaic Tiles

Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401

GSTIN 36AEPPP5661P1ZI

27531972

NA

9849195298

Doc No	82475	175419
Doc Date	09-11-2021	
Quote No	Nil	
Quote Date	27-09-2019	
SupplyType	Supply	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9027 - Tiles - Cement floor - 13 In x13 In - sft Parking designer tiles 20 to 25mm thickness - Grey Colour	99.00	27.00	0.00	18.00	3,154.14
2 9027 - Tiles - Cement floor - 13 In x13 In - sft Parking designer tiles 20 to 25mm thickness - Red Colour	65.00	27.00	0.00	18.00	2,070.90
Rupees : Five Thousand Two Hundred Twenty Five and Paise Four Only.					
Total Order Value . . .					5,225.04

Terms and Conditions :-

Specification / Brand	Circular no. 841(E), As per approved guideline rates by MD on dtd. 27/09/2019. Material supply only.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penalty For Delay	"Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 49.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For **Nilgiri Estates**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Purnima Mosaic Tiles**

Name : _____

Date : ____/____/____

[illegible]

Certified by:

Project Manager
Nilgiri Estates

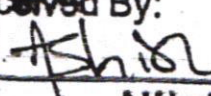
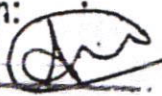
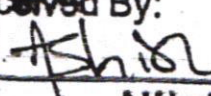
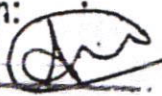
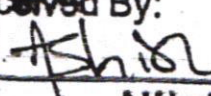
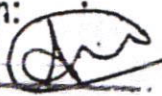
APPROVED
10 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, NILGIRI ESTATESNo 1167RAM RALLYP.O. No - 82475Date 10/11/21

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate								
①	Red Tiles " " 12 X 12		85 No									
②	Yellow Tiles " " 12 X 12		85 No									
	Trolley TS-10UC 3825											
INWARD <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 60%;">In ward No: 22787</td><td style="width: 40%;">Dt: 10/11/21</td></tr><tr><td>MARN No: 99068</td><td>Dt: 11/11/21</td></tr><tr><td>Received By: </td><td>Sign: </td></tr><tr><td colspan="2" style="text-align: center;">Nilgiri Estates</td></tr></table>					In ward No: 22787	Dt: 10/11/21	MARN No: 99068	Dt: 11/11/21	Received By: 	Sign: 	Nilgiri Estates	
In ward No: 22787	Dt: 10/11/21											
MARN No: 99068	Dt: 11/11/21											
Received By: 	Sign: 											
Nilgiri Estates												
			170 No									

GST No. : 36AEPPP5661P1ZI

Receiver's Signature



For PURNIMA MOSAIC TILES