

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date: 13/11/21		Prepared by: R. Mueetha					
PO/WO no. 82026		PO / WO Date. 26/10/21					
Supplier Name Reflection electricals		PO/WO amount 3628.50					
Firm/Company RVDC		Project Genopolis					
SL No.	Bill No.	Bill Date	Bill amount				
1	2586	29/10/21	3629.00				
2							
3							
4							
Amount A - Bills total(Excluding Transport & Hamali Charges):			3629.00				
SL No.	DC No	DC Date	MRN No.	DC matches MRN			
1.	2586	29/10/21	98672	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B - Other Credits : Transportation charges							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:			3629.00				
Amount E - PO / WO value:			3629.00				
Amount F - Difference (A - E): GST-18%							
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input type="checkbox"/> Approved = within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes - Rs. <input checked="" type="checkbox"/> No					
Payment - due date		15/11/21					
Remarks: final Bill							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	R. Mueetha						
Date	26/10/21	13/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order



82026
25.10.21 1:31:05

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28-10-2021 2:51:42 PM

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ
27543785..

27540307

9849875767

Doc No	82026	13385
Doc Date	26-10-2021	
Quote No	NIL	
Quote Date	22-10-2021	
SupplyType	Supply	

Kind Attn : **MR.Shakib Khan**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
14062 - Consumables - Torch light - Big - nos	5.00	615.00	0.00	18.00	3,628.50
Total Order Value . . .					3,628.50

Rupees : Three Thousand Six Hundred Twenty Eight and Paise Fifty Only.

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,
Payment Terms After Delivery & Production of bill
Tax Inclusive of all taxes
Delivery Date Next Day.
Delivery Location 119, 191 Synergy Square 1
Phone. -
Penalty For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty 10 years warranty.
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for site use purpose.
Completion Date Nil
Measurement Nil
Security Nil
Remarks

For **G V Discovery Center Pvt Ltd**
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : ___/___/___

Requisition Form

DSBY

Agency Name:		G. V. Discovery Centre		Date:		22.10.2021	
Phase :		SYNERGY 119,191		Time:		11:00 Hrs	
				Req. No.		13385	
Material required before date:			Urgent		ID No.		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Torch lights	std	05	nos	915	21/11/21	
3	Extension boxes	std	04	nos	916		
4							
5							
6							
7							
8							
9							

Remarks:- for site use purpose.

Prepared By:	Vineetha reddy	Approved by	K.Narsing rao
Sign. & Date	22.10.20s21	Sign. & Date	22.10.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

(Handwritten signature)

22 OCT 2021

Reflections Electricals Pvt Ltd
 1877 M G Road A.P.P Road Junction
 Venugiri, Secunderabad 500003 T.S
 Phone: 04027543785, 8705577775
 GSTIN/UIN: 36AAACR2247A222
 State Name: Telangana Code: 36
 E-Mail: reflections Hyderabad@yahoo.com
 Consigner (Shop No):

G V Discovery Centre Pvt Ltd
 5-4-467/364, II Floor, Saham Mansion, M.G. Road
 Secunderabad 500 003
 GSTIN/UIN: 36AAHCG4940K12G
 State Name: Telangana Code: 36
 Buyer (Store No):

G V Discovery Centre Pvt Ltd
 5-4-467/364, II Floor, Saham Mansion, M.G. Road
 Secunderabad 500 003
 GSTIN/UIN: 36AAHCG4940K12G
 State Name: Telangana Code: 36
 Place of Supply: Telangana

TAX INVOICE

Invoice No: **2588**
 Delivery Note: **578**
 Reference No. & Date: **2588 dt. 25 Oct 2021**
 Buyer's Order No.: **67026/11385**
 Dispatch Doc No.:
 Dispatched through:
 Your Self:
 Terms of Delivery:
 Date: **26-Oct-2021**
 Mode/Term of Payment: **Against Delivery**
 Other References:
 Date: **26-Oct-2021**
 Delivery Note Date:
 Date: **29-Oct-2021**
 Destination:
Synergy Square 1

Sl. No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate per	Amount
1	Torch LED Emerald Plus CL0006	85133010	18%	6 Nos	515.00 Nos	3,075.00
OUTPUT CGST						276.75
OUTPUT SGST						276.75
Rounding Off						0.50
Total						₹ 3,629.00

Handwritten notes and stamps:
 20/10/21
 12/30
 216
 28672

Amount Chargeable (in words): **INR Three Thousand Six Hundred Twenty Nine Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
85133010	3,075.00	18%	276.75	9%	276.75	553.50
Total	3,075.00		276.75		276.75	553.50

Tax Amount (in words): **INR Five Hundred Fifty Three and Fifty paise Only**

Date & Time:
 Company's Bank Details:
 Add Holder's Name: Reflections Electricals Pvt Ltd
 Bank Name: State Bank of India
 A/c No: 3053712582
 Branch & IFSC Code: M G Road Secunderabad & 500003
 For Reflections Electricals Pvt Ltd

Declaration:
 We do hereby declare that the goods shown in this invoice are the goods of the
 goods described and that all particulars are true and correct.



