

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/11/21		Prepared by: B. Nandini	
PO/WO no. 19006		PO / WO Date. 24/7/21	
Supplier Name Elegant Enterprises.		PO/WO amount Rs. 13,098/-	
Firm/Company MPPZ		Project May flower platform	
Sl. No.	Bill No.	Bill Date	Bill amount
1	EE2122-0178	26/7/21	Rs. 13,098/-
2	/	/	/
3	/	/	/
4	/	/	/
Amount A – Bills total(Excluding Transport & Hamali Charges): 13,098/-			
Sl. No.	DC .No	DC. Date	MRN No.
1.	/	/	94449
2.	/	/	/
3.	/	/	/
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: Rs. 13,098/-			
Amount F – Difference (A – E): GST-18% Rs. 13,098/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		15/11/21	
Remarks: Po closed final bill			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: [Signature]	[Signature]	[Signature]	[Signature]
Date: 14/11/21	14/11		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

[illegible]

Purchase Order

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24-07-2021 4:17:38 PM



79006

26.07.21 11:52:27

copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY
66385358

9985113450/9885073880

Doc No	79006	177830
Doc Date	24-07-2021	
Quote No	Nil	
Quote Date	24-07-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4518 - Electrical - other - Base saddle - other - boxes 3/4"	20.00	195.00	0.00	18.00	4,602.00
2 4780 - Electrical - conducting - PVC stripe connector - NA - nos 60 ams 4w	100.00	72.00	0.00	18.00	8,496.00
Total Order Value ...					13,098.00

Rupees : Thirteen Thousand Ninty Eight Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Working Day.**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for part 2 electrical connection use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Date : __/__/__

Requisition "Form"

1498

Company Name:		Modi Properties Pvt Ltd		Date:		21-07-2021	
Site & Phase :		May Flower Platinum		Time:		09.45	
Supplier				Req.No.		177830	
Material required before date:		10-08-2021		ID No.		67753	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Armoured cable - 4 core 78870	6 sq mm	4500	metres			
2	Base saddle clamps GI 79006	3/4"	20	boxes			
3	Fishers	6mm	10	boxes			
4	Wooden Screws 79008	2"	5	boxes			
5	Insulation tapes	std	100	nos			
6	PVC connectors- 4 way- 3 phase	Std	100	nos			
7							
8							
9							
10							

Remarks: Towards electrical ducts to meter panel room for Part 2 electrical connection use purpose

Prepared By	K Narender Reddy	Approved by	S.V. Subb
Sign. & Date	21-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

For MD: APPROVAL

- ☒ High Value (over Rs. 10000 and limits).
- ☐ Po/Req. for special approval.
- ☐ Approval for clarification.
- ☐ Rep. for the S.O. & P. work.
- ☐ Other

APPROVED BY
23 JUL 2021
SOHAM MODI
MANAGING DIRECTOR