PURCHASE DIVISION

Advice for approval for credit to supplier

M

Date:	13/11/2021	Prepared by:	MINISH
PO/WO no.	82333	PO / WO Date.	28/10/2021
Supplier Name	Vivid World.	PO/WO amount	655/-
Firm/Company	Mehtag Modi Realty Kowler LLP	Project	GHT.
Sl. No.	Bill No.	Bill Date	Bill amount
1	2199.	28/10/2021	655/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			655/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

~~Amount B – Other Credits : Transportation charges~~	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	655/-
Amount E – PO / WO value:	655/-
Amount F – Difference (A – E): GST-18%	NIL -
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☐ No
Payment – due date	22/11/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED

13 NOV 2021

MINISH PARIKH

MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2199			Transport Mode :
Invoice Date :28/10/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/S. MEHTA & MODI REALTY KOWKOOR LLP, 5-4-187/3$4, MG ROAD , SECBAD.			GATE PASS NO:2821
GST: 36ABLFM7613F1Z3			GSTIN :
State : TELANGANA	Code		State : Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 12 ALASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					555.00	99.90					654.90

INWARD
Inward No: 506 Dt: 28/10/21
MRN No: Dt:
Received By: Sign:
MODI PROPER...

RS . SIX HUNDRED FIFTY FOUR AND NINTY PAISE ONLY

(RS .654.90)

	555.00
ADD :CGST 9%	49.95
ADD: SGST 9%	49.95
Total Amount After Tax	654.90

SUMMIT SALES L.L.P. R.R. DIST.
IN WARD
No: 86309
Date: 2-11-21
Sign:

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

VIVID WORLD Narayanguda

 05-11-2021 11:10:50

Purchase Order

82333
30.10.21 11:22:44

From Company : **Mehta & Modi Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500(
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171 92462-15868

Doc No	82333	183260
Doc Date	28-10-2021	
Quote No	Nil	
Quote Date	28-10-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *12A*	1.00	230.00	0.00	18.00	271.40
2	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
	Rupees : Six Hundred Fifty Four and Paise Ninty Only.				**Total Order Value . . .**	**654.90**

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ____________

Date : __/__/____

1405

Requisition Form

Company Name:	Mehta & modi realty kowkoor	Date:	28-10-2021
Site & Phase :	Head office	Time:	
Supplier		Req. No.	183260
Material required before date:		ID No.	70784

No	Description	Size	Quantity	Units	Inward No	Date
1	12A tonner refilling		1	No		
2	12A Tonner Drum 82333		1	No		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: This is for HO

Prepared By	Suneel	Approved by	
Sign.& Date	28-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
28 OCT 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE