

PURCHASE DIVISION
Advice for approval for credit to supplier

(B) (M)

| | | | | | | | |
|--|-------------------------------|---|---------------------|---|-----------------------------|------------|------------------|
| Date: | 13/11/21 | Prepared by: | Sneha. | | | | |
| PO/WO no. | 82209 | PO / WO Date. | 29/10/21 | | | | |
| Supplier Name | Reflection electrical pvt ltd | PO/WO amount | 33,364.50/- | | | | |
| Firm/Company | SS Up | Project | SH Up | | | | |
| Sl. No. | Bill No. | Bill Date | Bill amount | | | | |
| 1 | 2629 | 1/11/21 | 33,365/- | | | | |
| 2 | | | / | | | | |
| 3 | | | / | | | | |
| 4 | | | / | | | | |
| Amount A - Bills total (Excluding Transport & Hamali Charges): | | | 33,365/- | | | | |
| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN | | | |
| 1. | - | - | 98994 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| 2. | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| 3. | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| Amount B - Other Credits : Transportation charges | | | - | | | | |
| Amount C - Other Debits : | | | - | | | | |
| Amount D (D=A+B-C) - Amount to be credited to the supplier: | | | 33,365/- | | | | |
| Amount E - PO / WO value: | | | 33,365/- | | | | |
| Amount F - Difference (A - E): GST-18% | | | - | | | | |
| Quantity received as per PO / WO | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) | | | | | |
| Is difference between PO / Bill acceptable? | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (explained below) | | | | | |
| Excess / short material received | | <input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below) | | | | | |
| Close PO / W?O | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below) | | | | | |
| Advance paid / PDC given (deduct when paying) | | <input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No | | | | | |
| Payment - due date | | 15/11/21 | | | | | |
| Remarks: | | | | | | | |
| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts - receiver of bill | Accountant | Accounts Manager |
| Sign: | Sneha | | | | | | |
| Date: | 13/11/21 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DELIVERY CHALLAN

REFLECTIONS

ELECTRICALS PVT. LTD.

5-4-1877, M.G. Road, R.P. Road & M.G. Road
Junction, Ranigunj, Secunderabad - 500003

Phone : 040 - 27543785, 97055 77776

GST No. : 36AADCR2047Q1ZZ

M/s Summit Sales LLP

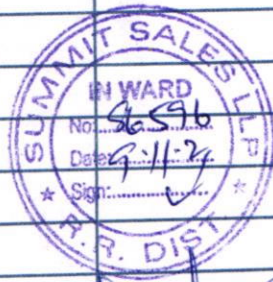
Site: Chesapally
Hyderabad.

Date: 01/11/21 No: 693

Invoice No.....No. of CasesDate.....Way Bill No.....

| S. No. | Description of Material | Qty. | No. of Boxes | No. PCS in Each Box | Remarks |
|---|-------------------------|------|--------------|---------------------|-------------------------------|
| <u>Doc no: 82209/169141 dt 29/10/21</u> | | | | | |
| 1 | MCB 16A 2PC | 96 | nos | | Invoice NO: 2629 dt 01/11/21. |
| 2 | MCB 10A 2PC | 48 | nos. | | |
| 3 | MCB 6A 2PC | 96 | nos. | | |
| 4 | CL0008 Torch Emerald SW | 05 | nos | | |

| INWARD | |
|-------------------------|---------------------|
| Inward No: <u>17218</u> | Dt: <u>8.11.21</u> |
| MRN No: <u>98994</u> | Dt: <u>11/11/21</u> |
| Received By: _____ | Sign: _____ |
| SUMMIT SALES LLP | |



Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by _____

Authorised Signatory

TAX INVOICE

Reflections Electricals Pvt Ltd.
 5-4-187/7, M G Road & R P Road Junction
 Ranigunj, Secunderabad 500003 T.S
 Phone: 04027543785, 9705577776
 GSTIN/UIN: 36AADCR2047Q1ZZ
 State Name : Telangana, Code : 36
 E-Mail : reflections_hyderabad@yahoo.com

Consignee (Ship to)
Summit Sales LLP
 5-4-187/3&4, II Floor, M G Road, Secunderabad 500
 003
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales LLP
 5-4-187/3&4, II Floor, M G Road, Secunderabad 500
 003
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36
 Place of Supply : Telangana

| | |
|---|--|
| Invoice No. 2629 | Dated 1-Nov-2021 |
| Delivery Note 693 | Mode/Terms of Payment Against Delivery |
| Reference No. & Date. 2629 dt. 1-Nov-2021 | Other References |
| Buyer's Order No. 82209/169141 | Dated 29-Oct-2021 |
| Dispatch Doc No. | Delivery Note Date 1-Nov-2021 |
| Dispatched through Your Self | Destination Cherlapally |
| Terms of Delivery | |

| SI No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Amount |
|---------------------|-------------------------------|----------|----------|-------------|--------|------|--------------------|
| 1 | MCB 16A SP C Curve WM16ASPC | 853650 | 18 % | 96.0000 nos | 105.00 | nos | 10,080.00 |
| 2 | MCB 10A SP C Curve WM10ASPC | 8536 | 18 % | 48.0000 nos | 105.00 | nos | 5,040.00 |
| 3 | MCB 6A SP C Curve WM6ASPC | 853650 | 18 % | 96.0000 nos | 105.00 | nos | 10,080.00 |
| 4 | Torch LED Emerald Plus CL0008 | 85131010 | 18 % | 5 No's | 615.00 | No's | 3,075.00 |
| | | | | | | | 28,275.00 |
| OUTPUT CGST | | | | | | | 2,544.75 |
| OUTPUT SGST | | | | | | | 2,544.75 |
| Rounding Off | | | | | | | 0.50 |
| Total | | | | | | | ₹ 33,365.00 |

INWARD

| | |
|------------------|-------------|
| Inward No: 17218 | Dt: 8/11/21 |
| MRN No: 98994 | Dt: 9/11/21 |
| Received By: | Sign: |

SUMMIT SALES LLP

SUMMIT SALES LLP

INWARD

No: 86556

Date: 9/11/21

Sign:

R. R. DIST.

Amount Chargeable (in words) E. & O.E

INR Thirty Three Thousand Three Hundred Sixty Five Only

| HSN/SAC | Taxable Value | Central Tax | | State Tax | | Total Tax Amount |
|--------------|------------------|-------------|-----------------|-----------|-----------------|------------------|
| | | Rate | Amount | Rate | Amount | |
| 853650 | 20,160.00 | 9% | 1,814.40 | 9% | 1,814.40 | 3,628.80 |
| 8536 | 5,040.00 | 9% | 453.60 | 9% | 453.60 | 907.20 |
| 85131010 | 3,075.00 | 9% | 276.75 | 9% | 276.75 | 553.50 |
| Total | 28,275.00 | | 2,544.75 | | 2,544.75 | 5,089.50 |

Tax Amount (in words) : **INR Five Thousand Eighty Nine and Fifty paise Only**

Date & Time : _____

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

REFLECTIONS ELECTRICALS PVT. LTD.

SEC BAD

R. R. DIST.

Purchase Order



82209

30.10.21 11:22:27

Page(s) 1 of 1

01-11-2021 10:44:36 AM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

| | | |
|------------|------------|--------|
| Doc No | 82209 | 169141 |
| Doc Date | 29-10-2021 | |
| Quote No | NIL | |
| Quote Date | 27-10-2021 | |
| SupplyType | Supply | |

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Kind Attn : **MR.Shakib khan**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|--|-------|--------|------|-------|------------------|
| 1 4596 - Electrical - other - MCB - 16Amps - nos | 96.00 | 105.00 | 0.00 | 18.00 | 11,894.40 |
| 2 4603 - Electrical - other - MCB - 10Amps - nos | 48.00 | 105.00 | 0.00 | 18.00 | 5,947.20 |
| 3 4605 - Electrical - other - MCB - 6Amps - nos | 96.00 | 105.00 | 0.00 | 18.00 | 11,894.40 |
| 4 4062 - Consumables - Torch light - Big - nos | 5.00 | 615.00 | 0.00 | 18.00 | 3,628.50 |
| Total Order Value . . . | | | | | 33,364.50 |

Rupees : Thirty Three Thousand Three Hundred Sixty Four and Paise Fifty Only.

Terms and Conditions :-

| | |
|-------------------|---|
| Specification / | All items shall be of 'Wipro' brand North west series |
| Payment Terms | After Delivery & Production of bill |
| Tax | VAT included in above price. |
| Delivery Date | Next Day. |
| Delivery Location | Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra |
| Penalty For Delay | Nil |
| Transportation | Transport cost shall be borne by us. |
| Warranty | 5yrs |
| Advance Paid | Nil |
| Other Terms | We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose. |
| Completion Date | Nil |
| Measurement | Nil |
| Security | Nil |
| Remarks | |

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : ___/___/___

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Requisition Form

| Company Name: | | SUMMIT SALES LLP | | Date: | 27-10-2021 | |
|---|-------------|--------------------|----------|---|------------|------|
| Site & Phase : | | SUMMIT HOUSING LLP | | Time: | 11:00PM | |
| Supplier | | | | Req. No. | 169141 | |
| Material required before date: | | | ID No. | | 70727 | |
| S. No | Description | Size | Quantity | Units | Inward No | Date |
| 1 | MCB | 16amps | 96 | Nos | | |
| 2 | MCB | 10amps | 48 | Nos | | |
| 3 | MCB | 06amps | 96 | Nos | | |
| 4 | DB 3 Phase | 4way | 15 | Nos | | |
| 5 | Torch Light | Big | 5 | Nos | | |
| Remarks: For Stock Replenishing Purpose | | | | | | |
| Prepared By | | Bhavani | | <div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <p style="margin: 0;">APPROVED BY</p> <p style="margin: 0; color: red; font-size: 1.2em;">28 OCT 2021</p> <p style="margin: 0; font-size: 0.8em;">SOHAM MOJI MANAGING DIRECTOR</p> </div> | | |
| Sign. & Date | | 27-10-2021 | | | | |

Note: On receipt of material at site write inward number and date in last 2 columns.

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